

Staff Council Meeting **Minutes 11/18/2022**

Members Attended: Mandy Douglas, Treva Johnson, Amber Hodges, Denise Daniels, Ranceince Pollett, Dr. Deborah Kittrell-Mikell, Danielle Calloway

Staff Attended: Dr. David Chevalier, Michael Wernon, Nicole Sherrod, Sara Young, Paula Whitaker

- I. **Call to Order:** 2:03 PM
- II. **Approval of Minutes:** Amber Hodges made a motion to accept the September 16, 2022, meeting minutes. Denise Daniels 2nded the motion and all in favor.
- III. **Committee Reports:**

Member Updates – Mandy Douglas

- i. **New Hires**
 - a. Tifani Pool, *Director of EGSC Statesboro*
 - b. Jada Armstrong, *Human Resources Technician I*
 - c. Danielle Calloway, *Assistant Director of Human Resources*
 - d. Taryn Jackson, *Admissions Recruiter*
 - e. Chad Mitchell, *Admissions Recruiter (Statesboro)*
 - f. Dr. Catherine Whelan, *Provost/Vice President for Academic/Student Affairs*
- ii. **Departures**
 - a. Mike Moran, *Director of Admissions*
- iii. **Transfers**
 - a. Jennifer Fields, *Interim-Director of Admissions/Processing*
 - b. Kaydee Oglesby, *Dining Services*

IV. **Treasurer Report – Treva Johnson**

- i. Foundation Account-\$2,692.17

V. **Special Events Committee**

- i. Secret Pal
 - a. The program is going well, and participation has improved this year.
- ii. Sunshine Club
 - a. Since Courtney Joiner regained faculty status, a replacement was selected. Mandy Douglas recommended herself to replace Courtney Joiner. Amber Hodges motioned, Denise Daniels 2nd, and all in favor.

VI. **Old Business**

- i. Mandy Douglas and Brandon Kight attended the USG Staff Council Fall Conference held October 13-14, 2022. Mandy reported that the conference went well. She was able to network with others and had the opportunity to meet with the Chancellor.
- ii. 2022 Holiday Luncheon

- a. Volunteers will be needed on December 8, 2022, to prepare for the Holiday Luncheon (12/9) on the Swainsboro campus.
- b. The price of the hams for all 3 campuses was quoted at around \$200 by Ms. Ruth Underwood. This will come out of the Staff Council Foundation funds.
- c. Treva Johnson asked about décor. Mandy Douglas has some, but donations or loans would be appreciated.
- iii. The employee break room in the JAM Center is happening. It will be located between the office of Cynthia Reese and the Bookstore. A lamp and small microwave will be needed.

VII. New Business

- i. As the President was unable to attend the meeting due to prior engagements, it was suggested that the Council attempt to meet with him at another time before presenting ideas on how to make Staff Council better for staff members and EGSC. No decision on when to schedule this meeting was made.
- ii. A few possible ideas were mentioned to boost morale including a “Guess Who” type of email contest and an “Alma Mater Day”.

VIII. Announcements

- i. From IT: Room A105 in the G. L. Smith building has been repurposed as a conference room to be used by any department. To reserve it, please contact Katelyn Moore (ext. 62004) or complete an online facilities request. A/V equipment and Zoom room are available. The Humanities conference room is also available.
- ii. Spring Registration
- iii. Thanksgiving Holidays – November 24-25, 2022
- iv. Finals Week – December 5-9, 2022
- v. Christmas Holidays – December 23, 2022-January 2, 2023 (We return on January 3, 2023.)
- vi. Spring Semester starts January 9, 2023.
- vii. Campus closed for MLK Day – January 16, 2023
- viii. Homecoming Week – February 20-24, 2023
- ix. Michael Wernon announced a new hire in Statesboro: Wendy Sikora, *Enrollment Management Processor III*

IV. Adjournment

Amber Hodges made a motion to adjourn the meeting at 2:23 PM. Denise Daniels 2nd the motion, and all were in favor.