

East Georgia State College Faculty Senate

Meeting Minutes

May 19th, 2023

9:00AM via Zoom

Join Zoom Meeting

Type of meeting: Regular Meeting

Meeting Facilitator: Breana Simmons, President

- I. Open Pre-meeting discussion
- II. Call to order (9:00am) – regular meeting
- III. Roll call—Present: Breanna Simmons, Lena White, Laura Chambers, Daniel Mancill, Johnna Eaton, Christine Xie, Armond Boudreaux, Natasha Goss, Christian Kraus
Absent: Carmine Palumbo
- IV. Greeting of Visitors—
- V. Approval of minutes from April and Adoption of Agenda—Motion made to adopt agenda, seconded, approved.
- VI. Committee Reports
- VII. Open Issues—Motion made to move this to after Unfinished Business, seconded, approved.
 - a. Elections
 - b. Faculty Senate Bylaws
 - i. APCC membership tenure
 - ii. Faculty Senate membership start date
- VIII. New Business
 - a. Math 1113 Prerequisite Update-- Motion made, seconded, approved.
 - b. Office Hours Policy-- Motion made, seconded, approved.

- c. Attendance Verification Policy-- Motion made, and seconded. Dr. Whelan discussed the policy at length, providing the rationale for each part—approved.
- d. Updated Faculty Evaluation Policies and Procedures-- Motion made and seconded. Dr. Whelan discussed the policies at length, including how the policies were revised, what happened at the system level during the change in leadership at EGSC (basically the process got stalled), etc. Laura mentioned how response rates are negatively affected by the fact that many students just stop coming to class. Breanna mentioned having attended a short course on how to more effectively use student feedback and suggested that we have a workshop about this. Breanna went on to talk about how the changes have been discussed among Faculty. She stated that Faculty are concerned about where to find a job description and some of the expectations seem subjective. Lena mentioned that it is unclear about how to move from one level of the scale to the next. Dr. Whelan stated that this is more of a conversation with supervisors. Breanna mentioned number six on page six: Annual reviews are not subject to discretionary review. Dr. Whelan stated that aggrieved Faculty should just follow the normal grievance procedure. Lena asked about the language of the policy on page six and page three. Dr. Whelan stated that we can change the language of the policy to better suit our school without having to get BOR approval again. Breanna asked a question about the Academic Tenure Policy in terms of individuals that are no longer teaching. Dr. Whelan stated that she can reach out to BOR about this. Laura stated that her committee did create a rubric for their part and she would dig it up and send it to Dr. Whelan. Natasha asked who is in charge of the tenure and promotion timeline. Dr. Whelan stated that she is the one in charge of this now. Dr. Whelan reiterated that we have to follow what the BOR requires on these policies—approved.

IX. Unfinished Business

- a. Summer Hours Policy (White)—Lena asked if this committee would need to continue. Dr. Whelan stated that the committee should continue its work because the policy does need to be revised. Also, some procedures should be drafted. Dr. Whelan went on to say that she would like the Faculty Senate to work on revising a lot of outdated policies next year.

X. Open Issues—Motion was made to move this to after Unfinished Business, seconded, approved.

- a. Elections—New officers are needed. Christian was nominated for Secretary and accepted. Christian was elected as Secretary. Daniel was nominated for Parliamentarian and accepted. Daniel was elected as Parliamentarian. Breanna was nominated for President and accepted. Breanna was elected as President.
- b. Faculty Senate Bylaws

- i. APCC membership tenure—Breanna suggested that we amend the bylaws to state that the appointment should be listed as a two-year appointment. Motion made and seconded. Discussion ensued and motion was approved.
- ii. Faculty Senate membership start date—Breanna stated that there is no specific date or time listed, so we need one. Motion made and seconded. Discussion ensued. The group agreed that the last meeting of spring semester should be the start date. Motion was approved.
- iii. Meeting minutes from April-- Motion made and seconded. Discussion ensued. The group agreed that the meeting minutes be approved with some edits. Motion was approved.

XI. Adjournment—Meeting was adjourned at 10:36 a.m.