

# East Georgia State College Faculty Senate

## Meeting Minutes

February 17<sup>th</sup>, 2023

Type of meeting: Regular Meeting

Meeting Facilitator: Breana Simmons, President

- I. The meeting was called to order at 9:03am.
- II. Roll call: Dr. Simmons, Ms. Chambers, Dr. Mancill, Dr. Xie, Ms. Eaton, and Dr. Boudreaux present. Dr. White was absent but designated Dr. Simmons as proxy in writing before the meeting.
- III. Greeting of Visitors: Annliss Jordan in attendance.
- IV. Approval of minutes from October: Minutes approved.
- V. Committee Reports
  - a. Review of revisions to Faculty Handbook: Ms. Eaton said that the committee has effectively completed its work because there are (three) other entities already working on this issue.
  - b. Student Complaint System: Dr. Mancill has put together the committee (Annliss Jordan and Jeff Howell) and has begun reviewing the current student complaint policies. There is a detailed protocol for student complaints that is not being followed by administration. Questions arose about when and why the Bobcat Growl system was initiated when we already have a student complaint system. It may be a SACS requirement. The committee will begin revising the policy to make it clearer and to reflect changes in college organizational units.
- VI. Open Issues
  - a. Faculty Concern re: Assessment Frequency: A faculty member has complained that we have to do too many assessments for too many sections too frequently. The senate will not act on this item at this time.
- VII. New Business
  - a. B.S. Organizational Leadership eMajor. Ms. Chambers moved to approve the proposal. Motion passed.

- b. Course Number Changes: Ms. Chambers moved to approve both of these (CRJU 2501 to CRJU 1100 and CRJU 2701 to CRJU 2200). Motion passed.
- c. New Course Proposal – CRJU 2100 for eMajor: Dr. Boudreaux moved to approve the course. Motion passed.
- d. Course Deactivations for BS Biology, FESA, NURS, and HLTH/PHED: Ms. Chambers moved that we deactivate these courses. Motion passed. Members expressed their disappointment that we had to do this.
- e. Proposal to Adjust Policy on Awarding Military Credit: Dr. Boudreaux moved that we accept the proposal. Motion passed.
- f. Revisions to Faculty Handbook: Ms. Chambers moved that we approve the revisions. Several typos were identified, as well as a discrepancy between the student discipline protocol described in the handbook and the student conduct reporting mechanism presented at the fall faculty workshop. General consensus that those issues were outside the scope of this proposal but should be fixed at some point. Motion passed (with recommendations about further edits).

#### VIII. Unfinished Business

- a. Office Hours Policy: Ms. Chambers moved that the Office Hours Policy Committee be reconvened. Discussion included the removal of unnecessary administrative language and matching modality of instruction. Motion passed.

IX. Adjournment: The meeting was adjourned at 10:35.