



Case Management USER ROLES

Incident Categories	Executive Report Recipients	Email Address	Case Managers	Email Address	Investigators	Email Address
Academic Affairs			Deans			
	Dr Deborah Vess	dvess@ega.edu	Dr Lee Cheek	lcheek@ega.edu	Dr Lee Cheek	lcheek@ega.edu
	Mary Smith, Legal Counsel**	mcsmith@ega.edu	Dr Jimmy Wedincamp	wedincamp@ega.edu	Dr Jimmy Wedincamp	wedincamp@ega.edu
	Clay Sprouse, Internal Auditor**	csprouse@augusta.edu				
Athletics Issues			Director of Athletics			
	Dr. Bob Boehmer	bboehmer@ega.edu	Chuck Wimberly	cwimberly@ega.edu	Chuck Wimberly or designee	cwimberly@ega.edu
	Mary Smith, Legal Counsel**	mcsmith@ega.edu				
	Clay Sprouse, Internal Auditor**	csprouse@augusta.edu				
Financial Matters			VP Business Affairs			
	Cliff Gay, VP Business Affairs**	cgay@ega.edu	Cliff Gay or designee			
	Mary Smith, Legal Counsel**	mcsmith@ega.edu				
	Clay Sprouse, Internal Auditor**	csprouse@augusta.edu				
Health & Safety						
Life Safety Issues	Michelle Goff, Director of Business Operations	mgoff@ega.edu	David Steptoe, Director of Plant Operations	dsteptoe@ega.edu	David Steptoe, Director of Plant Operations	dsteptoe@ega.edu
Security Issues	Clay Sprouse, Internal Auditor** Wiley Gammon, COP	csprouse@ega.edu wgammon@ega.edu	Wiley Gammon, COP	wgammon@ega.edu	Mary Smith, Legal Counsel**	mcsmith@ega.edu
	Mary Smith, Legal Counsel**					
Human Resource Issues			Director, Human Resources			
	Cliff Gay, VP Business Affairs**	cgay@ega.edu	Tracy Woods**	twoods@ega.edu	Tracy Woods**, Director of Human Resources	twoods@ega.edu
	Mary Smith, Legal Counsel**	mcsmith@ega.edu			Mary C. Smith, Legal Counsel**	mcsmith@ega.edu
	Clay Sprouse, Internal Auditor**	csprouse@ega.edu				
Information Technology Issues	VP Information Services and Chief Information Officer		VP Information Technology, CIO		VP Information Technology Services, CIO	
	Mike Rountree	routree@ega.edu	Mike Rountree	routree@ega.edu	Mike Rountree	routree@ega.edu
	Mary Smith, Legal Counsel**	mcsmith@ega.edu				
	Clay Sprouse, Internal Auditor**	csprouse@ega.edu				
Research Issues			Legal Counsel/Chief of Staff		Director of Institutional Effectiveness	
	Dr. Bob Boehmer/ Mary Smith	bboehmer@ega.edu	Mary Smith	mcsmith@ega.edu	David Gribbin	dgribbin@ega.edu
Student Affairs	Deborah Vess, VP Academic Student Affairs	dvess@ega.edu	Karen Jones, AVPEM	kjones@ega.edu	Dr Deborah Vess, Designee	
Housing Issues	Deborah Vess, VP Academic Student Affairs	dvess@ega.edu	Angela Stork, Dir of Housing	astork@ega.edu		

NOTE: Hotline Triage Team member**

APPROVED BY CABINET 9/25/18

