

# EAST GEORGIA STATE COLLEGE PARKING TICKET APPEAL FORM

Adopted 1/22/2013

Before you submit your request...

Appeals of EGSC issued parking citation(s) must be made within 5 days inclusive of the issue date.

Citation must be paid prior to appealing. Any vehicle parked on EGSC property must display a valid EGSC permit. Please note that the following are **not** valid reasons to consider an appeal.

- Lack of knowledge of EGSC parking rules and regulations
- Expired permit
- Failure to read/see signage
- Failure to visibly display a permit or show bus transit pass when riding bus
- Parked in visitor space while attending class or employed by EGSC
- Parked illegally (even if other vehicles are parked illegally)

NAME: \_\_\_\_\_ : ID: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_, State: \_\_\_\_\_ ZIP \_\_\_\_\_

Phone: \_\_\_\_\_

Circle preferred mode of contact: Phone : \_\_\_\_\_ e-mail address: \_\_\_\_\_

Ticket Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Violation: \_\_\_\_\_ Location: \_\_\_\_\_

The Director of Facilities will make a decision based on the information you provide. Please clearly state the basis of your appeal of this ticket. Submit photographs or other documents pertaining to this appeal that may help in the final decision. Copies and documents will not be returned. Please print legibly below and on the back of this form, if necessary.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

APPROVED  
For an up-to-date copy, go to the policies and procedures page on the EGSC website