

Parking and Transportation Services at EGSC – Adopted January 22, 2013

These regulations apply to all faculty, staff, visitors, and students of this institution.

Parking Services at East Georgia State College is administered by the Department of Public Safety and Auxiliary Services, located in the Student Center on the main campus and in the Public Safety Office at EGSC Statesboro. Transportation Services is administered by the Auxiliary Services Department on the main campus.

Costs: For Swainsboro students, the parking cost is a mandatory fee included in the student fees each semester. Statesboro students have the option to purchase a \$73 parking permit hangtag and/or a \$73 shuttle bus transportation transit pass each semester. The shuttle runs from Paulson Stadium at Georgia Southern University to East Georgia State College Statesboro on Highway 301 South. Hours for the shuttle service are adjusted for demand each semester, but will run no less than ten (10) hours per day Monday – Thursday And four (4) hours on Fridays during Fall and Spring semesters, and during Summer Semesters according to class schedules. A reduced cost for parking permits and transit passes during Summer Semesters may be imposed and will be posted as necessary.

Parking Rules and Regulations

For Parking Assistance call Public Safety Swainsboro: 478-289-2090; Statesboro: 912-623-2462

Students, Faculty, and Staff. All motorized vehicles parked on the EGSC campus must properly display a current parking permit. Students, Faculty, and Staff are not authorized to park in VISITOR spaces -these are reserved for campus visitors. Decals on motorcycles/scooters should be affixed to a front fork or to the rear of the bike where it is visible. Motorcycles/scooters must park in spaces designated for motorcycles. Bicycles do not require a decal for parking. Should you desire, however, its description and serial number can be recorded. Bicycles must be parked in bicycle racks and a lock is recommended to deter possible theft. For safety and liability reasons, no skateboarding or rollerblading on sidewalks, walkways and/or in or around campus buildings is allowed.

Faculty, Staff, and Retiree Permits: are issued from the Public Safety Office located at the rear of the Student Center. As part of the In-Processing for new employees through Human Resources, notification is sent to the Public Safety clerk so that a hang tag may be issued. Each employee is issued one (1) hang tag at no charge. Additional hang tags, if so desired, may be purchased for the amount of \$5.00, payable in the Business Office located in the Student Center.

Hang Tags are required to be relinquished as part of the employees Exit process when their employment terminates. (Termination, Resignation, Retirement).

Retirees may be issued a Visitor Permit by contacting the Public Safety Office. There is no charge for Visitor Passes issued to Retirees and they shall be effective for six (6) months.

Student Parking Permits and Bus Transit Passes: may be purchased and picked up at the Business Office, located in the Student Center on the main campus, during normal business hours, or at the Help Desk at EGSC Statesboro. To obtain an East Georgia State College parking permit students must present their current Student BobCat ID card. Hang tags are issued to the student, not to a particular vehicle, so the hang tags can be utilized on multiple vehicles for students wishing to carpool. Bus riders must carry the bus transit pass in order to ride the bus; student riders without pass will be subject to fines as noted below.

A current parking permit must be displayed by the first day of the second week of each semester. Public Safety will issue citations for vehicles without properly displayed or current permits. In the event of a damaged hang tag, replacements may be purchased for fifteen dollars (\$15) upon presentation and relinquishment of the damaged hang tag. The replacement of stolen or lost hang tags will carry a fee of the cost of the original permit (\$15 Swainsboro/\$73 Statesboro).

A current transit pass must be presented by the first day of the second week of each semester. Public Safety will issue citations for students who attempt to board the bus without a current transit pass. Students who attempt to alter their former bus pass will also be subjected to fines. In the event of a damaged transit pass, a new one may be purchased for five dollars (\$5) upon presentation and relinquishment of the damaged pass. The replacement of a lost or stolen transit pass will carry a fee of seventy three dollars (\$73).

Temporary Hang Tags are issued free of charge to visitors, and to students, staff, and faculty who have previously purchased a current decal. Temporary decals are limited to a two-week period. A note affixed to the vehicle is not accepted as a temporary decal. Part time faculty, staff, work-study, student assistant, transient, and alumni students who are attending classes are required to obtain a current parking permit (not a temporary hang tag).

Designated Parking Areas: Parking lots and spaces are designated for students or faculty/staff parking and vehicles therein must display the appropriate, valid permit. In addition to signage, Student and Visitor spaces are designated with WHITE painted lines; Faculty/Staff spaces are designated with YELLOW painted lines; Handicap spaces are designated with BLUE painted lines, and Service/Delivery spaces are designated with ORANGE painted lines. Faculty/Staff must park in designated yellow spaces; students in designated white spaces; however, students may park in faculty/staff lots between the hours of 6:00 p.m. until 6:00 a.m. Students may not park in visitor spaces.

All vehicles illegally parked are subject to be issued a citation. This includes parking on yellow curbs, on the grass, next to fire hydrant or in fire lanes, or in handicap spaces without the proper handicap decal displayed. Motorcycles will also be cited for parking near building entrances, on the grass or areas not designated a parking space.

Handicap Decals: Valid handicap plates and permits issued by the State of Georgia or other states will be honored on campus. Applications for temporary handicap permits for use on campus only are available in the Public Safety Office.

Visitors: Visitors must stop at the Public Safety Office in the Student Center in Swainsboro, at the Public Safety office in Statesboro, to obtain a current visitor hang tag before parking on campus.

Towing and Immobilization: Vehicles that have received two citations and whose owner has neglected to respond either by appeal or payment will be placed on a tow/immobilization list. Vehicle owners will be notified in writing upon the issuance of a citation. A third citation will result in the vehicle being towed or immobilized by a car boot. All fines including a boot removal fee must be paid before a vehicle is released. In addition, a vehicle may be immediately towed, without prior notice, if it presents a traffic safety hazard. EGSC assumes no responsibility for damage as a result of vehicle being towed or immobilized. The owner of the vehicle will be responsible for the towing expenses.

Accidents: The driver (s) involved in any accidents on campus resulting in the injury to, or death of, or damage to any property of another shall immediately stop their vehicle at the scene of the accident. The

persons involved should remain at the scene of the accident until an officer arrives and completes their investigation. Drivers must present the officer (s) with valid proof of insurance and driver's license.

Speed Limits/Traffic: The speed limit is 15 mph for all campus streets and parking lots unless otherwise posted. Posted speed limits must be observed. Pedestrians have the right of way and caution must be exercised at all times while driving on campus.

In addition to the regulations contained herein, all provisions of the Georgia Traffic code apply on campus. Public Safety Officers may cite violators under the East Georgia College Traffic Regulations or the Georgia Traffic code.

Standard Fines for Violations:

Violation	Fine
Failure to purchase Bus Transit Pass	\$50
Attempt to Alter a Formerly Issued Transit Pass	\$50
No or Expired Permit	\$25
Parking Unauthorized Handicap	\$50
Parking Unauthorized (Excluding Handicap)	\$50
Moving Violations	\$50
Boot Removal Fee	\$50

Student and Faculty/Staff Appeals: Citations may be appealed to the Director of Facilities within five (5) business days inclusive of the date of the citation or the right to appeal is forfeited. There will be no further appeal once the Appeal Decision is made. Citations must be paid prior to appealing. Appeal forms are available in the Public Safety Office. For procedural questions contact the Public Safety office at 478-289-2090.

Adopted 01/22/2013 President's Cabinet

