Sr. Staff Meeting  
Tuesday, June 11, 2013  
10:15 a.m. – 12:15 p.m.  
President’s Conference Room

Welcome – Dr. Boehmer

Introductions
- Web Specialist (Victor Poole) – Gilmer
- Recruiter (Michael Moran) – Edmond
- Social Science Division Chair (Dr. Lee Cheek) – Boehmer
- Event Planner (Angie Russell) – Boehmer

Updates
- Human Resources – Woods
  - People Admin
  - Ethics Training
  - Searches in Progress at this time
    - ACE
      - Swainsboro
        - Coordinator/Tutor
        - Part-time Tutor
      - Statesboro
        - Coordinator/Tutor (2)
    - Augusta
      - Part-time Advisor/Tutor
      - Assistant Director of Student Affairs
  - Admissions
    - Counselor
  - Financial Aid
    - Hope Specialist
    - Verification Clerk
    - Assistant Director
  - Registrar
    - Records Specialist
  - Student Life
    - Administrative Assistant
  - Athletic Integrity & Compliance Officer
  - Military Resource Center -- Director
  - CTL
  - AAMI (2) – Directors
  - President’s Office
    - Administrative Assistant
  - Faculty
  - Business Office
    - Accounting Tech
    - Accountant I
  - Human Resources
    - Coordinator
  - Facilities
    - Skilled Trades Worker
  - Athletics
    - Assistant Women’s Basketball Coach
July 9, 2013

- WiFi changes – Fagler
- Active Shooter Exercise – Durden
- Augusta Programs – Edgens
  - Applications
  - Faculty hiring
  - Staff hiring
- Statesboro Programs – McMillan
- September Events – Russell
  - Convocation
  - Capital Campaign Kickoff
  - Investiture
  - Bobcat Dash with a Splash
  - 40th Anniversary
  - Parents/Families/Alumni
- Orientations – Edmond
- Enrollment
  - Applications Received Report -- Edmond
  - Registration Report – Stracher
  - Enrollment Projection Report – Avery
- Records Office – Stracher
  - Graduation
  - Position Promotion
  - Catalog
- Housing Feasibility – Goff
- Facilities – Goff/Steptoe
  - This summer
    - Student Center (Admissions/Business Affairs)
    - Auditorium
    - Pottery Building
    - EGSC – Statesboro
    - ACE – Swainsboro
    - Cross Country Start/Finish Area
    - Academic Building – Offices/Biology Prep
    - Gym – Sound System
    - Fitness Center Equipment
    - Campus Signage
- Art on Campus -- Kennedy
- New Task Forces -- Boehmer
  - Integrated Calendar
  - Promotion and Tenure
  - Recycling
  - Tobacco Free Campus
- Scheduling of Maymester 2014 and Summer 2014 courses – Goodman
- Status of Hoopee Bird/Student Newspaper – Gilmer/Palumbo
- NCS Student Tracker – Gribbin
Student Conduct – Helms
  - Meeting with GRU Assistant Dean of Students
  - Code of Conduct Revisions
  - Code of Conduct Presentations to campus groups
    - Bobcat Villas Students
    - SGA
    - Resident Assistants
    - EGSC Faculty and Staff
    - Athletic Teams

EGSC Publicity – Hooks
Electronic IT Equipment/Software Usage Form & Agreement – McFarren
Library – McKenzie
  - STAR Checklist for Resource Sharing
  - Library Usage Update
D2L Training and Distance Education Projects – McKinney
Update on eCore Visit to EGSC -- McKinney
Counseling and Disability Services at GRU – Reich

Calendar Items
- Key Dates
  Thursday, September 26
    - Convocation – 11 a.m.
    - Capital Campaign Kickoff Gala – 7:00 p.m.
  Friday, September 27
    - Investiture – 11 a.m.
  Saturday, September 28
    - Bobcat Dash with a Splash
      - Registration – 7 a.m.
      - 5K Race – 8 a.m.
      - Fun Run – 9 a.m.
      - Awards – 9:30 a.m.
    - 40th Anniversary Celebration – 11 a.m.
    - Parents, Family and Alumni Day – 11 a.m. to 4 p.m.

Orientation Dates
- Fall
  - July 10 – Swainsboro – 9 a.m.
  - July 12 – Statesboro – 9 a.m.
  - July 16 – Augusta – 9 a.m. & 1 p.m.
  - July 17 – Swainsboro – 9 a.m.
  - July 19 – Statesboro – 9 a.m.
  - July 25 – Swainsboro – 9 a.m.
  - July 26 – Statesboro – 9 a.m.
  - July 31 – Swainsboro – 9 a.m.
  - August 2 – Statesboro – 8 a.m. & 12 p.m.
  - August 8 – Augusta – 9 a.m. & 1 p.m.
  - August 9 – Statesboro – 8 a.m. & 12 p.m.
  - August 13 – Swainsboro – 9 a.m. & evening session (4:30 p.m.)