

EAST GEORGIA STATE COLLEGE
Alcoholic Beverage Service Agreement

Revisions adopted by President's Cabinet 1/30/18
Adopted by President's Cabinet 9/25/12

This agreement is made and entered into this _____ day of _____, _____, by and between
_____, _____,
Name Address
and East Georgia State College.

This Mutual Agreement is subject to the terms and conditions hereinafter stated:

1. All alcoholic beverages must be furnished by the Permit Holder.
 - a. Alcoholic beverages may not be brought to the specified location more than two hours before to the time of service and must be removed at the conclusion of the activity.
 - b. All alcoholic beverages must be checked in and out of the building by a designated representative of East Georgia State College and the above named event representative.
 - c. The Permit Holder, or authorized designee must be present at this event and available to interact with EGSC regarding event related issues. User I.D. required.

Name: _____.

This person must ensure that the attendees leave the campus at closing time.

- d. An East Georgia State College law enforcement officer will be on site during the event. If the number of people expected for an event exceeds the number that can be managed by the on duty EGSC law enforcement personnel (one per 100 guests), then additional EGSC Police Department personnel will be charged to Permit Holder at the rate of \$26.75 per hour, per officer. Officers are to remain on paid duty until the user indicates that all attendees have left.

2. No sale or form of exchange for alcoholic beverages is permitted. No "cash bar", exchange of scrip, vouchers, chits, or sale of alcoholic beverages in any form is permitted.

3. Self-service is not permitted; the Permit Holder will be required to use a bartender(s) approved and recommended by East Georgia State College. Bartender(s) I.D. required.

Name: _____

Name: _____

Name: _____

4. Printed materials, including invitations, may not include reference to alcoholic beverages.

5. Proof of legal age must be presented upon request. Bartenders and servers will request verification of age from anyone who is thought to be under 21 years of age, the minimum drinking age in the State of Georgia.

6. Continuous service of alcoholic beverages to Permit Holder /Permit Holder's group may not exceed a period of one hour except when served with food. Service of alcoholic beverages is restricted to the date, time, and room(s)/areas listed below:

Date: _____

Time: _____

Room/Areas: _____

7. An alternate, non-alcoholic beverage must be available and apparent. Guests must never feel they are encouraged or required to drink alcoholic beverages.

8. Alcoholic beverages shall not be served to designated employees of East Georgia State College, caterers, bartenders, or private security.

9. This agreement may be revoked at any time without prior notice, before or during an event, at the sole discretion of the designated East Georgia State College representative.

10. The Permit Holder is required to obtain event insurance or general commercial liability insurance, with liquor liability coverage, in the amounts designated in the EGSC License Agreement. Permit Holder must show proof of such insurance at or before signing the EGSC License Agreement. The Permit Holder named herein shall indemnify and hold harmless East Georgia State College, the University System of Georgia Board of Regents, and the State of Georgia from all loss, cost and expense arising out of any liability, claim of liability, for injury or damages to persons or property sustained or claimed to have sustained by anyone whatsoever, by reason of use of the college facility or facilities hereinabove described, whether such use is authorized or not, or by any act or omission of Permit Holder or any of its officers, employees, guests, patrons, or invitees; and, the Permit Holder shall pay for any and all damage to the property of East Georgia State College, or loss or theft of such property done or caused by such persons.

In witness whereof, the parties have duly executed this instrument the date and year first written above.

East Georgia State College

Permit Holder

Vice President for Business Affairs

Name of Sponsoring External Organization or Person

Date Signed

Signature of Duly Authorized Representative

President