

GIL Universal Catalog and GIL Express

What is the GIL Universal Catalog, also called GILUC or just UC?

The GIL Universal Catalog is a single database of materials owned by all the libraries in the University System of Georgia. The UC contains over 9 million titles of which over 64% are unique by institution.

How do I access GILUC?

If you don't find the title you need when searching the EGC catalog (GIL@EGC), you should click the link to *Gil Universal Catalog* found at the top of the screen. Search GILUC as you did GIL@EGC.

What is GIL Express (GE)?

Gil Express (GE) is a service that allows students, faculty, and staff who are in good standing at their University System of Georgia institutions to obtain books (not articles) from other USG libraries. Eligible patrons can request books via the computer (remotely) or by visiting a library (on site).

How do I access or use GIL Express?

Remotely: If you find books in GILUC that you would like to request, click the *GIL Express Request* link at the top of the screen. Filling out the form that displays on the screen allows you to self-request books.

You will be notified by your college email when titles arrive, however, you may track the progress of items requested via GE by looking in your 'GIL Account.'

On site: If you visit a USG library and want to check out books, take the desired titles to the circulation desk. Show your college ID. The GIL system will verify that you are eligible to use GIL Express and the books will be checked out to you. If you are not currently enrolled or employed, you will not be able to use GIL Express.

When and where do I pick up GIL Express books?

Books requested via GIL-Express usually arrive in 2 days. The 'flow' of requests depends on who owns them and whether or not they are on the shelf at the first library asked—if not, requests automatically go to the next library identified as an owner. Also, how you respond to "not needed after" is important. Every effort is made to get your requests here within your time frame. Most items requested via GIL Express are sent to the EGC Library, but they can also be sent to any library in the University System of Georgia.

When and where do I return GIL Express books?

Please return all borrowed materials by the due date on the book band. Loan periods are 28 days and patrons may renew items twice by going into their GIL library accounts. Keeping material past its due date can jeopardize your ability to borrow materials in the future. Overdue fines are not currently charged, however some libraries will charge fines for recalling items. Fines for lost items include the price of item (determined by the lending or owning library) plus a \$35 processing fee.

Most books requested via GIL Express are returned to the EGC library but they may be returned to any library in the University System of Georgia.

What if a book I need is not in GIL@EGC or GILUC?

If you are looking for a specific title that is not available in GIL@EGC or GILUC, go to the EGC Library website, click on [Interlibrary Loan Forms](#), select [Interlibrary Loan Book Request](#), fill out the form and submit it electronically. The person in charge of interlibrary loan will place the request for you via a service called OCLC.