

The Library: GALILEO and GIL

Are you information literate? Do you understand terms and concepts like periodical index, full text databases, ebooks, and interlibrary loan? Do you know how to use the Library?

Your college career will be much less stressful and more enjoyable if you learn how to navigate the resources at the East Georgia College Library. Go to the EGC homepage and on the left side click **Library**.

On the Library webpage various links and documents have been listed under 5 categories. The links you will use the most are: Connect to GALILEO and Get the GALILEO Password under [Search for Articles](#); Connect to GIL@EGC under [Search for Books](#); and Bibliographic Styles and Citation Machine under [Searching and Citing](#).

Search for Articles	Search for Books	Library Information	Library Services	Searching and Citing
<ul style="list-style-type: none"> • Connect to GALILEO • Get the GALILEO Password • Online Library Learning Center (Tutorials), Unit 5 	<ul style="list-style-type: none"> • Connect to GIL@EGC • Your GIL Account • Introducing GIL Universal Catalog and GIL Express (pdf file) • Connect to GILUC • Online Library Learning Center (Tutorials), Unit 6 • Understanding Call Numbers (pdf file) • Library of Congress Classification Outline 	<ul style="list-style-type: none"> • About the Library • Mission Statement • Feedback Form • Library Hours • Library Staff • Library Policies • Distance Learning Services 	<ul style="list-style-type: none"> • Ask a Librarian • ILL Form (Articles) • ILL Form (Books) • E-Journals • Internet Resources • Periodical Holdings • Purchase Request • Information Literacy 	<ul style="list-style-type: none"> • Research Guides • Bibliographic styles (APA, MLA) examples • Citation Machine • Copyright Information

The website GALILEO provides access to most of the items in the EGC Library. GALILEO stands for **GeorgiA L**ibrary **L**earning **O**nline, an initiative of the Board of Regents of the University System of Georgia. It is a World Wide Web-based virtual library that provides access to multiple information resources.

GALILEO'S web address (URL) is <www.galileo.usg.edu>. (The 'usg' stands for University System of Gorgia. East Georgia College is a two-year college in the USG). GALILEO has 5 interfaces and the default interface for East Georgia College is **GALILEO ** Scholar ** (Higher Education)**.

In the upper left of the GALILEO Scholar interface are 5 search options (white/gold). The default is [Browse by Subject](#) This option allows you to select a [subject category](#) and



then a more specific category to search appropriate databases.

Links to the other 4 views/interfaces are at the bottom of the screen.



The next screen displays **Education** as the subject and the default search is **Articles & Databases**. The best databases for articles about topics in Education are listed first (**Try these first:**) and you click and search only that database. Additional databases are listed below under **Other databases in this category:** (not shown).

The screenshot shows the GALILEO Scholar interface. At the top, there's a navigation bar with tabs: **Browse by Subject**, **Browse by Type**, **Databases A-Z**, **Journals A-Z**, and **Search**. Below this, a sidebar lists various subjects, with **Education** expanded to show sub-categories like **Career and Technical Education**, **Colleges and Universities**, and **Education**. The main content area is titled **Education** and features a sub-navigation bar with tabs: **Articles & Databases** (selected), **Subject Search**, **Journals & Magazines**, **Other Tools**, and **Books & More**. Under the **Articles & Databases** tab, there's a section titled **Try these first:** listing three databases: **Academic Search Complete**, **ERIC (at www.eric.ed.gov)**, and **ERIC (at EBSCOhost)**. An orange arrow points from the **Subject Search** tab to the **Education** subject page.

The tab next to **Articles & Databases**, labeled **Subject Search**, allows you to search multiple databases at once. **Subject Search** has 3 sections:

1. Enter search keywords.....
2. Select search options....and

The screenshot shows the GALILEO Scholar interface with the **Subject Search** tab selected. The main content area is titled **Education** and features a sub-navigation bar with tabs: **Articles & Databases**, **Subject Search** (selected), **Journals & Magazines**, **Other Tools**, and **Books & More**. The interface is divided into three sections: **1. Enter search keywords**, **2. Select search options**, and **3. Search**. An orange arrow points from the **Subject Search** tab to the **1. Enter search keywords** section. The **1. Enter search keywords** section contains three search boxes, each with a **Keyword** dropdown menu and a search button. The **2. Select search options** section contains two checkboxes: **Full-text search (only returns articles that may be read online)** and **Peer reviewed (articles reviewed by experts)**. The **3. Search** section contains a **Search** button.

3. Choose databases to search.

The results of the search appear on a split screen. The left side of the screen displays the number of results or Hits found in each Database. In the middle of the screen are the search terms along with other options.

Hits	Database
7	Vocational and Career Collection
556	ERIC (at EBSCOhost)
26	Professional Development Collection
50	Academic Search Complete
20	Research Library
1177	ERIC (at www.eric.ed.gov)

Keyword study habits

And Keyword college students

And Keyword

Search Clear All Refine Search Advanced Search

Print Results Email Results Save Results

Results display mode: Grouped

Vocational and Career Collection

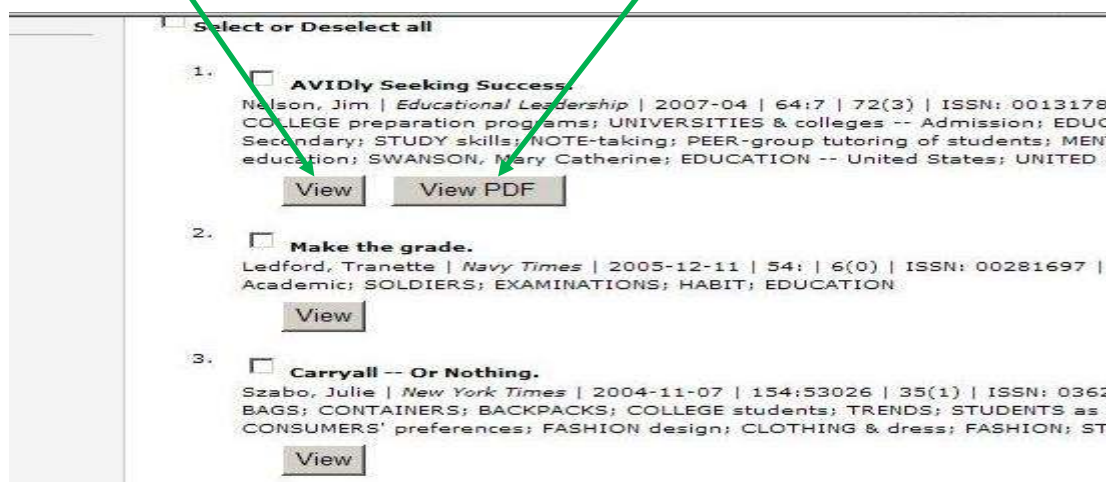
Results 1 to 7 of 7

Select or Deselect all

1. **AVIDly Seeking Success.**
 Nelson, Jim | *Educational Leadership* | 2007-04 | 64:7 | 72(3) | ISSN: 00131784
 COLLEGE preparation programs; UNIVERSITIES & colleges -- Admission; EDUCA
 Secondary; STUDY skills; NOTE-taking; PEER-group tutoring of students; MENT

Below the search terms are the **** Databases **** in the same order as listed on the left.

Each **hit** has a [View](#) link and those which are full text *usually* have a [View PDF](#) link. (Database vendors (owners) don't always use the same protocols for indexing, coding, and tagging their holdings, so occasionally a database will have only [View](#) links even though all hits are full-text). When a database has [View](#) and [View PDF](#) links then you know that [View](#) is only the citation/abstract.



Remember, [Browse by Subject](#) allows you to select [Articles & Databases](#) and search databases individually or to select [Subject Search](#) and search more than one database at the time. (The link [Databases A-Z](#) also allows you to select specific databases to search). There are over 200 GALILEO databases which are owned or produced by about 15 vendors. All the databases owned by a certain vendor have the same search screen.

Most of the databases on GALILEO are periodical indexes. Periodicals are magazines, journals, and newspapers, so when you search a periodical index, the results are citations to articles in periodicals. Some citations have the full-text of the article attached for you to read and print.

Other databases are the online version of reference books, such as the *Encyclopedia Britannica* or *The Grove Dictionary of Art*.

Now that we've searched periodical databases, let's learn how to search for books. Let's return to the GALILEO homepage (click the link at the upper left displaying [GALILEO](#) and the [half-globe](#) icon).



[GIL@EGC](#) is the link to the online college catalog. GIL stands for **GALILEO Interconnected Libraries**.

You can access GIL in two ways: scroll up to the screen shot on page 2...(1) from the GALILEO website, on the right below **About East Georgia College**; (2) scroll to the screen shot on page 1...from the Library webpage, under **Search for Books**. GIL provides three search options (see below): You can search for specific authors and titles by doing an **Exact Search**; you can search for books about various topics using a **Keyword Search**; and you can use **GIL Quick Search**, which is not as specific.



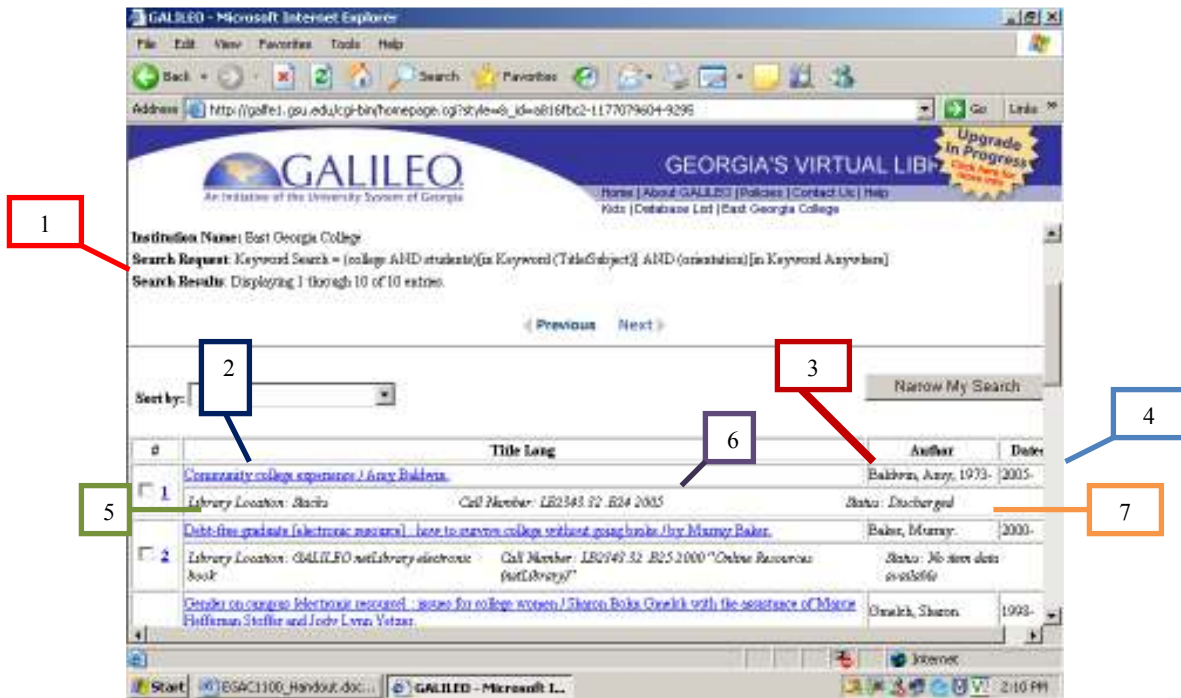
[GIL@EGC](#) also provides access to your GIL account. After clicking on [GIL@EGC](#), notice the light lavender box on the bottom-right of the screen.

The link “Access my GIL Account to” allows all students, faculty, and staff at any institution in the USG to...

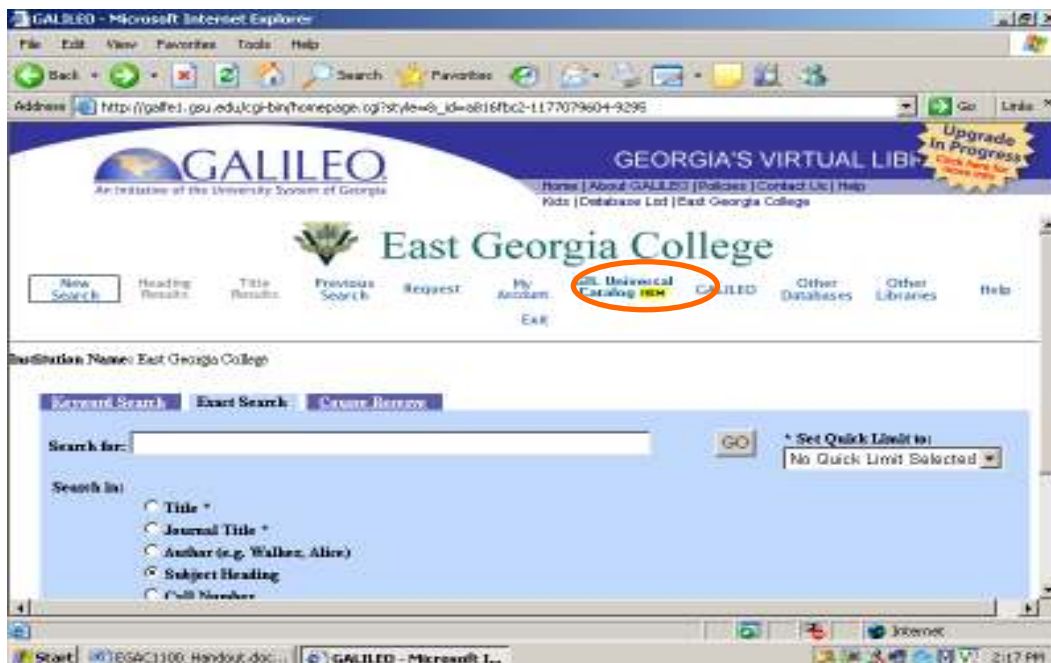
- “Get GALILEO password”: The EGC password allows you to access and use the databases on GALILEO from off-campus. Simply follow the prompts;
- “Renew books online”: This feature allows you to renew titles that you checked out at the circulation desk in your home (EGC) Library. This includes items requested from another USG Library;
- “Check my requests”: This feature allows you to see if the item you have requested from another library through GIL Express has arrived.

After entering search terms in Exact, Keyword, or Quick search you will receive the following screen. The results displayed are:

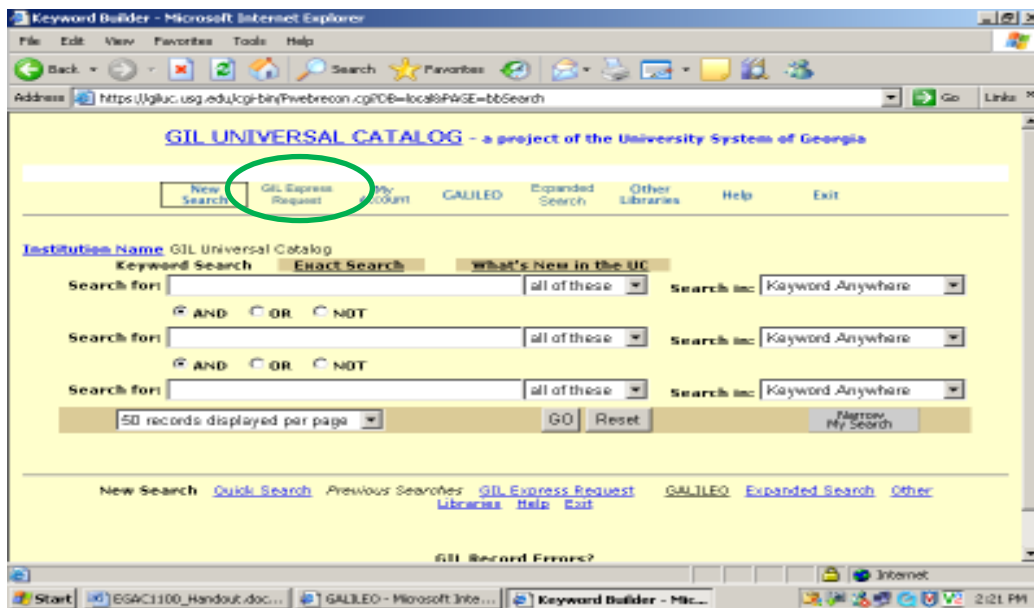
- (1) Search terms,
- (2) Title,
- (3) Author (if there is a main author/editor),
- (4) Date of publication,
- (5) Location of the title,
- (6) Call number, and
- (7) Availability of title (for example, Charged, Discharged, Overdue).



If you cannot locate a useful title in the EGC catalog, you may select the “[GIL Universal Catalog](#)” link at the top of the screen which allows you to search for titles located in the Universal Catalog. The universal catalog consists of all the holdings in the libraries of the USG which is over 10 million volumes and 4.5 million titles.



If you find an item you need, you can then select the “[GIL Express](#)” link (next screen) on the upper left of the screen and request this item yourself. Just follow the prompts.



The best way to become familiar with GIL@EGC is to log on and search for items. You may not need to check out any books now, but at least you will learn how to search the college catalog and understand the results that appear on the screen.

Return to the GALILEO homepage by clicking the GALILEO icon.



Other links on the GALILEO homepage are:

Getting Started
links to more tips & explanations about GALILEO and GIL

About East Georgia College
lists links to the EGC homepage, GIL@EGC, and Ask a Librarian for users to request library information

In the Spotlight
focuses on one GALILEO resource every few weeks

GALILEO News & System Alerts
provides recent news about GALILEO as well as alerts about problems or upcoming updates

Tips to help you get started: 3 quick tips to get you started

