ADVISEMENT AND REGISTRATION

The Academic Center for Excellence – Advising Center
East Georgia State College – Swainsboro
Fall Orientation 2019
Advisement and Registration

➢ Declaring a Major
➢ Two Year Plans
➢ Learning Support/CPC Requirements
➢ Adjusting Your Schedule After Today
➢ 8-Week Class Options
➢ How to Look Up Your Classes
Declaring a Major

- Make sure you are taking the correct courses
- You will be assigned an advisor in that field.
- (History majors will have history professors as their advisor, for example.)
How many classes should I take?

Credit hour: a measure of academic credit

- Full Time Status requires a minimum of 12 credit hours in Summer, Fall, and Spring

Want to graduate in 2 years?

Plan to take at least 15 hours each Fall and Spring semester

- One credit hour = 1 hour a week for an academic semester
  - 3 credit hour course = meets 3 days a week for 1 hour each day OR
  - 3 credit hour course = meets 2 days a week for 1 hour 15 minutes both days
  - 1 credit hour course = meets 1 day a week for 1 hour
  - 4 credit hour course = meets 3 or 2 days a week for lecture & has a 2-3 hour lab 1 day a week
Two-Year Plans

• Use these as your guide.

• Summer should be used to “catch up” if you do not attempt or pass a course during Fall or Spring semesters.

• Note that not all classes are offered every semester. For some majors, they may be only available once a year.
What your 2-Year Plan looks like

**POLITICAL SCIENCE**
Two-Year Academic Plan
*Courses require a grade of “C” or better

<table>
<thead>
<tr>
<th>First Semester FALL ***</th>
<th>Grade</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>*ENGL 1101 Composition I</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>*MATH 1001 Quant. Skills and Reasoning</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>COMM 1110/COMM 1010/ENGL 1104</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>POLS 1101 American Government</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>CATS 1101 Crit. &amp; Acad. Think. for Success.</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>HLTH 2051 Health</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td><strong>Total semester hours</strong></td>
<td></td>
<td><strong>15</strong></td>
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<table>
<thead>
<tr>
<th>Second Semester SPRING</th>
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<tbody>
<tr>
<td>*ENGL 1102 Composition II</td>
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<td>3</td>
</tr>
<tr>
<td>AREA D Math Elective (MATH 1401 Statistics)</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1101 or SOCI 1101 Psychology or Sociology</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA E Elective Focus Course</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Guided Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>HPRG/PHED Physical Activity Course</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td><strong>Total semester hours</strong></td>
<td></td>
<td><strong>16</strong></td>
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<table>
<thead>
<tr>
<th>Third Semester FALL</th>
<th>Grade</th>
<th>Credit</th>
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<tbody>
<tr>
<td>ENGL 2111/2112/2120/2130/2150</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA D Science Elective I</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA D Science Elective I Lab</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>HIST 2111 or HIST 2112 U.S. History</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Required</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Required</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td><strong>Total semester hours</strong></td>
<td></td>
<td><strong>17</strong></td>
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<table>
<thead>
<tr>
<th>Fourth Semester SPRING</th>
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</thead>
<tbody>
<tr>
<td>AREA D Science Elective II</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA D Science Elective II Lab</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>AREA C Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Required</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Required</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>AREA F Guided Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td><strong>Total semester hours</strong></td>
<td></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>
What if I want to make changes to my classes after I have registered?

- **Drop/Add and Schedule Adjustment**
  - First 3 days of each semester
  - **Drop/Add for Fall term → Aug. 19th, 20th, and 21st.**
  - Change your schedule with no academic penalty during this time

- **Withdrawals**
  - “W” grades do not count towards your GPA, but they do count towards attempted hours
  - Deadlines to withdraw without academic penalty:

<table>
<thead>
<tr>
<th>Class Type</th>
<th>Class Dates</th>
<th>Last Day to Withdraw</th>
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</thead>
<tbody>
<tr>
<td>Regular, Full Semester Classes</td>
<td>Aug. 19 – Dec. 6</td>
<td>Oct. 9</td>
</tr>
<tr>
<td>First Half Semester Classes</td>
<td>Aug 19 – Oct. 9</td>
<td>Sept. 9</td>
</tr>
<tr>
<td>Second Half Semester Classes</td>
<td>Oct. 11 – Dec. 6</td>
<td>Nov. 5</td>
</tr>
</tbody>
</table>

*Must complete paperwork to withdraw*

*Note: If you just stop going to classes, you will fail*
What if I have Learning Support Requirements?

• Take all LS courses as soon as possible
  → They impact what general core courses are available to you

• ACE advisors can help you navigate the LS requirements

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**Which Learning Support Math is for me??**

- MATH 0999/MATH 1111
- MATH 0998/MATH 1101
- or MATH 0997/MATH 1001

  College Algebra Support/ Math Modeling Support/Quant. Skills and Reasoning Support

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- One Credit Hour Support Class with a three hour Math Class

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- Students will receive the same grade in their support class that they earn in their Math course.
- Satisfies Learning Support Requirements while also earning credit for your college math course
What if I have Learning Support Requirements?

• Take all LS courses as soon as possible
  → They impact what general core courses are available to you

• ACE advisors can help you navigate the LS requirements

Learning Support English

ENGL 0999/ENGL 1101

English Support with Composition I

• One Credit Hour Support Class with a three hour English Composition Course

• Students will receive the same grade in their support class that they earn in their English Course.
• Satisfies Learning Support Requirements while also earning credit for your Composition I course.
CPC Requirements

- Not everyone has them
- Must be taken your first semester
- Required to make a “C” or higher
- Must be completed prior to transferring
How do I build a schedule?

- **A**ccess table of available courses
- **B**e sure “SELECT TERM” states “Fall 2019”
- **C**hange campus
- **D**on’t pick a class in **RED**
- **E**nsure you write down:
  1. CRN – 5 digit number in 3rd column (Fall begins with 8; Example: 80561)
  2. Course name
  3. Days of the week the class takes place (R= Thursday)
  4. What times the classes are held
  5. Class location

**SUPER IMPORTANT!**
How do I build a schedule?

- **Access table of available courses**
  - Go to www.ega.edu
  - Hover over “ACADEMICS” tab
  - Select “COURSE SCHEDULE” in the third column
How do I build a schedule?

- Be sure “SELECT TERM” states “Fall 2019”

- Change campus

Campus Designations

A = Swainsboro
RU = Augusta Campus
W = Online Courses
S = Statesboro
O = EGSC courses at GSU
SPRING Only!
Includes Health and PEs
How do I build a schedule?

- **D**on’t pick a class in **RED**

- **E**nsure you write down:
  1. CRN – 5 digit number in 3rd column (Fall begins with 8; Example: 80561)
  2. Course name
  3. Days of the week the class takes place (R= Thursday)
  4. What times the classes are held
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<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Name</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>80561</td>
<td>Principles of Accounting I</td>
<td>TR</td>
<td>09:00a - 10:15a</td>
<td>ACADEMIC BUILDING ADDITION C101</td>
</tr>
<tr>
<td>80562</td>
<td>Principles of Accounting I</td>
<td>TR</td>
<td>10:45a - 12:00p</td>
<td>ACADEMIC BUILDING ADDITION C101</td>
</tr>
<tr>
<td>80563</td>
<td>Principles of Accounting I</td>
<td>TR</td>
<td>12:30p - 01:45p</td>
<td>ACADEMIC BUILDING ADDITION C101</td>
</tr>
<tr>
<td>80564</td>
<td>Principles of Accounting I</td>
<td>TR</td>
<td>02:15p - 04:30p</td>
<td>ACADEMIC BUILDING ADDITION C101</td>
</tr>
<tr>
<td>80565</td>
<td>Principles of Accounting I</td>
<td>TR</td>
<td>04:30p - 06:45p</td>
<td>ACADEMIC BUILDING ADDITION C101</td>
</tr>
</tbody>
</table>

Days the class is held

**LOCATION!**

**CLASS TIMES!**

**RED = CLOSED!**

**COURSE NAME!**

**CRNS!**