Online Courses: GeorgiaView D2L/Brightspace

- **Face to Face**: professors may post notes, study guides, due dates, etc.
- **Online**: ALL work for online classes will be completed and submitted through D2L. To avoid being dropped for non-attendance, complete each class’s attendance verification **THE FIRST DAY OF CLASS**.
- **D2L Email**: DOES NOT connect to Catmail. Check with your professor for preferred email system.
- **Features**: discussions, class rosters, grades, calendar
Online Courses: GeorgiaView D2L/Brightspace

Log in to the myEGSC portal

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1. Username and password on your check in sheet (password is last 4 of your social, last 2 of your birth year)

2. Complete steps to log in (security questions, accept terms, etc.)

NOTE: If you have already set up your myEGSC account and have forgotten your password, click “Forgot Password” to retrieve it.
Click on GeorgiaView D2L

IMPORTANT: If you have just added a class within the last 24 hours, it may take up to 72 hours for the course to show up.

Classes do not open until first day of class. If you drop or add classes, please allow 72 hours for them to appear.
Online Courses: GeorgiaView D2L/Brightspace

- If a course in D2L doesn't show up, one can search using the CRN. If it still doesn't appear, please give the system 24 hours to reflect any changes. *(NOTE: if you add a class later, it can take up to 72 hours to appear in D2L. Also, if you drop a class properly, it may continue to show up in D2L even though you are no longer enrolled. To avoid confusion, check your BannerWeb for your most updated class schedule).*

- The D2L Help Center (below) is the 24/7 place to go for general assistance with D2L. They cannot help with campus email and specific campus IT issues.

- eCore courses are accessed from the eCore website at https://ecore.usg.edu/ They provide their own student and technical support.
Online Courses: GeorgiaView D2L/Brightspace

- D2L Home landing page: Classes, email, etc.
- Click on a class to get started (under “My Courses”).
• Typical tools in a class:
  Note: Be aware that every professor’s course may look a bit different.
Online Courses: GeorgiaView D2L/Brightspace

1. Content—the course materials you need to read and study
2. Quizzes—where you take quizzes and tests
3. Calendar—shows due dates
4. Assignments—turn in written work
5. Discussions—discuss with your classmates
6. Grades—check your progress often!
*IMPORTANT: You will use Dropbox on D2L to submit your work, which means it is automatically scanned through “Turn It In”, an ANTI-PLAGIARISM software, so don’t even try to cheat. ALL “copy and paste” methods are considered cheating.

Academic dishonesty can result in an F for the class, student conduct sanctions, or possibly even being expelled from EGSC.
Online Courses: Common Issues to Avoid

- Check your computer's date, time and time zone settings to make sure it is correct. If your computer's clock is more than 5 minutes off from the Georgia View Vista server you will have timeout issues and problems submitting work.

- Java - It is recommend you uninstall all version of Java Runtime Environment (JRE) except the version recommended on the system requirements page. Having multiple version of Java installed can cause problems when using GeorgiaVIEW D2L.

- Turn off all toolbars / plugins in your browser that you do not need. A large number of GeorgiaVIEW D2L issues are due to toolbars installed in your browser.

- Add https://ega.view.usg.edu into your browsers "Trusted Sites."

- You may need to turn off your popup blocker while using GeorgiaVIEW D2L.

- Please use ONLY Chrome, Edge, Firefox or Safari for D2L. Internet Explorer has known issues and is not a recommended browser.
Online Courses: Tips and Tricks

- Be sure to log in at least 3-4 times a week (more is better). Check your email for every course each time you log in. (Remember to check both your D2L email AND your ega.edu email regularly. Respond as required by your professor.

- Either print out the professor’s calendar (if he/she uses one in D2L) or make one of your own using your syllabus to keep track of due dates and assignments. Your syllabus is the ultimate guide to the course, so you should study it thoroughly.

- Be an active participant in class by taking advantage of materials your professor may provide, like study guides, practice quizzes, discussion boards to ask questions, any extra credit opportunities, and meeting your online classmates.

- If you don’t understand something, ask! Ask the professor and other students; many of them are experienced online learners. Contact the Academic Center for Excellence (ACE) if you need tutoring or any other academic resources.

- Do not ever wait until the last minute to submit an assignment. ALWAYS build in extra time—you cannot always predict when power/internet will go out or something might delay you.

- While cell phones can be handy for a quick check in, you will ABSOLUTELY need unlimited access to a computer to engage fully in the online course and complete the necessary assignments. This is especially true for written assignments, where text messaging ‘language’ is not appropriate. Writing is one of the main ways you’ll communicate in an online course. Please understand that unless you can regularly access a computer, a fully online course will not work for you.

- Practice staying well organized, self-motivated, and working ahead—it’s extremely difficult to catch up even if you miss one online assignment.

- Remember that you might have a ‘steep learning curve’ at first, but once you get in a work routine, you may find that online classes are a great option for you. If not, don’t worry—there are always face to face classes you can take if online classes aren’t a good fit for you and your learning style.
Online Courses: Need Help?

- **University System of Georgia D2L Help Center (DHC)** - [https://d2lhelp.view.usg.edu/](https://d2lhelp.view.usg.edu/)
- Contact a D2L Help Center (DHC) agent for technical support
- **PC and Browser Checker** - Will my computer work with GeorgiaVIEW Brightspace/D2L?
- **System Requirements for Brightspace/D2L**
- Contact EGSC IT Helpdesk
- Contact ACE for tutoring and other academic resources