

Sr. Staff Meeting Agenda
September 7, 2018
2 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. Welcome

2. Introductions/Announcements

- Ashton Steward, Library Assistant – Kelly Ansley
- Bonnie Nash, Library Associate – Kelly Ansley
- Cenitra Stevenson, ACE Coordinator Statesboro – Karen Murphree
- Steven Clark, Manager of Enterprise Services – Mike Rountree

3. Top of the Agenda Information Items

Academic Affairs/Student Affairs

- Dual Enrollment Update – Murphy/Vess
- Fall 2018 Enrollment Projections – Jones
- Update on Housing Occupancy Report (Including Overflow Housing) – Storck

President’s Office

- SACSCOC Decennial Reaffirmation Process -- Boehmer – QEP *
- First Friday at The Morgan House – Hosted by Student Affairs

4. Informational Items

President’s Office

- President Boehmer
 - College 2025 Report *
 - Immediate Notification of President About Serious Events/Emergencies *
 - Provisional Employee Evaluation *
 - Student Leadership Development Program
 - Staff Leadership Development Program
- Chief of Staff/Legal Counsel – Smith
 - Conflict of Interest Commitment Policy
 - New BOR Policy*
 - New EGSC Policy *
 - USG Ethics Awareness Week – November 11 – 17, 2018 *
 - Contract Administration Policy *
 - Signing of contracts, MOUS and other written documents binding the college
- Athletics – Wimberly
 - None
- Event Planner -- Williams

- Convocation - Thursday, September 13 at 11 am Auditorium (Dr. Cheek – details)
- President’s State of the College Address – Tuesday, September 18 (Change of Venue -- C101 Tiered Classroom)
- Family & Friends Fun Day – Saturday, September 22, 10:00 am – 3:00 pm (Stacey Grant – details)
- ACEN Site Visit September 24 – 27 (Dr. Upchurch – details)
- Facilities Requests – procedures located in MyEGSC portal – asking each unit to assign 2 people only that are responsible for submitting requests.
- Faculty Senate – White
 - None
- Police Department -- Gammon
 - None
- Shared Auditor – Sprouse
 - None
- Staff Council – Lisa Cassidy
 - Sunshine Fund
- Study Abroad – Palumbo
 - None
- Title IX – Ansley
 - Title IX Update

Academic Affairs/Student Affairs

- VPAASA – Vess
 - None

Academic Affairs

- Math/Science – Wedincamp
 - None
- Biology – Chevalier
 - None
- Nursing – Upchurch
 - None
- Humanities/Social Sciences/Director of Correll Scholars – Cheek
 - Convocation, September 13, 11:00
 - Convocation Events in Statesboro, September 12
 - Constitution Day, September 18
 - Correll Scholars Program Internships
- FESA -- Walker
 - FESA Update
- AAMI – Drummer
 - AAMI Grant
- Academic Support Services – Kittrell-Mikell
 - None
- Counseling/Disability Services – Burns
 - None
- First Year Experience – Strickland

- None
- Institutional Effectiveness – Gribbin
 - IPEDS Update *
- Library – Ansley
 - September 12th – 2-3 p.m. -- Meet Will Storr (Statesboro)
 - September 24th – 28th – Banned Books Week
 - Starting September 10th – Popup Reference around the campus
 - September 15th – 10 a.m. – Noon – Library Table at the Franklin Memorial Library: Library Card Signup Extravaganza
- Teaching and Learning – McKinney
 - Draft of policy on third-party integration software in progress
 - Fall D2L workshops on-campus and via Zoom TBA
- Learning Commons – Murphree
 - None

Student Affairs

- AVP Enrollment Management – Jones
 - None
- Admissions – Mathews
 - College Readiness Tour Dates
 - Junior Senior Day dates
 - Strategic Recruitment Plan
- Choice – Davis
 - Program Update
- Housing – Storck
 - None
- Registrar – Saulsberry
 - None
- Student Conduct – Helms
 - None
- Student Life – Grant
 - None

Business Affairs

- VPBA – Gay
 - Budget/Financial Reporting Update
- Accounting – Foskey
 - None
- Business Operations – Goff
 - ePro Update
- Plant Operations – Steptoe
 - Status of Projects
 - Street Light Replacement
 - Transformer Replacement
- Dining Operations – Underwood
 - None

- Financial Accounting – Williams
 - Comp time
- Financial Accounting/Grants – Wentz
 - None
- Human Resources – Woods
 - USG Benefits Fair – October 15
 - USG Open Enrollment – October 29 – November 9th
 - New Email Accounts
 - Wellness Update
 - 2019 Healthcare Plan

EGSC – Augusta

- Associate Vice President for External Campuses – Kelch
 - None

EGSC – Statesboro

- Director – Williamson
 - Statesboro DT Getdown
 - Dancing with the Statesboro Stars
 - Trunk or Treat – October 27th
 - Turkey Trot- November
 - “Scheduled Fun”

Informational Technology

- VPIT – Rountree
 - BANNER Manages Services (BMS) project update
 - USG Payment Card Industry (PCI) audit / engagement update
 - Software requests
 - Manager of Enterprise Services position update
- Enterprise Services – Vacant
 - None
- Infrastructure Services – Fagler
 - Network Upgrade September 18th
- Support Services – Oglesby
 - None

Institutional Advancement

- VPIA – Gilmer
 - None
- AVP Institutional Advancement – Kennedy
 - None
- Sudie A. Fulford Community Learning Center – Schwabe
 - None