

**Sr. Staff Meeting Agenda**  
**October 5, 2018**  
**2 – 3:30 p.m.**  
**President’s Conference Room**

\*Items in OneDrive will be marked with an asterisk

**1. Welcome**

**2. Introductions/Announcements**

- HR Coordinator II – Ryan Sconyers (Woods)
- Assistant Operations Manager – Linda Powell (Underwood)
- Food Service Worker I – Traveion Brown (Underwood)
- ACE Coordinator, Augusta - Rendell “Orry” Cordova (Murphree)

**3. Top of the Agenda Information Items**

**Academic Affairs/Student Affairs**

- Dual Enrollment Update – Murphy/Vess
- Fall 2018 Enrollment – Jones
- Housing Occupancy Report (Including Overflow Housing) – Storck

**President’s Office**

- SACSCOC Decennial Reaffirmation Process – Dual Enrollment\* - Boehmer

**4. Informational Items**

**Business Affairs**

- VPBA – Gay
  - FY 2019 Budget Update
  - Structure Changes in Business Affairs
- Accounting – Foskey
  - Annual Audit
- Business Operations – Goff
  - Business Affairs Policy & Procedures Revisions
  - Cash Management Policy Adoption
  - Bobcat Express Shuttle Service
- Plant Operations – Steptoe
  - Project Update
    - Emergency Notification Device Installation
    - Street Light Refurbishment
- Dining Operations – Underwood
  - None
- Financial Accounting – Williams
  - None
- Financial Accounting/Grants – Wentz
  - None

- Human Resources – Woods
  - Benefits and Wellness Update
  - Benefits Fair – October 15<sup>th</sup>
  - Open Enrollment – October 19<sup>th</sup> – November 9<sup>th</sup>
- Student Accounts/Payroll – Williams
  - Nelnet Dates for Spring Semester
  - Nelnet Enrollment Information

### **Informational Technology**

- VPIT – Rountree
  - BANNER Managed Services (BMS) hosting project update
- Enterprise Services – Clark
  - None
- Infrastructure Services – Fagler
  - None
- Support Services – Oglesby
  - None

### **Institutional Advancement**

- VPIA – Gilmer
  - State Charitable Contributions
  - EGSC Facts and Happenings\*
- AVP Institutional Advancement – Kennedy
  - None
- Sudie A. Fulford Community Learning Center – Schwabe
  - Fulford Center Update

### **President's Office**

- President Boehmer
  - None
- Chief of Staff/Legal Counsel – Smith
  - None
- Athletics – Wimberly
  - None
- Event Planner – Williams
  - None
- Faculty Senate – White
  - None
- Police Department – Gammon
  - None
- Shared Auditor – Sprouse
  - None
- Staff Council – Lisa Cassidy
  - None
- Study Abroad – Palumbo
  - None

- Title IX – Ansley
  - Title IX Update

#### **Academic Affairs/Student Affairs**

- VPAASA – Vess
  - None

#### Academic Affairs

- Math/Science – Wedincamp
  - None
- Biology – Chevalier
  - Update on the Biology Fall 2018 enrollment
  - Student recruitment for 2019-2020
  - Update on the Spring 2019 Research class with a trip to Costa Rica
  - Augusta University – Health Sciences Advisor’ Symposium
  - Careers in Science and Medicine: Workshops and Recruitment Fair in Atlanta
- Nursing – Upchurch
  - None
- Humanities/Social Sciences/Director of Correll Scholars – Cheek
  - None
- FESA – Walker
  - None
- AAMI – Drummer
  - AAMI Grant
- Academic Support Services – Kittrell-Mikell
  - None
- Counseling/Disability Services – Burns
  - Newsletter for Faculty and Staff
- First Year Experience – Strickland
  - None
- Institutional Effectiveness – Gribbin
  - None
- Library – Ansley
  - Library Update
- Teaching and Learning – McKinney
  - None
- Learning Commons – Murphree
  - Spring 2019 Registration & Advisement

#### Student Affairs

- AVP Enrollment Management – Jones
  - None
- Admissions – Mathews
  - None
- Choice – Davis
  - CHOICE Program Update

- Housing – Storck
  - Housing Audit Update
  - Health and Safety Inspections
  - Retention related initiatives
- Registrar – Saulsberry
  - None
- Student Conduct – Helms
  - None
- Student Life – Grant
  - None

#### **EGSC – Augusta**

- Associate Vice President for External Campuses – Kelch
  - L.E.A.D. The Way
  - School Counselor Workshop (10/2/18)
  - Open House (11/9/18)
  - One & Done (10/19/18)
  - Dual Enrollment Opportunities in Augusta

#### **EGSC – Statesboro**

- Director – Williamson
  - October 12th- Statesboro Fire Department Workshop
  - October 27th- Trunk or Treat
  - Communication Plan
  - DWST ad- back of cover
  - Weekly Rounding\*