

**Sr. Staff Meeting Agenda**  
**November 4, 2016**  
**2 – 4 p.m.**  
**President’s Conference Room**

**Welcome**

**Introductions**

- Lara Pope – Student Affairs Counselor I, Financial -- Jones
- Ciera Peebles – Student Affairs Counselor I, Financial – Jones
- Terrence Holman – Student Affairs Intake Specialist II – Jones
- Brittany “Zade” Scarboro – Student Affairs Communications Specialist – Jones
- Greg Avra –Technology and Network Specialist – Oglesby
- Dee McKinney – Associate Dean of Teaching and Learning -- Goodman
- Nick Kelch – Interim Director of EGSC Augusta -- Goodman
- Kelly Ansley – Director of the Library -- Goodman
- Kristin Waters – Interim Director of ACE – Goodman
- Becky Sisney – Admissions Processor – Mathews
- Cheerleading Coach – Shayla Brown -- Avery

**Updates and Information Items**

- Information Technology – Rountree
  - Information Technology security awareness
  - Statesboro campus connectivity
  
- Athletics
  - Academic Integrity Plan for Athletics – Wimberly
  - Men’s and Women’s Basketball Schedules – Wimberly
  
- Student Affairs
  - Admissions
    - SAT, Nov. 5 – Mathews
    - Admissions and Registration for Spring 2017 – Mathews
  - Fitness Center Update -- Grant
  - Registrar – Enrollment (fall and spring), Graduation, ADD Update – Ross
  - Student Life
    - SGA – Sherrod
    - Asst. Director of Student Life – Sherrod
    - Fall 2016 Graduation Plans/Speaker – Sherrod
    - SGA Constitution (newly adopted by student vote) -- Sherrod
  - Housing
    - Housing Occupancy Efforts for Spring 2017/Fall 2017 -- Vaifanua
    - Programming/Events -- Roberson
    - Mentor Program – Roberson
  - CHOICE
    - Status of CHICE Program – Davis
    - Students in Housing Update – Davis
    - CTP Application – Davis
  
- Business Affairs
  - Facilities Update – Goff
  - Travel Policy – Goff
  - Update on Physical Master Planning Process by UGA College of E & D -- Goff
  - FMLA – Woods

- Wellness Update – Woods
- Open Enrollment – Woods
- Holiday Schedule – Woods
- Volunteer Policy – Woods
- Compliance Modules for November – Woods
- Voting Leave -- Woods
- FLSA – Williams
- Overtime-Comp Time – Gay
- Letter from Chancellor about Mandatory Student Fees – Gay
- 2018 Budget Submission and Hearing -- Gay
  
- Academic Affairs
  - IR
    - Submission of 5<sup>th</sup> year Report/QEP Impact Report – Gribbin
    - Nursing Program Prospectus to SACSCOC -- Gribbin
  - HB 801 STEM Indicators – Goodman
  - AAMI Update
    - Director – Tre’ Drummer
    - Coordinators
      - Connie Young-Johnson -- Swainsboro
      - Damon Andrews – Statesboro
      - Nick Kelch - Augusta
  - Biology – Chevalier
    - Recruitments
      - Trifold flyer
      - Meet and Greet with students in the Associates in Biology
      - Visits to local high schools
    - Parents, Family, Friends and Alumni Day
      - Fundraising
      - Tour of nature trail
    - Bee Campus USA
    - Tree Campus USA
    - TriBeta Biology Honor Society
  - CCG Collaborative Grant Symposium: “Strategies for Success: Best Practices to Support Advising” Learning Outcomes” – Kittrell-Mikell
  - Affordable Learning Georgia Grants – Goodman
    - Kersey/Xie
    - Segal/Chevalier
    - Shepard/McKinney
    - Andrews/Drummer
  - Study Abroad
    - Study Abroad Fairs Update – Palumbo
    - Study Abroad Program Available (3) – Palumbo
  - AAMI
    - Update on EGSC’s participation in MDRC study of AAMI – Drummer/Goodman
  
- Institutional Advancement
  - Chancellor’s Service Excellence Awards Program – Kennedy
  - Fraud Awareness Week Events -- Kennedy
  - Fist Friday at The Morgan House – Gilmer
  - Instagram Photo Contest – Gilmer
  - Palmetto Grant Consulting – Gilmer
  - Mobile Cause Project – Gilmer
  - Faculty/Staff Annual Giving – Gilmer
  - Relay for Life -- Gilmer