

East Georgia State College
Sr. Staff Meeting
Friday, March 6, 2015
2-4 p.m.

Agenda

Welcome – Bob Boehmer

- Expectations of all Senior Administrators

Introductions

- Stacey King – Director of PE Complex & Military Resource Center
- Sheila Bramlett -- Administrative Assistant to Vice President for Student Affairs and Athletics
- Beitha Butler-Griffin -- Student Affairs In-take Specialist II – Financial Aid
- Michael Johnson -- Student Affairs Counselor I
- Denise Daniels -- Student Affairs Communication Specialist I
- EGSC Statesboro
 - Ben Johnson -- Institutional Services Coordinator
 - Holly Kight -- Part-time Clerk
 - Tamekia Wright part-time Clerk

Updates and Informational Items

Business Affairs

Accounting Services – Becky Foskey

- PeopleSoft Upgrade

Auxiliary Services – Ruth Underwood

- Food Service Renovations

Business Operations – Michelle Goff

- Accounts Payable Check Runs
- Department Budget Monitoring
- Year End Cut Off Dates (memo forthcoming)
- Mandatory State Contract for Overnight Expedited Delivery Services

Plant Operations – David Steptoe

- Posting Things on Walls and Doors
- Work Orders are Required

Projects – Michelle Goff

- Lighting Upgrade (Interior Lighting Gym and George L. Smith Bldgs) Project

Human Resources

- Anthem Security Breach
- Retiree Healthcare

External Affairs

Sudie A. Fulford Community Learning Center – Jean Schwabe

- Fulford Center Attendance 2014
- Fulford Center 5th Anniversary

Marketing and Communications – Norma Kennedy

- College Readiness Tour Booklet
- Identity Standards/4 Newly Licensed Logos

Information Technology

IT -- Rountree

- Grades First Project
- Online Faculty/Staff Directories
- Argos & EGSC Intranet Site

Student Affairs

Counseling and Disability Services – Anna Marie Reich

- Statesboro Counselor Position

Student Life – Vicki Sherrod

- 2015 Miss EGSC Allison Durden (announcement – Vicki will not be in attendance)

Housing – Missie Crawford

- P3 Initiative Update

Registrar's Office – Janet Stracher

- Enrollment (spring)
- Graduation Planning (spring)
 - Graduation Speaker

Financial Aid – Chassity Cruz

- 2012 Draft Cohort Rate
- Financial Aid Update from the SASFAA Conference

Academic Affairs

Institutional Research – David Gribbin

- SACSCOC On-site Peer Review Update
- Student Achievement Webpage
- IPEDS Spring Collection Surveys (Deadline: Wednesday, April 8)
 - Human Resources
 - Fall Enrollment
 - Finance
 - Academic Libraries

President's Office

- Status of Proposed Academic Building Expansion – Bob Boehmer
- FY 16 Budget Update – Bob Boehmer
- USG Enrollment Projections – Bob Boehmer
- Civic and Service Clubs Presentations Schedule – Bob Boehmer
- Year End Funding Request

Event Planning – Angie Williams

- Correll Scholars Interviews
- Update to Vision Series Calendar

Key Calendar Dates

March 6 – Bobcat Baseball vs. Georgia Perimeter 2:00 pm
March 7 – Bobcat Baseball vs. Georgia Perimeter 1:00 pm
March 7 – Lady Bobcats Softball vs. South Georgia College 1:00 pm
March 8 – Emanuel Arts Council – “Driving Miss Daisy” 3:00 pm
March 10 – Vision Series – Dawn Baker 11:00 am Auditorium
March 10 – Bobcat Baseball vs. Darton College
March 10 -12 SACSCOC On Site Review EGSC Augusta
March 11 – 2015 EGSC Homecoming/Casino Night 7:00 – 11:00 pm Fulford Center
March 12 - Emanuel County Family Connection 10:00 am Fulford Center
March 12 – Lady Bobcats Softball vs. ABAC 2:00 pm
March 13 – GSU Partnership for Health 12:00 – 1:30 pm Fulford Center
March 13 – Staff Council Meeting 2:00 pm All Campuses
March 14 – National SAT Exam 7:30 am – 1:00 pm C255 & C256 Academic Building
March 16-20 – Spring Break Swainsboro & Statesboro Campuses
March 16-20 – Georgia Cyber Academy Meeting 8:30 am Fulford Center
March 16-17 – DOAS Training 9:00 am – 4:00 pm D127 Gym
March 17 – Bobcat Baseball vs. Chattahoochee Valley 2:00 pm
March 18-20 – Georgia Cyber Academy Fulford Center
March 18 – Board of Regents Meeting
March 18 - DOAS Training 9:00 am – 4:00 pm D127 Gym
March 19 – DOAS Training 9:00 am – 4:00 pm D127 Gym
March 23 – EGSC Foundation Meeting 6:00 pm Fulford Center
March 24 - President’s Cabinet Meeting 9:00 am PCR
March 24 – Bobcat Baseball vs. ABAC 3:00 pm
March 26 – Vision Series – Clay Chappell 11 a.m.
March 27 – Lady Bobcats Softball vs. Andrew College 2:00 pm
March 28 – National History Day TBD
March 31 – Lady Bobcats Softball vs. Georgia Military College
March 31 – Bobcat Baseball vs. Gordon College 3:00 pm
April 3 – Senior Staff Meeting 2:00 pm Presidents Conference Room
April 4 - Lady Bobcats Softball vs. Georgia Perimeter College 1:00 pm
April 6-10 – Spring Break Augusta
April 7-8 – EGSC 2nd Grade Experience 9:00 am – 2:00 pm Fulford Center
April 9 – Employee Appreciation Breakfast Swainsboro 7:30 am – 9:30 am RLB Dining Room
April 9 – American Red Cross Blood Drive 9:00 am-3:00 pm Back half of Gym
April 9 – Emanuel County Family Connection 10:00 am Fulford Center
April 9 - DAR Student Recognition Program 4:00 pm – 6:00 pm Fulford Center
April 10 – Staff Council Meeting 2:00 pm All Campuses
April 10 – Bobcat Baseball vs. Georgia Highlands 3:00 pm
April 11 – Bobcat Baseball vs. Georgia Highlands 1:00 pm
April 13-14 Correll Scholars Days
April 13 – “Liberty in North Korea”
April 14-15 – Board of Regents Meeting
April 14 – Vision Series – Author Mary Kay Andrews 11:00 am Auditorium
April 14 – EGSC 2nd Grade Experience 9:00 am – 2:00 pm Fulford Center
April 14 – 15 Board of Regents Meeting
April 16 – Magnolia Midlands GYSTC Board Meeting 10:00 am Fulford Center
April 16 – Bobcat Baseball vs. South Georgia College 3:00 pm
April 17 – Employee Appreciation Luncheon Augusta 1:00 pm – 2:30 pm Washington Hall Towers
April 18 – Bobcat Baseball vs. South Georgia College 1:00 pm
April 21 – Bobcat Baseball vs. W. Georgia Tech 3:00 pm

April 23 – EGSC Faculty/Staff Spartan Challenge 2:00 pm
April 23 – EGSC Honors Night 7:00 pm Auditorium
April 24 – Employee Appreciation Luncheon Statesboro 1:00 pm – 2:30 pm Atrium
April 24-26 - Pine Tree Festival Flower Show Fulford Center
April 25-27 – Pine Tree Festival Tennis Tournament EGSC Tennis Courts
April 28 – 2nd Annual Fulford Youth Leadership Academy 9:00 am-2:30 pm Fulford Center
April 28 – President’s Cabinet Meeting 9:00 am PCR
April 28 – Altamaha EMC Board of Directors Meeting 4:00 pm – 6:00 pm Fulford Center
April 29 – EGSC 2nd Grade Experience 9:00 am -2:00 pm Fulford Center
April 30 – 5 Year Anniversary Celebration Fulford Community Learning Center 10:00-11:30 am
April 30 – Announcement of Correll Scholars
May 1-2 – EGSC Drama Club performance of “My Emperor’s New Clothes” 7:30 pm Auditorium
May 1 – Spring 2015 Last Day of Classes
May 1 - Lunch & Learn: “Resurrection of Camp Lawton” 12:00-1:30 pm Fulford Center
May 1 – Senior Staff Meeting 2:00 pm Presidents Conference Room
May 1 – Spring Faculty Meeting 2:00 pm
May 1 – Bobcat Baseball vs. Andrew College 3:00 pm
May 2 – Pinetree Festival “Bobcat Alley” 9:00 am-2:00 pm
May 2 – National SAT Exam 7:30 am – 1:00 pm C255 & C256 Academic Building
May 2 – Bobcat Baseball vs. Andrew College 1:00 pm
May 4-7 – Spring 2015 Final Exams
May 5 – EGSC 2nd Grade Experience 9:00 am – 2:00 pm Fulford Center
May 7 – Spring 2015 Graduation Practice 2:00 pm Gym
May 8 - Staff Council Meeting 2:00 pm All Campuses
May 8 – Spring 2015 Graduation Ceremony 7:00 pm Gym
May 11 – Maymester Begins All Campuses
May 14 – Emanuel County Family Connection 10:00 am Fulford Center
May 18-19 – Mosquito ID Course 8:00 am – 5:00 pm Math/Science
May 19 – Board of Regents Meeting
May 19-20 – DOAS Training 9:00 am – 4:00 pm D127 Gym
May 21 - Maymester Ends
May 25 – Memorial Day Holiday – All Campuses Closed
May 26 – President’s Cabinet Meeting 9:00 am PCR
May 26 – Summer 2015 Jumpstart Orientation Statesboro
May 27-29 – Summer 2015 TAP Registration All Campuses
May 27 – Summer 2015 Jumpstart Orientation Swainsboro
May 28 – Summer 2015 Jumpstart Orientation Augusta
May 29 – Summer 2015 Orientation Swainsboro

