Sr. Staff Meeting Agenda
June 1, 2018
2 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome**

2. **Introductions/Announcements**
   Associate Vice President for External Campuses – Nick Kelch (Dr. Boehmer)
   Interim Director of EGSC Statesboro – Jessica Williamson (Dr. Boehmer)
   Interim Assistant Director of EGSC Statesboro – Noah Kamsler (Dr. Boehmer)
   Assistant Director of EGSC Augusta – Evett Davis (Nick Kelch)
   Human Resource Technician -- Valerie Williams (Tracy Woods)
   Food Services Worker I -- Angelia Wren – Aux Services (Ruth Underwood)
   Accounting Technician II – Payroll -- Sheila Bramlett (Meshia Williams)

3. **Top of the Agenda Information Items**

   **Academic Affairs/Student Affairs**
   - Dual Enrollment Update – Murphy/Vess
   - Application Update – Georgia Mathews
   - Registration Update – Lynette Saulsberry
   - Fall 2018 Enrollment Projections (permanent agenda item through fall enrollment period) – Jones
   - Update on Housing Occupancy Report -- Storck

4. **Informational Items**

   **Informational Technology**
   - VPIT – Rountree
     - USG BANNER Managed Services Project
     - BANNER 9 Upgrade
     - USG PCI Audit Engagement
     - GA View D2L to Daylight Transition
     - Course Scheduling Software (see Academic Affairs also)
   - Enterprise Services – McFarren
     - None
   - Infrastructure Services – Fagler
     - None
   - Support Services – Oglesby
     - None

   **Institutional Advancement**
   - VPIA – Gilmer
     - First Friday at the Morgan House
     - Patriotic Concert – June 26
- Procedures for requesting Foundation funds
- **AVP Institutional Advancement – Kennedy**
  - None
- **Sudie A. Fulford Community Learning Center – Schwabe**
  - None

**President’s Office**
- **President Boehmer**
  - New Policy – Immediate Notification to President About Serious Events *
- **Chief of Staff/Legal Counsel – Smith**
  - None
- **Athletics – Wimberly**
  - None
  - **Baseball – Passauer**
    - None
  - **Men’s Basketball – Jordan**
    - None
  - **Women’s Basketball – Pace**
    - None
  - **Softball – Hewitt**
    - None
- **Event Planner – Williams**
  - BOR Webcast New Location Beginning August 2018 – Heritage Center
  - Miss EGSC, Taylor Sapp at Miss Georgia – June 8-17
  - Patriotic Concert & Cookout – June 26 @ 5:30 & 7 p.m.
  - Fall Workshop Dates/Employee Appreciation – August 1,2 & 3
  - Groundbreaking Student Services Expansion – August 16 @ 11 a.m.
  - Convocation – September 13 @ 11 a.m.
  - Presidential State of the College Address – September 18 @ 11 a.m.
  - Family & Friends Fun Day – September 22 @ 10 a.m.
  - Reminder to Submit Facilities Requests in Advance
- **Faculty Senate – White**
  - Faculty Senate Update
- **Police Department – Gammon**
  - None
- **Shared Auditor – Sprouse**
  - None
- **Staff Council – Lisa Cassidy**
  - Staff Council Elections *
- **Study Abroad – Palumbo**
  - None

**Academic Affairs/Student Affairs**
- **VPAASA – Vess**
  - Course Scheduling Software
Academic Affairs
- Math/Science – Wedincamp
  - None
- Biology – Chevalier
  - None
- Nursing – Rozier
  - ACEN Accreditation Update
  - Program Enrollment Update
  - Recruitment
  - Part-time Clinical Instructor Needed
- Humanities/Social Sciences/Director of Correll Scholars – Cheek
  - None
- FESA -- Walker
  - FESA Update
- AAMI – Drummer
  - None
- Academic Support Services – Kittrell-Mikell
  - None
- Counseling/Disability Services – Vacant
  - None
- First Year Experience – Strickland
  - None
- Institutional Effectiveness – Gribbin
  - None
- Library – Ansley
  - Library Update
- Teaching and Learning – McKinney
  - None

Student Affairs
- VPSA – Avery
  - None
- AVP Enrollment Management – Jones
  - None
- Admissions – Mathews
  - None
- Choice – Davis
  - CHOICE Update
- Housing – Storck
  - None
- Learning Commons – Murphree
  - None
- Registrar – Saulsberry
  - None
- Student Conduct – Helms
  - None
• Student Life – Grant
  • None

Business Affairs
• VPBA – Gay
  • None
• Accounting – Foskey
  • Financial Audit
• Business Operations – Goff
  • None
  • Plant Operations – Steptoe
    • Building Envelope Project Update
• Dining Operations – Underwood
  • None
• Financial Accounting – Williams
  • None
• Financial Accounting/Grants – Wentz
  • None
• Human Resources – Woods
  • June Training Series *
  • USG Well-Being Credit
• Payroll – Williams
  • OneUSG – Best Practices *
  • Timesheet Demonstration *

EGSC – Augusta
• Director – Kelch
  • None

EGSC – Statesboro
• Interim Director – Williamson
  • None