

Sr. Staff Meeting Agenda
Friday, June 3
2 – 4 p.m.
President's Conference Room

Welcome – Boehmer

Introductions/Special Presentation

- Administrative Assistant to the President Robin Lott – Boehmer
- Registrar Tabithia Ross – Avery
- Director of Counseling and Disability Services Dr. Paul Egbe – Goodman
- Phi Theta Kappa 5 Year Service Award – Boehmer

Updates and Information Items

President's Office

- First Friday at the Morgan House
- BRAG
- Grand Opening & Ribbon Cutting Bobcat Villas West
- Patriotic Concert
- Specific Key Calendar Events for Fall
- Athletics
 - Athletic Update -- Wimberly

Academic Affairs

- AA/AS Programs Update – Goodman
- Associate Degree with Disciplinary Distinctions – Goodman
- Distance Education
 - Monitoring of On-Line Exams – McKinney
 - Third Party Software Integrations – McKinney
- Humanities
 - Study Abroad Update – Palumbo
- Library
 - 3D Printer – McKenzie
 - NEA Big Read Grant -- McKenzie
- Math/Science
 - Interim Chair of Biology – Wedincamp
 - Biology Student News – Wedincamp
 - USG/Gardner Institute Gateways to Completion (G2C) Project – Wedincamp
 - ASN-BSN Nursing Approval – Wedincamp
 - New Building Design and Development -- Wedincamp
- Social Sciences
 - FESA Update – Walker
 - Student Success Class Merger with Critical Thinking -- Cheek

Business Affairs

- Grant Proposal Internal Audit Process – Gay, Wentz
- Payment for Consulting Performance or Lectures (Form) – Gay
- Offers of Employment – Gay
- Start Date New Employees – Gay
- FY 17 State Appropriations – Gay
- FSLA – Gay
- Accounting Services
 - Audit – Foskey
- Business Operations
 - MRR Projects – Gay

- Housing – Gay
- Parking Lot Improvements – Gay
- Parking Policy – Gay
- Dining Services
 - Changes for Fall – Underwood
- Grants
 - Grant Forms – Wentz
 - Process for Grants -- Wentz
- Human Resources
 - Open Enrollment -- Woods
 - Supplemental Benefits – Woods
 - Title IX – Woods
- Payroll
 - Conversion to PS – Williams
 - Joint Staffing -- Williams

EGSC – Augusta

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EGSC – Statesboro

- Faculty Hours – Joyner
- Faculty and Staff Changes and Office Relations – Joyner
- Orientations – Joyner

External Affairs

- Correll Scholars Update - Gilmer
- Marketing
 - Importance of Associate Degree (flyer) – Kennedy
 - Nomination Criteria for Chancellor’s Service Excellence Awards – Kennedy
 - New Online College Magazine – Kennedy
 - NCMPR Presentation – Kennedy

IT

- Notification of New Software for FY 17/New Academic Year – Rountree
- Ransomware Update – Rountree
- Utilization of Office365 One Drive – Rountree
- New BANNER Access Request Form -- Rountree

Student Affairs

- CHOICE Students in Residence Halls -- Avery
- Admissions
 - Applications – Mathews
- Housing
 - Housing Update Summer and Fall -- Roberson
- Registrar
 - Enrollment Updates -- Ross
 - Credentials Solutions -- Ross
 - A.D.D./Graduation – Ross
- Student Conduct
 - End of Year Conduct Numbers -- Helms
- Student Lifes
 - Miss Ga Pageant – Sherrod
 - Chase Rice Concert – Sherrod
 - Summary of Student Activities by Semester -- Sherrod

2016 Key Calendar Dates

June 3 – First Friday at The Morgan House 5:30 pm – 7:00 pm
June 4 – National SAT Exam 7:00 am – 1:00 pm
June 6-9 – Camp Adventure V 8:30 am – 12:00 am Fulford
June 9 – Fulford Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
June 9-10– BRAG (Bike Ride Across Georgia) on Campus
June 10 – GSU Partnership for Rural Health - 12:00 pm- 1:30 pm Fulford
June 10 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
June 11-12 – Womens High School Basketball Camp – 8:00 am – 8:00 pm Gym
June 13-14 – Art for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 13-14 – Make Art Happen Emanuel Arts Council Art Camp 9:00 am – 12:00 pm Strange Clubhouse
June 14 – Transfer Tuesdays 11:00 am – 2:00 pm
June 20-23 – Leap into Science Camp 8:30 am – 12:00 pm Fulford
June 22-23 – Boys High School Basketball Camp 10:00 am – 7:00 pm Gym
June 22 – Grand Opening & Ribbon Cutting Bobcat Villas West 10:00 am
June 27 – Patriotic Cook Out & Concert 5:30 pm – 9:00 pm LFG Rotunda & Auditorium
June 27-28 – Science for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 28 – President's Cabinet Meeting 9:00 am – 11:00 am PCR
July 1 – First Friday at The Morgan House 5:30 pm – 7:30 pm
July 4 – July 4th Holiday – All Campuses Closed
July 8 – Senior Staff Meeting 2:00 pm – 4:00 PM PCR
July 11-14 – Intermediate/Advanced Chess Camp 8:30 am 12:00 pm Fulford
July 12 – Transfer Tuesdays 11:00 am – 2:00 pm
July 14 – MMGYSTC Board of Directors Meeting 10:00 am – 11:15 am Fulford
July 15 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
July 18-22 – Camp Invention 9:00 am – 3:30 pm Fulford
July 26 – President's Cabinet Meeting 9:00 am -11:00 am PCR
July 27-28 – GA DOE School Nutrition Meeting 9:00 am – 3:00 pm Fulford
August 1, 2, & 3 – Fall Workshop EGSC Swainsboro
August 2 – Employee Appreciation Luncheon
August 5 – First Friday at The Morgan House 5:30 pm – 7:30 pm
August 10 - Board of Regents Meeting 9:00 am – 5:00 pm PCR
August 12 - Staff Council Meeting 2:00 pm – 3:00 pm PCR
August 19 - GSU Partnership for Rural Health Meeting 12:00 pm – 1:30 pm Fulford
August 23 – President's Cabinet Meeting 9:00 am – 11:00 am PCR
September 2 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
September 2 - First Friday at The Morgan House 5:30 pm – 7:30 pm
September 5 – Labor Day Holiday - All Campuses Closed
September 8 – Total Wellness Series Lunch & Learn 12:00 pm – 1:30 pm Fulford
September 9 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
September 13 – Transfer Tuesdays 11:00 am – 2:00 pm
September 14 – Board of Regents 9:00 am – 5:00 pm PCR
September 15 - Fulford Center Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
September 20 – EGSC Presidential State of the College Address 11:00 am – 12:00 pm LFG Auditorium
September 22 – 2016 EGSC Convocatin 11:00 am – 12:00 pm LFG Auditorium
September 24 – Bobcat Dash 5K & Fun Run 7:00 am – 10:00 am Swainsboro Campus
September 24 – P/F/F/A Day 10:30 am – 3:30 pm Swainsboro Campus
September 24- Swainsboro Open House 9:00 am – 12:00 pm
September 25 – Emanuel Arts Council presents Bill Oberst as Lewis Grizzard: In His Own Words 3:00 pm
LFG Auditorium
September 27 – President's Cabinet Meeting 9:00 am – 11:00 am PCR

