Sr. Staff Meeting Agenda  
Friday, August 5  
2 – 4 p.m.  
President’s Conference Room

Welcome

Introductions
- Denis Daniels, Assistant Registrar – Ross
- Maria Stuckey, Human Resources Coordinator II – Woods
- David Chevalier, Interim Chair of Biology – Wedincamp
- Sylvia Rozier, Director of Nursing – Wedincamp
- Yelena White, Chair of the Faculty Senate – Goodmna
- Rebecca Hewitt, Interim Women’s Softball Coach -- Wimberly

Updates and Information Items

Police Department
- Name Change -- Gammon

Academic Affairs
- AY 2016-2017 Update -- Goodman
- Fall 2016 Faculty Hiring Update – Goodman/Deans
- MOWR Update – Goodman/Murphy
  - Swainsboro Campus
  - Statesboro Campus
  - Off-Site

Social Sciences -- Cheek
- Dr. Caiazzo at National Democratic Convention
- Full Correll Scholars Program
- Education Program’s Critical Thinking Initiative
- Constitution Day, 19 September (actual date: 17 September)
- FESA Annual Report

Humanities – Palumbo
- Study Abroad
- Convocation

Math/Science – Wedincamp
- Nursing Director
- DNR Grants

Business Affairs
- Budget – Gay

Business Operations – Goff
- Beverage Vending Contract
- Health Clinic Contract
- Parking Permits and Policy
• Purchasing and AP Guidelines

Facilities – Steptoe/Goff
• Gym Chiller Replacement
• Parking Lot Repairs
• Academic Building Project

Dining Services – Underwood
• Fall 2016 Meal Plans for Students
• Faculty/Staff Meal Plans
• Common Grounds I and II New Espresso Equipment
• Jittery Jose’s in Café’
• Catering Events

Finance/Grants – Wentz
• P-card updates
  ▪ New statement ending date
  ▪ Training review and certification

Grants Updates
• ALG (Affordable Learning Georgia) Textbook Transformation Proposals

HR/Payroll – Williams/Woods
• FLSA
• Hiring Process – Woods
  ▪ Requesting information about applicants expected salary
  ▪ Informing finalists about minimum salary for posted positions

EGSC – Augusta
• Courses at Augusta University – Nail
• Renovation Update – Nail
• Fall 2016 – Enrollment

External Affairs
• Vision Series – Gilmer
• Foundation News – Gilmer
• Event Protocol – Gilmer
• Scholarships – Gilmer
• Fall Gala – Gilmer
• Marketing and Design Projects – Kennedy

IT
• Transitioning of files from faculty drive to Office 365 One Drive – Rountree
• Office 365 (do not install on EGSC computers) – Rountree
• Skype for business update – Rountree

Student Affairs
• ADD Update – Ross
• Application Update – Mathews
• Enrollment Update – Ross
• Housing Occupancy Update – Roberson
• Parents/Family/Alumni day Update – Sherrod