

**East Georgia State College**  
**President's Cabinet - Agenda**  
**September 23, 2014**  
**9 a.m. – President's Conference Room**

- Welcome – President Boehmer
- Minutes – Boehmer
  - August 26, 2014 Meeting Minutes
- **Informational Items**
  - Bobcat Dash/Parent/Family/Friends/Alumni Day Report – Goodman and Avery
  - Plans for Convocation (9/24/14) -- Goodman
  - Financial Aid Audits Update – Avery, Jones, Vincent
    - Dept. of Ed. Program Review
    - GSFC Review
    - Internal Audit
  - Student Loan Default Rates – Data Released this Week -- Avery
  - Political Campaign-Related Activities of and at Colleges and Universities -- Boehmer
  - Affirmative Action Plan Update – Tracy Woods
  - Cooperative Organization Form Change – Mary Smith
  - Clery Annual Security and Fire Report Update – Smith
  - Compliance Month – Title IX Training – Smith
  - Student Success Title IX Module – Smith
  - BOR September 2014 Meeting (FY 16 Budget Request) – Boehmer
  - BOR New Out-of-State Tuition Waivers Policy Adopted -- Boehmer
  - Academic Policies Committee Update – Tim Goodman
    - Academic Renewal Policy
    - Learning Support Policy
    - Promotion and Tenure Policy
  - EGSC Statesboro -- USG Energy Inventory Monthly Data – Michelle Goff
  - P3 Update – Goff
  - Tobacco Summit Update – Goff
  - Geology Lab Update -- Goff
  - USG BYOD – Mike Rountree (announcement – Rountree will not be in attendance)  
If you have not completed the USG BYOD Standard course in GA View D2L, please do so prior to Oct 1, which is the USG compliance date for this Standard. It only takes about 5 – 10 minutes to read the Standard and to submit the BYOD Acknowledgment form. If you have any questions regarding accessing or completing the BYOD Standard in GA View D2L, please contact Ashley Woods in IT.
  - A Day for EGSC – October 22 – Elizabeth Gilmer
  - College Readiness Conference – October 30-31 – Gilmer
  - Jerry Hooks Retirement – Gilmer
  - EGSC Foundation Meeting – September 29 – Gilmer
  - National Qualifying Disc Golf Tournament – October 4 – Cheek
  - Hiring Freeze and Operating Budget Holdbacks Update – Cliff Gay

- **Action Items**

Business Affairs Policy and Procedures Manual – Goff  
Policy Prohibiting Sexual Discrimination, Sexual Harassment and Sexual Misconduct – Smith  
Discrimination and Harassment Policy (Title IX Policy) – Smith  
Student Handbook Code of Conduct – Smith  
Code of Conduct Changes -- Avery  
Student Athlete Drug Testing Policy – Smith and Avery

- **Regular Reports About Progress Towards Selected Measures**

**Academic Affairs – Tim Goodman**

A look at the Statesboro enrollment change over a 5-year period – Goodman  
A comparison of the usage of the ACE at the early-warning grade period for Fall 2014 versus Fall 2013 – Goodman  
A summary of the Reverse Transfer graduates in the last two years – Goodman

**Business Affairs – Cliff Gay**

Provide employee training opportunities  
Improve efficiency by implementing enhanced systems

**EGSC – Augusta – Jeff Edgens**

Total Enrollments  
Marketing Efforts  
(New) Initiatives  
GRU Developments

**EGSC – Statesboro – Caroline McMillan**

- Enrollment trends
  - EGSC-S enrollment as compared to
    - Area high school senior class enrollment numbers
    - Area high school senior class graduation rates
    - EGSC entrance requirements
    - GaSoU entrance requirements
      - traditional incoming freshmen
      - EIP
    - OTC SACSCOC accreditation status
    - Federal Financial Aid eligibility requirements
- Number of EGSC-S applicants who require COMPASS test scores
  - % of total applicants
  - Location (EGSC-S, on-site at high school, other)
  - Attempt number (1st, 2nd, etc.)
  - Remediation
    - % who need remediation to meet minimum requirements
    - % who need remediation who complete remediation
    - remediation success rates
    - scheduled, formal group preparation/remediation events
- Retention
  - Number/Percent of first time Fall students who return for Spring
  - Number/Percent of first time Fall students who return for Summer
  - Number of Financial Aid workshops per semester
  - Number of Student Engagement events per semester
    - Academic
    - Personal

- Community
- Transfer & Graduation
  - Number of students who attend EGSC-to-GSU transfer meetings
    - % of those attending who are eligible to transfer
    - % of those eligible to transfer who actually transfer
  - Reverse Transfer
    - Number of students who earn EGSC degree through reverse transfer from GSU
    - % of students who transfer to GSU who earn EGSC degree via reverse transfer

**External Affairs – Elizabeth Gilmer**

Gifts and pledges to date for FY 2015  
 Final Gifts and Pledges for FY 2014  
 Comparison of total Gifts for the FY End 2010-2014  
 Date for A DAY for EGSC – October 22  
 Next Foundation meeting date- September 29  
 # of Alumni Registered with good addresses and email  
 Contacts made with major donors monthly

**Facilities – Michelle Goff**

Increasing number of on-campus beds through P3 program.  
 Determining the best solution for additional/better academic space in Statesboro and Augusta.

**Humanities – Carmine Palumbo**

Study Abroad  
 Humanities Division

**Legal Affairs – Mary Smith**

Compliance Calendar, Compliance Month  
 Emergency Action Plan, EGSC Emergency Response documents and training -- Flipchart  
 Enterprise Risk Management  
 Recycling Task Force  
 Intake Process /Form to request Legal Affairs assistance

**Math/Science – Bob Brown**

Success Rate in the Most Difficult Gateway Math Course and  
 Plans to Improve them with co-requisite courses

**Social Science – Lee Cheek**

Current Programming  
 Strategic Planning  
 Faculty Update

**Student Affairs – Donald Avery**

Application and Enrollment Information

## Calendar Items

### ▪ Key Dates

- September 23 – AAMI Meet & Greet -- CLC
- September 25 – Convocation (Vision Series)
- September 27 -- Vision Series (Mama Mia) -- ATL
- September 29 – EGSC Foundation Meeting – 6 p.m.
- September 30 – Vision Series (Manhattan Piano Trio)
- October 3, 2014 – Sr. Staff Meeting
- October 4 – Disc Golf Championship
- October 13 – State of the College
- October 13 – Correll Scholars Program Announcement
- October 14-15 – BOR Meeting (Valdosta State)
- October 18 – EGSC Open House
- October 22 – A Day for EGSC
- October 22 – AAMI Meet and Greet – EGSC Statesboro
- October 23 – Vision Series (Judson Mitchum)
- October 28 – Cabinet Meeting
- October 30-31 – East Meets West Conference at EGSC Swainsboro
- November 4 – Vision Series (Andy Irwin)
- November 7 – Sr. Staff Meeting
- November 11-12 – BOR Meeting (Atl)
- November 20 – Vision Series (Four Pianos)
- November 25 – Cabinet Meeting
- November 27-28 – College Closed
- December 1, 2, 3, 11, 12, 15, 16, 17, 18, 19 – High Schools Tours -- (possibly will be moved to early spring)
- December 2 – EGSC Foundation Meeting – 6 p.m.
- December 3 – AAMI End of Semester Reception -- CLC
- December 5 – Sr. Staff Meeting
- December 12 – Graduation Practice
- December 13 – Graduation
- December 16 – Cabinet Meeting
- December 24, 2014 – January 2, 2015 – College Closed
- January 26, 2015 – Economic Outlook Luncheon
- February 3, 2015 – Vision Series -- Glenn Mill Orchestra – 7 p.m.
- March 10-12, 2015 – SACSCOC Substantive Change Visit(Addition of Augusta Campus)
- April 2, 2015 – Vision Series – Atlanta Pops Orchestra – 11 a.m. and 7 p.m.