

East Georgia State College
Staff Council
Meeting Minutes

July 7, 2017

I. Call to order

Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 10:00 am July 7, 2017 in The President's Conference Room.

II. Roll Call

Roster was signed upon arrival of council members. The following (15) persons were present:

- A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, Kimberly Page, & Amanda Williams
- B. Institutional Advancement – Marsha Moore & M. Katelyn Moore
- C. Information Technology – Treva Johnson
- D. President's Office – Amanda Douglass & Angie Williams
- E. Statesboro Campus – Michael Moran, Karen Murphree, & Mike Luzzi
- F. Student Affairs – Beitha Butler-Griffin & Jazmin Dekle
- G. Business Affairs – Donna Freeman

III. Approval of minutes from last meeting

Lisa Cassidy read the minutes from the last meeting. A motion was made by Donna Freeman to accept the minutes of the March meeting. Angie Williams seconded the motion; none were opposed, and the minutes were approved.

IV. Employee Updates

A. New Hires

- Student Affairs - Johnathan Bush, Denise Coleman, Jazmin Dekle, Lakeyra Scott (Enrollment Management)
- Academic Affairs – Xaishia Sutton (ACE), Kimberly Page (Social Sciences)
- President's Office - Steven Way – Police Officer

B. Departed/Retired

- Student Affairs – Tabithia Ross (8/12), Allison Woodard, Isaac Kirkland
- Information Technology – Carol Scott
- President's Office – Olivia Adams (HR)

- Academic Affairs – Connie Presas (Social Science)
- Ryan Morris
- Phyllis Shore
- William Miller

V. Treasurer’s Report (Nothing changed)

- A. Staff Council Agency Account - \$35.90
- B. Professional Development - \$375.60 (Submit request to Business Affairs for needed funds)
- C. Foundation - \$105
- D. Mailing – Retiree Invitations - \$30.00 (Last year cost - \$23.71)

VI. Old Business

- A. Staff Council is still waiting on final approval of suggestions for changes and events for employees. Dr. Boehmer is in need of a thorough proposal for overnight trip. Angie Williams has volunteered to find out more information for proposal.

VII. New Business

- A. Secret Pals
 - Secret pals will be revealed at the end of October 2017
- B. Holiday Luncheons
 - Dates have changed, as well as the location in Statesboro. Dates and location will be discussed in next meeting.
- C. Institutional News/Events
 - Quarterly Staff Council meetings: 9/15, 12/22 – 2:00 pm in PCR
 - Orientations:
 - a) Statesboro – 7/14, 7/27, 7/28, 8/4, 8/9, 8/11
 - b) Augusta – 7/19, 8/3
 - c) Swainsboro – 7/20, 8/8
 - Fall semester begins August 14th for Swainsboro/Statesboro and August 17th for Augusta
 - Renovations for Bookstore are occurring. Expansion will consume the atrium.
 - ***A list of key calendar dates for March through June was distributed to members at the March meeting***
- D. Voting of Officers for Staff Council

- Chair – Lisa Cassidy
 - a) **1st motion – Karen; 2nd motion - Angie Williams**
- Vice Chair – Michael Moran
 - a) **1st motion – Karen Murphree; 2nd motion – Amanda Williams**
- Secretary – Beitha Butler-Griffin
 - a) **1st motion – Michael Moran; 2nd motion – Mike Luzzi**
- Treasurer – Sara Fraticelli
 - a) **1st motion – Angie Williams; 2nd motion – Beitha Butler-Griffin**

E. Committee Selections

- Sunshine Fund Committee
 - a) Chair – Kimberly Page
 - a. Mike Moran
 - b. Karen Murphree
- Special Events Committee
 - a) Chair – Sarah Fraticelli
 - a. Angie Williams
 - b. Mike Moran
 - c. Charlene Blankenship
- Committee on Elections
 - a) Chair – Katelyn Moore
 - a. Bea Griffin
 - b. Marsha Moore
 - c. Mike Moran
 - d. Denise Coleman
- Spirit Committee
 - a) Chair - Lisa Cassidy
 - b) Stephanie Bourbeau
 - c) Jazmin Dekle

F. Topics of Discussion

- Lisa Cassidy proposed that monthly emails be scheduled between quarterly meetings
- Other ideas that were agreed upon to be implemented:
 - a) Donations from staff for employee shirts

- b) Donations to support Staff Council activities for staff
- c) FYI: There is no minimum amount that can be donated

VIII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 10:55.

Minutes submitted by: Beitha Butler-Griffin – 07/14/2017

Minutes approved by: