



# EAST GEORGIA STATE COLLEGE APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER RECENTLY SEPARATED MILITARY PERSONNEL

Prior to submitting a **Recently Separated Military Personnel** out-of-state tuition waiver application, students are advised to review the University System of Georgia's Recently Separated Military Personnel out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual ([www.usg.edu/policymanual](http://www.usg.edu/policymanual)).

**Application priority deadline: Two weeks prior to start of the first day of classes to allow for processing time. If received past the deadline, it may be considered as time permits.**

## Section I – To be completed by the STUDENT

Name:	Student ID:
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Address:

City:	State:	Zip:
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Email:	Phone:
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Term applying for waiver:     Fall     Spring     Summer    Year: \_\_\_\_\_

Will you be 24 or older as of the first day of classes for the above term? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date you established or will establish residence in Georgia: _____
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<p>Is this waiver application based on <u>your</u> recent separation or retirement from active military service?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p style="text-align: center;">↓</p> <p>Date of your separation or retirement from active military service: _____</p>	<p>Waiver application is based on the recent separation or retirement of your:</p> <p><input type="checkbox"/> Spouse</p> <p><input type="checkbox"/> Parent or U.S. Court-appointed legal guardian</p> <p><input type="checkbox"/> Other                      Relationship: _____</p> <p>Date the above individual separated or retired from active military service: _____</p> <p>Does the above individual reside in Georgia?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p style="padding-left: 40px;">Date residence in Georgia established: _____</p>
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Will you use GI Bill education benefits for the above term?     Yes     No

## Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Section III –Documentation Requirements**

**STUDENTS UTILIZING GI BILL EDUCATION BENEFITS MUST PROVIDE THE FOLLOWING:**

- Copy of the VA Certificate of Eligibility for the student;
- Copy of the DD214 form (Certificate of Release or Discharge from Active Duty) for the individual upon which the benefits are derived; and
- Documentation showing the student physically resides in Georgia (current driver’s license, vehicle registration, lease/deed, state income tax return, etc.).

**STUDENTS NOT UTILIZING GI BILL EDUCATION BENEFITS MUST PROVIDE THE FOLLOWING:**

- Copy of the DD214 form (Certificate of Release or Discharge from Active Duty) for the individual recently separated from active duty military service; and
- Documentation showing that the individual recently separated from active duty military service has taken steps to establish residence in the state of Georgia (current driver’s license, vehicle registration, lease/deed, state income tax return, etc.); and
- If the student is NOT the veteran, documentation of the relationship to the veteran must be provided:

**Applying based on a PARENT (Students under the age of 24 only)**

- Copy of the birth certificate for the student listing the recently separated military service member as a parent; or
- Copy of a federal income tax return filed by the recently separated military service member for the most recent tax year and listing the student as a dependent child.

**Applying based on a U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)**

- Copy of U.S. court documentation listing the recently separated military service member as the guardian of the student; or
- Copy of a federal income tax return filed by the recently separated military service member for the most recent tax year and listing the student as a dependent child.

**Applying based on a SPOUSE**

- Copy of the marriage certificate for the recently separated service member and the student;
- Copy of a jointly filed federal income tax return filed by the recently separated service member for the most recent tax year listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student for the most recent tax year and listing the recently separated service member as a spouse.

**LAWFUL PRESENCE IN THE UNITED STATES**

In addition to the above waiver-specific documentation requirements, any student requesting an out-of-state tuition waiver must be verified to be lawfully present in the United States.

**NOTE:** Additional documentation may be requested to determine waiver eligibility.

**Submit completed form and required documentation**  
**to:** Lynette Saulsberry/East Georgia State College  
131 College Circle, Swainsboro, GA 30401  
Phone: 478-289-2169 Fax: 478-289-2353 Email:  
[lsaulsberry@ega.edu](mailto:lsaulsberry@ega.edu)

**\*\*\* REGISTRAR'S OFFICE USE ONLY \*\*\***

Waiver Decision:  Approved  Denied      Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Sem/Yr: \_\_\_\_\_  
Expires: \_\_\_\_\_      Routed to Business Office for Processing: \_\_\_\_\_