

Student Pre-Orientation Checklist

Completed	Item	Deadline	Contact Information & Website
<input type="checkbox"/>	Complete the Online pre-Orientation <i>All students are required to participate in mandatory online pre-Orientation and submit completion form to register for classes.</i>	<i>Prior to Orientation</i>	Orientation 478-289-2169 ask_egsc@ega.edu ega.edu/admissions/orientation
<input type="checkbox"/>	Register for an Orientation Session <i>Select a date for the campus you will be attending. Orientation is a scheduled all-day event, please plan your day accordingly!</i>	<i>Immediately!</i>	Orientation 478-289-2169 ask_egsc@ega.edu ega.edu/admissions/orientation
<input type="checkbox"/>	Check your access to myEGSC portal <i>Used for Catmail, Financial Aid, etc and to fill out various online EGSC forms.</i>	<i>Immediately!</i>	Information Technology 478-289-2004 cswork@ega.edu myegsc.ega.edu
<input type="checkbox"/>	Check your Catmail <i>Correspondence from EGSC will be sent to your Catmail account in your myEGSC portal, be sure to check it often!</i>	<i>Frequently after your acceptance and enrollment</i>	Information Technology 478-289-2004 cswork@ega.edu myegsc.ega.edu
<input type="checkbox"/>	Accuplacer Testing <i>Some students are automatically placed into Learning Support co-req courses. Take the Accuplacer to see if you can exit or place in a higher level of Learning Support.</i>	<i>Prior to your Orientation date</i> Optional, not required	Office of Admissions 478-289-2169 ask_egsc@ega.edu ega.edu/admissions/exam
<input type="checkbox"/>	Submit a Photo for your ID Card <i>Use the online photo submission tool and follow instructions in order to receive your ID card at your Orientation session!</i>	<i>Prior to attending your On Campus Orientation Session</i>	Orientation 478-289-2169 ask_egsc@ega.edu ega.edu/admissions/orientation/submit-your-photo-online
<input type="checkbox"/>	Housing Information <i>If planning on living on campus (Swainsboro only), complete the online Housing Application, Preferences & Agreement.</i>	<i>July 1st</i>	Housing 478-289-2172 housing@ega.edu ega.edu/housing
<input type="checkbox"/>	Complete and Submit your FAFSA <i>If you are selected for Federal Verification, the Office of Financial Aid contacted you by email providing further instructions.</i>	<i>Immediately, if not paying out of pocket or receiving scholarships</i>	Office of Financial Aid 478-289-2169 ask_egsc@ega.edu ega.edu/offices/student_affairs/financial_aid
<input type="checkbox"/>	Create Your Campus Logic Account <i>Not all students will be selected for Verification, however, if you are this will be the ONLY way to submit required documentation</i>	<i>Immediately!</i>	Office of Financial Aid 478-289-2169 ask_egsc@ega.edu ega.edu/offices/student_affairs/financial_aid/financial-aid-campuslogic
<input type="checkbox"/>	Direct Loan Subsidized and Unsubsidized <i>Students must submit a loan offer request AND complete the Master Promissory Note (MPN) & Entrance Loan Counseling (ELC)</i>	<i>As soon as possible</i>	Office of Financial Aid 478-289-2169 ask_egsc@ega.edu ega.edu/offices/student_affairs/financial_aid
<input type="checkbox"/>	Final Official Transcripts <i>AP/IB official tests (if applicable); if any college credit was received during high school; official final high school transcripts are required</i>	<i>August 13th</i>	Office of Admissions 478-289-2169 documents@ega.edu
<input type="checkbox"/>	Final Official College/Technical Transcripts <i>Official transcripts (without "in-progress" grades shown, and not faxed) are required in order to receive and be processed for Financial Aid</i>	<i>August 13th, if applicable</i>	Office of Admissions 478-289-2169 documents@ega.edu
<input type="checkbox"/>	Immunization Records and Medical Entrance Form <i>Shots records as well as the entrance form must be on file for requirement to be met</i>	<i>August 13th</i>	Office of Admissions 478-289-2169 documents@ega.edu