

Called President's Cabinet  
Minutes  
October 22, 2013  
9:00 a.m. – President's Conference Room

**Attending:**

Donald Avery	Cliff Gay	Caroline McMillan
Bob Boehmer	Elizabeth Gilmer	Carmine Palumbo
Bob Brown	Michelle Goff	Mike Rountree
Lee Cheek	Tim Goodman	Mary Smith
Jeff Edgens	Susan Gray	

The meeting was called to order by Bob Boehmer. Dr. Boehmer discussed USG president and BOR resignations.

Minutes from the July 31 and September 24 President's Cabinet Meetings were presented. A motion was made by Michelle Goff to approve the minutes from both meetings with a second from Lee Cheek. A unanimous vote was received.

**Informational Items** were presented as follows:

- Student vote on proposed student fees – Avery
  - Athletics
  - Parking & Transportation
- John Brown Letter on Mandatory Student Fees – Gay/Boehmer
- Copy of Final Budget – Boehmer
- Revised Statutes – Smith
- Addition of Division Chairs to Cabinet – Boehmer
- Revisions to the Faculty Handbook and Employee Manual – Smith
- Recent Policy Revisions by the BOR – Smith
- Policy Review by Units -- Smith

**Action Items**

- **Student Handbook**  
Donald Avery presented changes to the Student Handbook including links being active and grammatical changes. Changes were suggested by Mary Smith on the Grade Appeal Form. Dr. Boehmer stated that the policy should be posted on the Academic Affairs webpage with a link to the Student Affairs webpage since the policy is academic in nature. There should also be a link from the Handbook to the policy on the Academic Affairs webpage.

A motion was made to approve the Handbook with the addition of links to Academic Exclusion and Academic Appeals as well as editorial changes as described by Mary Smith. The motion also included a link to the Sexual Harassment Policy in the Human Resources section. The motion was made by Michelle Goff with a second from Tim Goodman. The vote was unanimous.

- **Sexual Discrimination and Harassment Policy**

Mary Smith presented a statement to be added to the Sexual Discrimination and Harassment Policy stating that the Title IX policy does not allow attorneys to represent parties at the investigative stage. Dr. Boehmer noted the revision would not affect proceedings that are currently underway. It was suggested that “sexual” be deleted from statement. To be consistent with Student Handbook, it was suggested to add the potted plant rule (can attend but not speak).

A motion was made by Elizabeth Gilmer with a second by Tim Goodman. A unanimous vote was received.

The meeting was adjourned at 9:45 a.m.