

**East Georgia State College  
President's Cabinet - Agenda  
October 28, 2014**

**9 a.m. to 11 a.m. – President's Conference Room**

- Welcome – President Boehmer
  
- Minutes – Boehmer
  - September 23, 2014 Meeting Minutes
  
- **Informational Items**
  - Vision Series Reminder – Boehmer
  - Appointment of Karen Jones as Associate Vice President for Enrollment Management – Boehmer/Avery
  - Announcement of EGSC 2014 -2015 ELI Scholar – Boehmer
  - FY 2016 Budget Template and Budget Hearing -- Boehmer
  - Pay Dates Update – Gay
    - December 2014 pay dates
    - Pay Dates for Part-time Faculty
  - FY 2014 Audit Update – Gay
  - Federal Department of Education Audit of Student Financial Aid Update – Avery/Jones
  - Strategic Plan Update – David Gribbin
  - SACSCOC Visit in Spring Update (Substantive Change – Augusta) – Gribbin
  - QEP Impact Report and 5<sup>th</sup> Year Interim Report Update– Gribbin
  - VoIP Telephone System Update – Rountree
  - Argos System Update – Rountree
  - New Integrated Calendar System Update – Rountree
  - Fire and Emergency Service Administration Degree Update – Goodman/Cheek
    - BOR Approval
    - SACSCOC Approval Needed (2<sup>nd</sup> Bachelors)
  - USG Academic, Administrative and Special Committees -- Boehmer
  - EGSC Special Task Forces -- Boehmer
  - BOR Policy Changes, September 2014 BOR Meeting -- Boehmer
  - Ebola Response by EGSC
    - Website – Gilmer/Rountree
    - Revised EAP – Smith
    - Health Center Protocol – Goff
    - Point of Contact in Counseling and Disability Services – Avery/Jones
  - Expectations of All Senior Administrators (June 10, 2014) – Boehmer
  - Compliance Month Update – Smith/Woods
  - Promoting early morning and evening study on campus – update on extended operating hours –
    - Rountree
    - Goodman
    - Gay

**Affirmative Action Presentation – 10:30 a.m.**

### **Action Items**

- FLSA Overtime Comp Time Policy – Gay/Smith
- Ethics Hotline Policy and Procedures -- Smith
- Social Media Policy – Gilmer/Smith (to be tabled to Nov. Cabinet Meeting)

### • **Discussion Topic**

- Should EGSC have designated “free speech zones” on each campus?

### • **Regular Reports About Progress Towards Selected Measures**

What is the indicator? What is its significance?

Business Affairs – Cliff Gay

IT – Mike Rountree

EGSC – Augusta – Jeff Edgens

EGSC – Statesboro – Caroline McMillan

External Affairs – Elizabeth Gilmer

Facilities – Michelle Goff

Humanities – Carmine Palumbo

Legal Affairs – Mary Smith

Math/Science – Bob Brown

Social Science – Lee Cheek

Student Affairs – Donald Avery

Academic Affairs – Tim Goodman

## Calendar Items

### ▪ Key Dates

- October 29 – Save 2<sup>nd</sup> Base Charity Softball Game 5:00 pm
- October 30 & 31 – East Meets West Conference at EGSC Swainsboro
- October 30 – Learning Commons Spooktacular Trick or Treat Day Art Club October 30 – Art Club Zombie Walk
- October 30 – Employee Benefit Fair 1:00-4:00 pm Rotunda
- October 30 – AARP Smart Driver Training Fulford Center
- October 31 – Learning Commons Spooktacular Costume Day
- November 1 – Campus Power Outage
- November 3-14 – Open Enrollment
- November 3 - AAMI Guest Speaker 11:00 am Auditorium
- November 4 - Vision Series Guest Andy Irvin 11:00 am Auditorium
- November 4 – Phi Theta Kappa Induction 6:00 pm Fulford Center
- November 5 – 40 Under 40 Advisory Group 5:00-7:00 pm Fulford Center
- November 6 – GISA Region 2AA One Act Play Competition 9:00 am Auditorium
- November 6 – 4<sup>th</sup> Annual Family Astronomy Night 5:00 pm Fulford Center
- November 8 – GHSA Wrestling Assessment
- November 11 – Veteran’s Day
- November 12 – Lunch & Learn: Modifying Recipes to Manage Diabetes 12:00 pm Fulford Center
- November 14 – EGSC Augusta Open House 9:00 am
- November 14 – EGSC Statesboro Open House 1:00 pm
- November 14 – Staff Council Meeting 2:00 pm
- November 14 – “Lethal Lecture” Mystery Dinner Theater 6:00 pm Statesboro Campus
- November 15 – STEM Science Day 10:00 am Fulford
- November 15 – Tutus & Tennis Shoes 5K & Fun Run 7:00 am Swainsboro Campus
- November 21 – GDOE School Improvement Regional Meeting 9:00 am Fulford Center
- November 24-28 – Thanksgiving Holidays for EGSC Swainsboro & Statesboro Students
- November 25 – President’s Cabinet Meeting
- November 26-28 – Thanksgiving Holidays for EGSC Augusta Students
- November 27-28 – Thanksgiving Holidays – All Campuses Closed
- December 2 – EGSC Foundation Meeting 6:00 pm
- December 3 – AAMI End of Year Banquet 6:00 pm Fulford Center
- December 5 – Drama Club performance of “My Emperor’s New Clothes” 7:30 pm Auditorium
- December 6 – Drama Club performance of “My Emperor’s New Clothes” 7:30 pm Auditorium
- December 11 – Emanuel County Family Connection Meeting 10:00 am Fulford Center
- December 12 - GSU Partnership for Rural Health Meeting 12:00 pm Fulford Center
- December 12 – Fall 2014 Graduation Practice 2:00 pm Gym
- December 13 – Fall 2014 Graduation 10:00 am Gym
- December 15 – DOAS Self Audit Review Course 9:00 am Gym D127
- December 16 – President’s Cabinet Meeting
- December 24-January 2– Winter Break (Campus Closed)
- January 6 – Spring 2014 Classes Begin – Augusta Campus
- January 6 & 7 - DOAS Contract Management Training 9:00 am Gym D127
- January 8 – Emanuel County Family Connection Meeting 10:00 am Fulford Center
- January 13 – Spring 2014 Classes Begin – Swainsboro & Statesboro Campuses
- January 15 – Magnolia Midlands GYSTC Board Meeting 10:00 am Fulford Center
- January 17 – An Evening of Entertainment EGSC Foundation Fundraiser 7:00 pm Auditorium
- January 19 - Martin Luther King Day (Campus Closed)
- January 30 – Economic Outlook Luncheon 11:30 am Gym