Sr. Staff Meeting Agenda
November 2, 2018
2 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome**

2. **Introductions/Announcements**
   - Executive Assistant to the VPASA – Janet Goodman (Jones)
   - Temporary Chair of Staff Council – Katelyn Moore (Cassidy)
   - ELI Scholar – Dr. Wedincamp (Boehmer)

3. **Top of the Agenda Information Items**

   **Academic Affairs/Student Affairs**
   - Dual Enrollment Update – Murphy/Vess
   - Spring 2018 Enrollment – Jones
   - Housing Occupancy Report – Storck

   **President’s Office**
   - SACSCOC Decennial Reaffirmation Process – Boehmer*
     - Off Campus Instructional Sites
     - Distance Learning
     - Dual Enrollment

4. **Informational Items**

   **EGSC – Statesboro**
   - Director – Williamson
     - None

   **Business Affairs**
   - VPBA – Gay
     - Financial Review
     - Student Center Addition
   - Accounting – Foskey
     - None
   - Business Operations – Goff
     - None
   - Plant Operations – Steptoe
     - None
   - Dining Operations – Underwood
     - None
   - Financial Accounting/Grants – Wentz
• None
• Human Resources – Woods
  • Benefits Update
  • Compliance Training Update
  • Holiday Schedule
  • FLSA Review
• Student Accounts/Payroll – Williams
  • Nelnet Dates for Spring Semester
  • December Pay Dates for Monthly Faculty and Staff

Informational Technology
• VPIT – Rountree
  • New AV / IT equipment in President’s Conference Room
• Enterprise Services – Clark
  • None
• Infrastructure Services – Fagler
  • None
• Support Services – Oglesby
  • None

Institutional Advancement
• VPIA – Gilmer
  • State Charitable Contributions
  • First Friday
• AVP Institutional Advancement – Kennedy
  • None
• Sudie A. Fulford Community Learning Center – Schwabe
  • None

President’s Office
• President Boehmer
  • Policy Guidance on Political Activity*
  • Professional Org Memberships Process for Submitting for Payment
• Chief of Staff/Legal Counsel – Smith
  • Title IX Training at EGSC
  • Compliance Calendar Update
• Athletics – Wimberly
  • None
• Event Planner – Williams
  • First Friday at The Morgan House November & December
  • First Friday Volunteers for Refreshments 2019
  • Holiday Luncheons
  • EGSC Statesboro “Dessert Theatre”
  • SchoolDude & Active Data Calendar Issues
  • Last Minute Facilities Requests
  • Department Point of Contact & Backup for Facilities Requests
- Faculty Senate – Mason
  - None
- Police Department – Gammon
  - None
- Shared Auditor – Sprouse
  - None
- Staff Council – Katelyn Moore
  - Ethics Awareness Week Escape Room
- Study Abroad – Palumbo
  - None
- Title IX – Ansley
  - None

**Academic Affairs/Student Affairs**
- VPAASA – Vess
  - None

**Academic Affairs**
- Math/Science – Wedincamp
  - None
- Biology – Chevalier
  - 2019 Arbor Day Celebration
  - Research Class in Costa Rica
- Nursing – Upchurch
  - None
- Humanities/Social Sciences/Director of Correll Scholars – Cheek
  - None
- FESA – Walker
  - None
- AAMI – Drummer
  - None
- Academic Support Services – Kittrell-Mikell
  - None
- Counseling/Disability Services – Burns
  - None
- First Year Experience – Strickland
  - FYE Report*
- Institutional Effectiveness – Gribbin
  - None
- Library – Ansley
  - None
- Teaching and Learning – McKinney
  - Turnitin.com upgrade
- Learning Commons – Murphree
  - None

**Student Affairs**
- AVP Enrollment Management – Jones
  - None
- Admissions – Mathews
  - None
- Choice – Davis
  - CHOICE Program Update
- Housing – Storck
  - None
- Registrar – Saulsberry
  - None
- Student Conduct – Helms
  - None
- Student Life – Grant
  - None

EGSC – Augusta
- Associate Vice President for External Campuses – Kelch
  - None