President’s Cabinet Meeting Agenda
November 27, 2018
9:00 a.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – Boehmer

2. **Minutes** – Boehmer
   October 23, 2018

3. **Top of the Agenda Items**
   - **Academic Affairs/Student Affairs**
     - *Spring 2018 Enrollment* (permanent agenda item through spring enrollment period) – Jones
     - *Housing Occupancy Report* (permanent agenda item through spring enrollment period) – Vess
     - *Status of Search for Dean of School of Humanities/Social Sciences* (permanent agenda item through completion of search) – Wedincamp

   - **President’s Office**
     - *SACSCOC Decennial Reaffirmation Process* – Boehmer
       - What does it mean when the SACSCOC principles require a “policy?” *
         1. Written +
         2. Approved +
         3. Published +
         4. Implemented (provide examples)

4. **Action Items**
   - **Business Affairs**
     - VPBA – Gay
       - None
     - Business Operations – Goff
       - None
   - **EGSC – Augusta**
     - AVP EC – Kelch
       - None
   - **EGSC - Statesboro**
     - Director – Williamson
       - None
Informational Technology
• **VPIT – Rountree**
  ○ None

Institutional Advancement
○ **VPIA – Gilmer**
  ○ None
○ **AVPIA - Kennedy**
  ○ None

President’s Office
• **President Boehmer**
  ○ None
• **Chief of Staff/Legal Counsel – Smith**
  ○ Policy and Governance Approval Procedures (circulated 11/16/2018) *
  ○ Employee Occupancy in Student Housing (circulated Friday 11/16) *
  ○ Housing Agreement 2019-20 (Circulated 11/8/18) *
  ○ Minors on Campus Policy (Circulated 11/20/2018) *
  ○ Facilities Usage Scheduling Policy (Circulated 11/20/2018) *
• **Athletics – Wimberly**
  ○ None
• **Police Department -- Gammon**
  ○ None

Academic Affairs/Student Affairs
• **VPASA – Vess**
  ○ Committee Structure for SACSCOC Reaffirmation Process – Vess/Smith
• **Math/Science – Wedincamp**
  ○ None
• **Humanities/Social Sciences – Cheek**
  ○ None
• **AVPEM - Jones**
  ○ None

5. **Informational Items**

Business Affairs
• **VPBA – Gay**
  ○ HR Hiring Process
  ○ Retiree Information

  ○ Business Operations – Goff
    ○ JAM Addition and Renovation Update

EGSC – Augusta
• **AVP EC – Kelch**
  ○ None
EGSC – Statesboro
  • Director – Williamson
    o None

Informational Technology
  • VPIT – Rountree
    o None

Institutional Advancement
  o VPIA – Gilmer
    o EGSC Foundation Meeting - December 3 at 6pm at McKinney’s Pond
  o AVPIA -- Kennedy
    o Content management for unit webpages
    o Anniversary Celebration of the College
    o Proposal to amend the Campus Emergency and Non-Emergency Notification Systems Policy / Procedures (Mongoose Cadence Text Messaging System circulated 11/16/2018) *

President’s Office
  • President Boehmer
    o Process of updating Strategic Plan *
    o Catalog – annual review of catalog sections by various units of the college
  • Chief of Staff/Legal Counsel – Smith
    o CAR – Reminder of Dec 21 deadline for revised Project Trackers; submit for vote at January Cabinet
  • Athletics – Wimberly
    o None
  • Police Department -- Gammon
    o None

Academic Affairs
  • VPASA – Vess
    o QEP Director for SACSCOC Reaffirmation Process
  • Math/Science – Wedincamp
    o None
  • Humanities/Social Sciences – Cheek
    o None
  • AVPEM - Jones
    o None

6. **Key Indicators**

  • Academic Affairs – Vess
  • Athletics – Wimberly
  • Business Affairs – Gay
  • Business Operations – Goff *
• Chief of Staff/Legal Counsel – Smith *
• EGSC Augusta/AVP EC – Kelch *
• EGSC Statesboro – Williamson
• Enrollment Management – Jones
• Information Technology – Rountree
• Institutional Advancement – Gilmer
• Institutional Advancement – Marketing and Public Relations – Kennedy
• Police Department – Gammon *
• School of Humanities and Social Sciences – Cheek
• School of Mathematics and Science – Wedincamp