FYE Committee Minutes for December 7, 2016 2:00pm

Attendees: David Strickland, David Altamirano, Deborah Kittrell-Mikell, Wiley Gammon, Bob Marsh, Kelly Ansley, Sandra Sherman, Nick Kelch, Odey Egbe, Armon Boudreaux, Katie Shepard

Approval of Minutes:

Minutes from the previous meeting were approved.

1. IDEAS
   a. Advisement protocol proposal still in progress
   b. David will send it out to the committee for feedback
   c. Discussion about whether bachelor’s students should receive advising from the advisement center or faculty.

2. Zero-withdrawal policy
   a. Policy needs to be in writing (exact wording as in the agenda) and then sent up the ladder as a recommendation.
   b. Committee voted to unanimously approve the policy

3. Conferences
   a. David will send out the filled out travel request for those that plan to attend the GA Conference at KSU.
   b. David would like a team people to go
   c. Team would drive up on Thursday and come back on Friday.
   d. Annual Conference on The First-Year Experience
   e. David would like Nick and Sandra to go as it is expensive.
   f. Wear your t-shirts to the conference!

4. Custom Pages in College Success Textbook
   a. Please look over your pages for edits, suggestions, etc by February 1st
   b. David will send the document out to everyone.

5. T-shirt Form
   a. Turn your completed t-shirt form in to David.

6. Assessment of FYE Program
   a. SWOT Analysis was sent out with the agenda; have a look at it and see if there are any comments you would like to make assessing the program.
   b. David would like Egbe to offer a stress anxiety class for the students as well as a mandatory workshop on counseling.

Next Meeting: David will send out an email for best days/times but will be in January.