First Year Experience Committee Meeting Agenda
December 7, 2016—2:00 pm

Roll Call: David Altamirano, Kelly Ansley, Armond Boudreaux, Odey Egbe, Wiley Gammon, Sherrie Helms, Nick Kelch, Deborah Kittrell-Mikell, Bob Marsh, Georgia Mathews, Missie Roberson, Tabithia Ross, Sandra Sharman, Vicki Sherrod, Dave Strickland, Maria Stuckey, and Kristin Waters.

Approval of Minutes:
Minutes recorded by Tabithia Ross (edited by Dave Strickland) were distributed by email.

Old Business:
2. Zero-Withdrawal Policy: At our last meeting “the committee agreed there should be a zero-withdrawal policy with the exception of rare allowances for medical or hardship withdrawals” but we did not take a formal vote.
3. Information on conferences.
4. Workshop Content for Statesboro:
   a. Advisement
   b. Library
   c. ACE
   d. AAMI
   e. Other
5. Update for EGSC custom pages in College Success textbook

New Business:
1. T-Shirt Size form
2. Travel plans
   a. (Everyone) Third Annual Georgia First-Year and Transition Studies Conference, March 10, 2017 at Kennesaw State University
      http://fytconference.kennesaw.edu/
      One-day conference 8:00 AM – 4:30 PM, Cost: registration $75 + hotel ~$71 = <$200 total
   b. (At least Nick, Sandra, & Dave) Annual Conference on The First-Year Experience, February 11-14, 2017 in Atlanta
      http://sc.edu/fye/annual/
      Cost: registration $545 + hotel ~$500 + meals ~$75 = <$1120 total
      (Note: The conference rate is $189 per night but I was able to reserve at $148 State government rate on the Hyatt website.)
3. Assessment of FYE program
   a. SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis
      i. Workshops
      ii. Tickets and prizes
      iii. Level of campus wide collaboration
      iv. Level of service/influence – (AAMI, ACE, Campus Events, Choice, Clubs, Housing, Sports, Study Abroad,)
   b. Unwelcome elements (What are we doing that we should not?)
   c. Missing elements (What are we not doing that we should?)
   d. How can we further encourage critical thinking?

Date of Next Meeting:

Adjournment

Attachments  SWOT Analysis, IDEAS proposal, T-shirt size form