Sr. Staff Meeting Agenda
February 1, 2019
2:00 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome**

2. **Introductions/Announcements**
   - Marketing Coordinator - Katelyn Moore (Gilmer)

3. **Top of the Agenda Information Items**
   **Academic Affairs/Student Affairs**
   - Dual Enrollment Update – Murphy/Vess
   - Spring 2019 Enrollment – Jones
   - Housing Occupancy Report – Storck

   **President’s Office**
   - *SACSCOC Decennial Reaffirmation Process* – Boehmer
     - Section 7: Institutional Planning and Effectiveness*
     - Section 7.2: The Institution has a Quality Enhancement Plan*

4. **Informational Items**

   **President’s Office**
   - President Boehmer
     - None
   - Chief of Staff/Legal Counsel – Smith
     - Policy Guidance on Political Activity
   - Athletics – Wimberly
     - None
   - Faculty Senate – Mason
     - None
   - Police Department – Seckinger
     - None
   - Shared Auditor – Sprouse
     - None
   - Staff Council – Moore
     - None
   - Strategic Planning & Institutional Research - Gribbin
     - Nat'l Study of Learning, Voting & Engagement
     - Spring 2019 Student Satisfaction Survey
   - Study Abroad – Palumbo
- Study Abroad Update
- Correll Scholars – Cheek
  - None
- Title IX – Ansley
  - None

**Academic Affairs/Student Affairs**
- VPAASA – Vess
  - None

**Academic Affairs**
- Math/Science – Wedincamp
  - None
- Biology – Chevalier
  - Enrollment Spring 2019
  - Recruitment Summer and Fall 2019
  - Costa Rica Research Class Spring break 2019
  - Tree Campus USA
    - Tree Campus USA Certification for 2018
    - Arbor Day: 11 AM on 2.12.2019 by the Ezra Pond
  - Preprofessional Club:
    - Philadelphia College of Osteopathic Medicine Presentation: 2 PM on 2.22.2019
    - Augusta University Medical and Nursing School Tour: 3.29.2019
  - TriBeta Club:
    - Induction Ceremony: 5 PM on 4.23.2019
- Nursing – Upchurch
  - ACEN Accreditation Update

**Humanities/Social Sciences**
- None

**FESA – Walker**
- None

**AAMI – Drummer**
- None

**Academic Support Services – Kittrell-Mikell**
- None

**Counseling/Disability Services – Burns**
- None

**First Year Experience – Strickland**
- None

**Library – Ansley**
- None

**Teaching and Learning – McKinney**
- Early warning reports going out in GradesFirst
- SoftChalk Software
- Zoom Software
• Learning Commons – Murphree  
  • None

Student Affairs
• AVP Enrollment Management – Jones  
  • None
• Admissions – Mathews  
  • None
• Choice – Davis  
  • None
• Housing – Storck  
  • None
• Registrar – Saulsberry  
  • None
• Student Conduct – Helms  
  • None
• Student Life – Grant  
  • Homecoming Week Events*

EGSC – Augusta
• Associate Vice President for External Campuses – Kelch  
  • School Counselors and Administrators Workshop: February 15th
  • Mini-Semester Orientation: February 19th
  • FAFSA Dates: March 7th, March 26th, April 4th, April 18th, April 30th
  • Spring 19 Open House: March 8th
  • L.E.A.D. the Way 2020 Reception at the Augusta Campus: April 2nd

EGSC – Statesboro
• Director – Williamson  
  • None

Business Affairs
• VPBA – Gay  
  • FY 2019 Budget
  • FY 2020 Department Budget Meetings
• Business Operations – Goff  
  • Student Center Expansion Update
  • Mandatory Training from DOAS Fleet Management
• Dining Operations – Underwood  
  • Meal Plan Update
• Financial Accounting/Grants – Wentz  
  • Purchasing Training
• Human Resources – Woods  
  • Benefits
• FLSA
• Evaluations
• Great Colleges to Work for Survey
• Retirement Information Sessions

• Plant Operations – Steptoe
  • None

• Student Accounts/Payroll – Williams
  • Off-Cycle Payroll Processing

Informational Technology
• VPIT – Rountree
  • Two-factor Authentication Project
  • Office 365 Email Migration Project

• Enterprise Services – Clark
  • None

• Infrastructure Services – Fagler
  • None

• Support Services – Oglesby
  • None

Institutional Advancement
• VPIA – Gilmer
  • Employee Foundation Gifts*
  • Foundation Available Funds

• AVP Institutional Advancement – Kennedy
  • None

• Event Planner – Williams
  • None

• Sudie A. Fulford Community Learning Center – Schwabe
  • None