

Sr. Staff Meeting Agenda
February 1, 2019
2:00 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome**

2. **Introductions/Announcements**

- Marketing Coordinator - Katelyn Moore (Gilmer)

3. **Top of the Agenda Information Items**

Academic Affairs/Student Affairs

- Dual Enrollment Update – Murphy/Vess
- Spring 2019 Enrollment – Jones
- Housing Occupancy Report – Storck

President’s Office

- *SACSCOC Decennial Reaffirmation Process* – Boehmer
 - Section 7: Institutional Planning and Effectiveness*
 - Section 7.2: The Institution has a Quality Enhancement Plan*

4. **Informational Items**

President’s Office

- President Boehmer
 - None
- Chief of Staff/Legal Counsel – Smith
 - Policy Guidance on Political Activity
- Athletics – Wimberly
 - None
- Faculty Senate – Mason
 - None
- Police Department – Seckinger
 - None
- Shared Auditor – Sprouse
 - None
- Staff Council – Moore
 - None
- Strategic Planning & Institutional Research - Gribbin
 - Nat'l Study of Learning, Voting & Engagement
 - Spring 2019 Student Satisfaction Survey
- Study Abroad – Palumbo

- Study Abroad Update
- Correll Scholars – Cheek
 - None
- Title IX – Ansley
 - None

Academic Affairs/Student Affairs

- VPAASA – Vess
 - None

Academic Affairs

- Math/Science – Wedincamp
 - None
- Biology – Chevalier
 - Enrollment Spring 2019
 - Recruitment Summer and Fall 2019
 - Costa Rica Research Class Spring break 2019
 - Tree Campus USA
 - Tree Campus USA Certification for 2018
 - Arbor Day: 11 AM on 2.12.2019 by the Ezra Pond
 - Preprofessional Club:
 - Philadelphia College of Osteopathic Medicine Presentation: 2 PM on 2.22.2019
 - Augusta University Medical and Nursing School Tour: 3.29.2019
 - TriBeta Club:
 - Induction Ceremony: 5 PM on 4.23.2019
- Nursing – Upchurch
 - ACEN Accreditation Update
- Humanities/Social Sciences
 - None
- FESA – Walker
 - None
- AAMI – Drummer
 - None
- Academic Support Services – Kittrell-Mikell
 - None
- Counseling/Disability Services – Burns
 - None
- First Year Experience – Strickland
 - None
- Library – Ansley
 - None
- Teaching and Learning – McKinney
 - Early warning reports going out in GradesFirst
 - SoftChalk Software
 - Zoom Software

- Learning Commons – Murphree
 - None

Student Affairs

- AVP Enrollment Management – Jones
 - None
- Admissions – Mathews
 - None
- Choice – Davis
 - None
- Housing – Storck
 - None
- Registrar – Saulsberry
 - None
- Student Conduct – Helms
 - None
- Student Life – Grant
 - Homecoming Week Events*

EGSC – Augusta

- Associate Vice President for External Campuses – Kelch
 - School Counselors and Administrators Workshop: February 15th
 - Mini-Semester Orientation: February 19th
 - FAFSA Dates: March 7th, March 26th, April 4th, April 18th, April 30th
 - Spring 19 Open House: March 8th
 - L.E.A.D. the Way 2020 Reception at the Augusta Campus: April 2nd

EGSC – Statesboro

- Director – Williamson
 - None

Business Affairs

- VPBA – Gay
 - FY 2019 Budget
 - FY 2020 Department Budget Meetings
- Business Operations – Goff
 - Student Center Expansion Update
 - Mandatory Training from DOAS Fleet Management
- Dining Operations – Underwood
 - Meal Plan Update
- Financial Accounting/Grants – Wentz
 - Purchasing Training
- Human Resources – Woods
 - Benefits

- FLSA
- Evaluations
- Great Colleges to Work for Survey
- Retirement Information Sessions
- Plant Operations – Steptoe
 - None
- Student Accounts/Payroll – Williams
 - Off-Cycle Payroll Processing

Informational Technology

- VPIT – Rountree
 - Two-factor Authentication Project
 - Office 365 Email Migration Project
- Enterprise Services – Clark
 - None
- Infrastructure Services – Fagler
 - None
- Support Services – Oglesby
 - None

Institutional Advancement

- VPIA – Gilmer
 - Employee Foundation Gifts*
 - Foundation Available Funds
- AVP Institutional Advancement – Kennedy
 - None
- Event Planner – Williams
 - None
- Sudie A. Fulford Community Learning Center – Schwabe
 - None