

# East Georgia State College Faculty Senate

## Meeting Minutes

January 20, 2017

1:30 pm, GL Smith Conference Room, Swainsboro (due to guests on main campus)

Polycom to Conference Room at EGSC, Statesboro

Type of meeting: Regular meeting

Meeting Facilitator: Dr. Lena White, President

- I. Call to order (1:32 pm.)
- II. Roll call: Dr. White, Dr. Breana Simmons, Dr. Mason, Ms. Todd- Swainsboro; Mrs. Williams, Mr. Andrews, Dr. Derr (absent)- Statesboro
- III. Greeting of Visitors –Ms. Walker, Mr. Marsh, Dr. Wedincamp, Dr. Goodman, Dr. Palumbo
- IV. Approval of minutes from December 2, and December 12 (special mtg) 2016 meetings and Adoption of Agenda: There was a motion to approve the Dec 2 minutes; it was seconded and approved. There was a motion to approve the Dec 12 minutes; it was seconded and approved.
- V. Committee Reports
  - a) Proctoring of Exams – Best Practices – Ms. Williams will check-in with Dr. Dee McKinney in order to get started on the revision process.
  - b) Post-Tenure Review – Dr. Simmons noted that
    - a. Dr. Boehmer does not like the idea of a large group (all the tenured faculty) for the post-tenure review process; he wants the group to be smaller (3 people).
    - b. The faculty wanted all the tenured faculty of the school.
    - c. Dr. Boehmer does not like the appeal process in the document. It appears that there are too many committee members, and he did not like that the original committee who turned the person down would be on the Review Board.
    - d. The faculty wanted the initial faculty who turned down the person to be on the Board so as not to delegitimize their work and findings.
    - e. Dr. Boehmer wants the Review Committee to have the final say and come to him as the next step in the appeal process.There was a motion to accept Post-Tenure Review as is with a letter of justification for the proposal. The motion was seconded and approved.

- c) Faculty Council meeting October 28, 2016 – Mr. Marsh- {See Notes from Bob Marsh}- Mr. Marsh discussed the topics addressed at the Faculty Council meeting such as college/university mergers, and In-state/Out-State Tuition for undocumented students.

#### VI. Unfinished Business

- a) New Course Proposal-COMM 2001: Communication Arts Portfolio – Dr. Palumbo presented the COMM 2001 proposal. There was a motion to approve and a second. There was a call for discussion.
  - a. Dr. Simmons inquired about the difference between the pathway vs. the A. A in Communication Arts. Dr. Palumbo noted that this is a step toward building the A.A in Communication Arts. It is an alternative way of presenting their skills instead of taking a 1hr print, media, or theater course.
  - b. Dr. Lena White recommended a syllabus change to reflect the number of hours students must spend during the week completing course work.
  - c. Mr. Da'Mon Andrews inquired if COMM 2001 is a capstone course? Is there a pre-requisite?
  - d. Dr. Simmons suggested perhaps changing the pre-requisite to successful completion of ENGL 1102.
  - e. Dr. Palumbo suggested adding completion of COMM 1010 and COMM 1110 as pre-requisites.  
There was a motion to approve pending suggestions. The motion was seconded and approved.
- b) Question about A.A. Communication Arts- There was a motion to accept AA Comm. Arts and it was seconded. There was a call for discussion.
  - a. Dr. Simmons inquired if there are two tracks? It was noted that there are production courses which are taken by the student and these will conclude with an interview (end of program assessment).  
There was a motion to accept the AA. Communication Arts, and it was approved.

#### VII. Open Issues

- a) Athletics vs Academics – Dr. Mason addressed the fact that some athletes are missing lectures; athletes are also withdrawing from courses due to make-up work policies. Dr. Mason is suggesting that faculty take a look at their syllabus to protect themselves regarding student absences, especially in regard to athletes.
- b) Academic Integrity – Dr. Mason noted that some part-time people are changing grades for athletes. A statement needs to go out regarding Academic Integrity. Dr. White will send out an email to faculty asking faculty to review the statement.

#### VIII. New Business

- a) Items from APCC

1. New AA: AA in Fire and Emergency Services Administration – There was a motion to approve and a second; AA in Fire and Emergency Services Administration was approved.
2. New Course Proposal-FESA 2101- There was a motion to group the proposals FESA 2101, 2102, 2104, 2105, 2106, and 2109 together; it was seconded. There was a motion to approve all items in the Fire and Emergency Services Administration group. It was seconded and approved.
3. New Course Proposal-FESA 2102
4. New Course Proposal-FESA 2104
5. New Course Proposal-FESA 2105
6. New Course Proposal-FESA 2106
7. New Course Proposal-FESA 2109
8. College Credit for Military Education- There was a motion to accept a clean copy of this proposal and a second. Call for discussion: There was a question about if only section with lines through it will be deleted. This was confirmed. There was a motion to accept and approve the College Credit for Military Education.
9. Credit for International Baccalaureate Courses- There was a motion to approve and a second. Call for discussion. Dr. Goodman explained the IB Course Policy and test scores to FS. There was a motion to accept the Credit for International Baccalaureate Courses, and it was approved.

b) Electronic Faculty Evaluations –There was a motion to send out a link to a survey using Office Forms to poll the opinion of the Faculty in regard to paper or electronic evaluations. The motion was seconded and approved. Mr. Da'Mon Andrews will create the form/survey and send it to Dr. White for distribution to the faculty.

c) February meeting- The February meeting will be in Statesboro. This change was made due to the majority of the committee members meeting in Swainsboro because of the luncheon and guests who were on the Swainsboro campus for the January 20 meeting (This meeting was originally scheduled for the Statesboro campus).

IX. Adjournment- There was a motion to adjourn (3:19 pm); it was seconded and approved.