



# V6 Independent Verification Document (V6-IND)

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal law states, prior to awarding Federal Student Aid, we must verify the information reported on your FAFSA. In order to complete the verification process we may request additional documentation, as well as confirm the accuracy of the information provided. If there are discrepancies, we will make all necessary corrections for you. You and the parent listed on your FAFSA must complete, sign and submit this document along with any required documentation. Additional information may be requested. If you have questions about verification, contact your financial aid counselor in a timely manner in order to avoid delays in processing.

Please state which term and aid year that you will be attending: \*

## A. STUDENT'S INFORMATION

First Name: \* [ ] MI: [ ] Last Name: \* [ ] Student's ID #: \* [ ]  
Student's Street Address (include apt. no.) \* [ ]  
City: \* [ ] State: \* [ ] Zip Code: \* [ ]  
Student's Date of Birth: \* [ ] Student's Email Address: [ ]  
Student's Home Phone Number \* (include area code): [ ] Student's Alternate or Cell Phone: [ ]

## B. VERIFICATION OF IRS INCOME TAX RETURN INFORMATION FOR STUDENT TAX FILERS

Important Note: *The instructions below apply to the dependent student. If the student filed, or will file, an amended IRS tax return, see the previous section (D) for further instructions.*

Instructions: Complete the following section if the dependent student filed or will file an IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) on the Financial Information tab of FAFSA at [www.fafsa.gov](http://www.fafsa.gov).* In most cases, no further documentation is needed, if the information that was transferred to the FAFSA was not changed.

In most cases, for electronic filers, IRS tax return information for the IRS DRT is available within 2–3 weeks after the electronic tax return has been accepted by the IRS. Generally, for filers of paper tax returns, information is available within 8–11 weeks after the paper tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT.

### Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer IRS income tax return information into the student's FAFSA once the IRS income tax return has been filed.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school an IRS Tax Return Transcript(s). (signature not required)

To obtain an IRS Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov) and select "Get Transcript of Your Tax Records" under orange Tool tab. Then select "Get Transcript On-line" and proceed to create an account. Retrieve the IRS Code from the email address you provided (please note, the IRS Code will expire in 30 min.) Enter your personal information, select Higher Education/Student Aid, and select the correct filing year, completing steps 1-6. Your Tax Return Transcript is available immediately for print.

In most cases, for electronic filers, an IRS Tax Return Transcript may be requested from the IRS within 2–3 weeks after the tax return has been accepted by the IRS. Generally, for filers of a paper return, the tax return transcript may be requested within 8–11 weeks after the return has been received by the IRS.

### Check the box that applies:

- Check here if an IRS Tax Return Transcript(s) is provided.
- Check here if an IRS Tax Return Transcript(s) will be provided later.

## C. VERIFICATION OF INCOME INFORMATION FOR STUDENT NON-TAX FILERS

The instructions and certifications below apply to the student. Complete this section if the dependent student will not file and is not required to file an income tax return with the IRS.

- The student was not employed and had no earned income from employment.
- The student was employed and has listed below the names of all employers, the amount earned from each employer, and whether an IRS W-2 form is provided. (Provide copies of all IRS W-2 forms issued to the student by their employers). List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, please contact our office via email at [documents@ega.edu](mailto:documents@ega.edu). \*\*INCLUDE your Student ID#, along with Employer's Name, Amount Earned, and if W-2 was provided. You may upload your W-2's using the browse tab below.

Please note\*\* NO PICTURES of W-2's will be accepted. If you are not able to upload your W-2's please mail (Office of Student Affairs/Financial Aid, 131 College Circle, Swainsboro 30401), fax (478-289-2353) or email ([documents@ega.edu](mailto:documents@ega.edu)) the W-2's with the Student ID# listed on the front of the W-2's.

Employer's Name	Total Yearly Amount Earned	IRS W-2 Provided?
Suzy's Auto Shop (example)	\$2,000.00	YES

Student's First Name\*

Student's Last Name\*

Student ID #:\*

**D. VERIFICATION OF INCOME INFORMATION FOR INDIVIDUALS WITH UNUSUAL CIRCUMSTANCES**

*(Select any of the below circumstances that may apply to your individual circumstances. Review carefully the noted documentation required.)*

Check if Applicable

**INDIVIDUALS GRANTED A FILING EXTENSION BY THE IRS**

☐

If an individual is required to file an IRS tax return and has been granted a filing extension by the IRS, provide the following documents:

- A copy of the IRS form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for the tax year;
- A copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for the tax year; and
- A copy of IRS W-2 for each source of employment income received for the tax year and, if self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for the tax year.

Check if Applicable

**INDIVIDUALS WHO HAVE FILED AN AMENDED IRS TAX RETURN**

☐

If an individual filed an amended IRS tax return, provide the following:

- A signed copy of the original IRS tax return that was filed with the IRS OR an IRS Tax Return Transcript; *and*
- A signed copy of the IRS form 1040X, "Amended Individual Income Tax Return," that was filed with the IRS.

Check if Applicable

**INDIVIDUALS WHO WERE VICTIMS OF IRS IDENTITY THEFT**

☐

- A victim of IRS identity theft who is not able to obtain an IRS Tax Transcript or use the IRS DRT must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer's identity, the IRS will provide, by U.S. Postal Service, a printout of the tax filer's IRS tax return.

Check if Applicable

**INDIVIDUALS WHO FILED NON-IRS INCOME TAX RETURNS**

☐

- An individual filed or will file an income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign country, must provide a signed copy of that particular income tax return(s).

**E. VERIFICATION OF OTHER UNTAXED INCOME**

If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter 0 in an area where an amount is requested.

To determine the correct annual amount for each item: If you received the same dollar amount every month, multiply that amount by the number of months you received it. If you did not receive the same amount each month, add together the amounts and list below.

If more space is needed, provide a separate page with the student's name and ID number at the top of the page, along with the specifications of the document. (ex. *Child Support Received, additional parent, John Doe, 930011111*)

**i. PAYMENTS TO TAX-DEFERRED PENSION AND RETIREMENT SAVINGS**

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person who Made the Contribution	Total Amount Paid

**ii. CHILD SUPPORT RECEIVED**

List the actual amount of any child support received for the children in your household.

Do not include foster care payments, adoption payments, or any amount that was court ordered but not actually paid.

Student's First Name*	Student's Last Name*	Student ID #:
<input type="text"/>	<input type="text"/>	<input type="text"/>

**ii. CHILD SUPPORT RECEIVED (cont'd)**

Adult Recipient's Name	Supported Child's Name	Total Amount Received

**iii. HOUSING, FOOD, AND OTHER LIVING ALLOWANCES PAID TO MEMBERS OF THE MILITARY, CLERGY, AND OTHERS**

Include cash payments and/or the cash value of benefits received.

Do not include the value of on-base military housing or the value of a basic military allowance for housing.

Recipient's Name	Benefit Type Received	Total Amount Received

**iv. VETERANS NON-EDUCATIONAL BENEFITS**

List the total amount of veterans non-education benefits received. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.

Do not include federal veterans educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill.

Recipient's Name	Veteran Benefit Type Received	Total Amount Received

**v. OTHER UNTAXED INCOME**

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as Worker's Compensation, Disability, Black Lung Benefits, Untaxed Portions of Health Savings Accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.

Do not include any items reported or excluded in A-D above. In addition, do not include Student Aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), Untaxed Social Security Benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) Educational Benefits, Combat Pay, Benefits from Flexible Spending Arrangements (e.g., cafeteria plans), Foreign Income Exclusion, or Credit for Federal Tax on Special Fuels.

Name of Person who Made the Contribution	Total Amount Paid

**vi. MONEY RECEIVED OR PAID ON THE STUDENT'S BEHALF**

List any money received or paid on the student's behalf (e.g., payment of student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received.

Include support from a parent whose information was not reported on the student's FAFSA, but do not include support from a parent whose information was reported.

*For example*, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person's contributions unless the person is the student's parent whose information is reported on the student's FAFSA.

Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student's parents, such as grandparents, aunts, and uncles of the student.



Student's First Name\*

Student's Last Name\*

Student Identification (ID) #\*

**G. RECEIPT OF SNAP BENEFITS**

I certify  received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) anytime during the past two years.

SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

No SNAP benefits were not received at any time during the past two years.

Note: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits during the past two years.

**H. CHILD SUPPORT PAID**

One of the household members paid child support. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names of the children for whom the child support was paid, and the total annual amount of child support that was paid for each child.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid

If additional space is needed, please contact our office via email at [documents@ega.edu](mailto:documents@ega.edu). \*\*INCLUDE your Student ID#, along with the Name of the person that paid the Child Support, Name of person to Whom the support was paid to, Relation to Student, Child's Name that the support was paid for, and amount of Child Support paid.

Note: If we have reason to believe that the information regarding child support paid is not accurate, we may require additional documentation, such as:

- \*A copy of the separation agreement or divorce decree that shows the amount of child support to be provided;
- \*A statement from the individual receiving the child support certifying the amount of child support received; or
- \*Copies of the child support payment checks or money order receipts.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

**Certifications and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign electronically and date.

\*\*Please continue to the next page in order to sign electronically.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Financial Aid Office Use Only)

KEY\_AIDYEAR: \*

KEY\_BANID: \*

Processed By: \*