Course Substitution Form should be used when a course required for graduation has not been taken and another course has been requested to fulfill a core or major graduation requirement.

Petitions for course substitutions should be made only when extenuating circumstances prohibit a student from taking a course outlined in a specific degree program.

Course substitutions are initiated by the student’s major department. The petition forms cannot be directly handled by the student.

If substitute course is a transfer course, please include a course description of the substitute course with this form.

Reminder: All students must still meet the course residency requirement for East Georgia State College (EGSC)

Student Information:
Name: ___________________________ Student ID: 930 ___________ Catalog Term: __________

Major: ___________________________ Anticipated Graduation Term: _____________

EGCS Campus:  □ Swainsboro  □ Statesboro  □ Augusta  □ Online

Please complete a separate form for each course substitution.

<table>
<thead>
<tr>
<th>Required Course Information</th>
<th>Substitute Course Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Subject:</td>
</tr>
<tr>
<td>Course Number:</td>
<td>Course Number:</td>
</tr>
<tr>
<td>Credit Hours:</td>
<td>Credit Hours:</td>
</tr>
</tbody>
</table>

Is this a transferred course? Yes  No  Transfer Institution: ____________________________ (Please attach course description)

Comments:

Please Check one of the following indicating which area the required class fulfills:
 □ Core Area A: Essential Skills
 □ Core Area B: Institutional Options
 □ Core Area C: Humanities and Fine Arts
 □ Core Area D: Science, Math, & Technology
 □ Core Area E: Social Sciences
 □ Physical Education Requirement

Signature of appropriate Dean required for the following:

Signature of Department Head/ Program Director

Signature of Department Head/ Program Director

Signature of Registrar’s Office Personnel