



- A Course Substitution Form should be used when a course required for graduation has not been taken and another course has been requested to fulfill a core or major graduation requirement.
- Petitions for course substitutions should be made only when extenuating circumstances prohibit a student from taking a course outlined in a specific degree program.
- Course substitutions are initiated by the student's major department. The petition forms cannot be directly handled by the student.
- If substitute course is a transfer course, please include a course description of the substitute course with this form.
- Reminder: All students must still meet the course residency requirement for East Georgia State College (EGSC)

Student Information:

Name: _____ Student ID: 930 _____ Catalog Term: _____

Major: _____ Anticipated Graduation Term: _____

EGCS Campus: Swainsboro Statesboro Augusta Online

Please complete a separate form for each course Substitution

Required Course Information	
Subject:	
Course Number:	
Credit Hours:	

Substitute Course Information	
Subject:	
Course Number:	
Credit Hours:	

Is this a transferred course? Yes ___ No ___ Transfer Institution: _____ (Please attach course description)

Comments:

Please Check one of the following indicating which area the required class fulfills:

- Core Area F: Courses Related to Major
- Major Field

Signature of appropriate Dean required for the following:

- Core Area A: Essential Skills
- Core Area B: Institutional Options
- Core Area C: Humanities and Fine Arts
- Core Area D: Science, Math, & Technology
- Core Area E: Social Sciences
- Physical Education Requirement

Signature of Department Head/ Program Director

Date

Signature of Department Head/ Program Director

Date

Signature of Registrar's Office Personnel

Date