

President's Cabinet Meeting
October 17, 2017
9 a.m.
President's Conference Room

Minutes

Attending:

Wiley Gammon
Bob Boehmer
Deborah Vess
Carmine Palumbo
Mary Smith

Elizabeth Gilmer
Jimmy Wedincamp
Chuck Wimberly
Donald Avery
Mike Rountree

Cliff Gay
Caroline Joyner
Susan Gray
Lee Cheek

Not in attendance:

Michelle Goff
Nick Kelch

***Items in OneDrive will be marked with an asterisk**

Minutes – September 2017 – A motion was made by Cheek to approve with a second from Gammon. The minutes were unanimously adopted.

Action Items

EGSC – Augusta

- Director – Kelch
 - None

EGSC – Statesboro

- Director – Joyner
 - None

Informational Technology

- VPIT – Rountree
 - Proposal to modify IT Committee membership to include IT unit's Network & Security Specialist

Request for modify EGSC Statues to include IT person in IT Standing Committee. A motion was made by Palumbo with a second from Cheek. The motions was unanimously adopted.

Institutional Advancement

- VPIA – Gilmer
 - None

President's Office

- President Boehmer
 - None

- Chief of Staff/Legal Counsel – Smith
 - Interim Suspension Policy f/k/a Temporary Emergency Suspension Policy – Smith, Avery *

Changes were discussed by Smith. Process was discussed. A motion was made by Gammon to adopt with a second by Vess. The policy was unanimously adopted.

- Student Handbook – revised – Smith/ Avery *

Document was approved earlier in the semester. Differences were found and have been corrected. Updates were discussed by Smith. New policy above (Interim Suspension Policy) will be included. A motion was made by Palumbo to approve with a second by Gammon. The policy was unanimously adopted.

- Employee Alcohol and Other Drug Prevention Policy (revised) *

Revisions/changes were discussed by Smith. A motion was made by Gilmer as presented with a second by Cheek. The policy was unanimously adopted.

- Athletics – Wimberly
 - None
- Police Department -- Gammon
 - None

Student Affairs

- VPSA – Avery
 - None

Academic Affairs

- VPAA – Vess
 - None
- Humanities – Palumbo
 - None
- Math/Science – Wedincamp
 - None
- Social Sciences – Cheek
 - None

Business Affairs

- VPBA – Gay
 - None
- Business Operations – Goff
 - None

Informational Items

EGSC – Augusta

- Director – Kelch
 - None

EGSC – Statesboro

- Director – Joyner
 - None

Informational Technology

- VPIT – Rountree
 - Degree Works Implementation update

Schedule was shared at October Sr. Staff meeting. Updates were discussed. On schedule as planned. Plan is to have Degree Works for F/S the beginning of spring semester. Communication packet will be coming in a few weeks. Boehmer requested as the communication plan is developed that he would like to send a letter to all faculty and staff saying what Degree Works is and why it is important, making it clear that all will start using it spring semester. In would like for this to be the initial communication with faculty and staff, followed by more specific details. Gilmer and Rountree will develop communication to be sent from Boehmer
 - Absence of Joe Canady (Oct 16 – Nov 3)

Daughter had neuro surgery yesterday. She is doing well. Please use work requests to be sure that necessary support is provided in Joe's absence.

Institutional Advancement

- VPIA – Gilmer
 - Grant workshop Friday 10/20 – information coming from Dr. McKinney

Workshop is project of Dr. McKinney. Gilmer will be leading. Great response. Tiered classroom beginning at 1 p.m. Agenda was discussed.
 - Our participation in the Georgia Chamber Rural Prosperity Council

Ga Chamber has formed this Council and EGSC is involved. An office has been opened in Tifton. There are looking at challenges outside of Atlanta in rural areas. Talent and Education subcommittee members include Gilmer and Boehmer. Gilmer will keep group updated.

President's Office

- President Boehmer
 - None
- Chief of Staff/Legal Counsel – Smith
 - Compliance Modules

Compliance Training Modules have been updated. There are modules – November 17 to complete (2 to 2 ½ hours to complete). Details are on bottom of email on how to login to complete modules. Vess expressed concerns from faculty on timing and federal mandates of modules. Smith will discuss with Woods. Mechanism for faculty to stagger was suggested and fine with Boehmer. Possible to expand time for current modules and change to early fall next year. Cheek would like for this to be discussed with Faculty Senate to explain process. Vess will discuss with faculty.
 - Fraud Awareness Week

November 12-18 – Items were week were discussed.
- Athletics – Wimberly
 - None

- Police Department -- Gammon
 - None

Student Affairs

- VPASA – Avery
 - None

Academic Affairs

- VPAA – Vess
 - None
- Humanities – Palumbo
 - None
- Math/Science – Wedincamp
 - None
- Social Sciences – Cheek
 - None

Business Affairs

- VPBA – Gay
 - Next stages of implementation of budget reduction plan for FY 2018 – Gay/Boehmer
Discussion followed.
- Business Operations – Goff
 - None

Meeting was adjourned at 10:15 a.m.

Key Indicators

- Academic Affairs – Vess
- Athletics – Wimberly
- Business Affairs – Gay
- Chief of Staff/Legal Counsel – Smith
- EGSC Augusta – Kelch
- EGSC Statesboro/External Campuses – Joyner
- Information Technology – Rountree
- Institutional Advancement – Gilmer
- Police Department – Gammon
- Student Affairs -- Avery