

**President's Cabinet
Minutes
November 25, 2014
9 a.m. – President's Conference Room**

Attending:

Donald Avery
Bob Boehmer
Bob Brown
Cliff Gay

Michelle Goff
Tim Goodman
Susan Gray
David Gribbin

Mike Rountree
Mary Smith

Elizabeth Gilmer

Caroline McMillan

Absent:

Lee Cheek
Jeff Edgens
Carmine Palumbo

The meeting was called to order at 9 a.m. by President Boehmer.

Minutes from the October 2014 President's Cabinet were presented. A motion was made by Tim Goodman to approve the minutes as distributed with a second from Mike Rountree. The minutes were approved by unanimous vote.

Informational Items:

The following informational items were discussed:

- New backup generator installation in G. L. Smith Building – Rountree
A new generator will be installed on December 19, 2014. No internet or phone service will be available on that date. Dr. Boehmer will send a campus-wide email. Everyone was asked to make all in their area aware and how to take steps to cover emails and phones.
- Efforts made toward raising both community awareness and enrollment – McMillan
Caroline updated the Cabinet on EGSC Statesboro efforts
- Purchasing Policies – Gay
Cliff asked that everyone remember that funds cannot be obligated without going through the proper steps. He asked that everyone communicate the importance of this policy with their staff.
- P3 Update – Goff
Corvias Campus Living was chosen for the P3 Initiative. They have a 65 year agreement with the USG. Michelle gave an update from recent meetings.
- DOAS Audit – EGSC Receives Top Rating – Goff
Michelle reported that it was a good year for audits. No findings were found on the 2013 P-Card audit.
- Foundation Meeting December 2, 2014 – Gilmer
Elizabeth reminded the Cabinet of the December 2, 2014 Foundation meeting and dinner.
- #Giving Tuesday – Gilmer
Elizabeth discussed Giving Tuesday for the EGSC Foundation and that gifts given during this time would go to need based scholarships.
- 40 Under 40 Council Update – Gilmer
The next meeting of this Council will be after the first of 2015.

- AAMI Steering Committee Update – Gilmer
Elizabeth Gilmer is the advisor for this committee. An organizational meeting was held on October 24 to discuss strategy, targeting and purpose of the committee
- GEAC Award – Gilmer
Norma Kennedy received the “Excellence in Marketing and Communications” award at this recent meeting.
- Update on 2014 USG Diversity Summit – Avery/Goodman
Goodman and Avery provided an update. Discussion followed.
- Update on USG Enrollment Symposium – Goodman/Avery
- Avery and Goodman provided an update. Discussion followed.
- CHOICE Update – Avery
Avery discussed progress being made with the CHOICE Inclusion Program. Inclusion students will be on campus being spring 2015. Students should be treated with respect. The grant will be renewed for 3 years.
- Update on Special Task Forces – Boehmer
Dr. Boehmer provided a handout of all EGSC task forces. A meeting was held with each chair. All task forces are active, operating and addressing important issues. Dr. Boehmer asked that all communicate with faculty and staff about existence of these task forces.
- Update on Mandatory Meeting with Residence Hall Residents (12/3/14 @ 2 p.m.) – Boehmer
Expressions of concern have been received from the community, students and the EGSC Police on behavior in the residence hall. Dr. Boehmer will work with Donald Avery, Anna Marie Reich, Vicki Sherrod and Taylor Edenfield on the presentation for this meeting.
- Organizational Charts – Boehmer
Organization charts were passed out and everyone was asked to review and return to Susan Gray
- Sr. Administrator Surveys Anticipated Distribution Date (2/6/15) -- Boehmer
Surveys will be administered earlier this year. Questions and distribution lists will be reviewed and revised as needed. Everyone will be encouraged to treat the surveys in a professional manner
- Annual evaluations for all individuals reporting to the president (week of 3/23/15) – Boehmer
- Dr. Boehmer ended the informational section of the meeting with an update on:
 - Jean Morgan
 - Announcement of 2 new interim presidents of USG institutions
 - Need to articulate our mission to faculty and staff.
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- Budget meetings with individual units (week of 1/19/15) -- Boehmer

Tim Goodman made a recommendation that the action items be tabled until President’s Cabinet meeting and that individuals provide feedback prior to that meeting. A second was made by Bob Boehmer. A unanimous vote was received.

The meeting was adjourned at 11:20 a.m.