

East Georgia State College
President's Cabinet - Agenda
March 28, 2017
9 – 10:30 a.m. – President's Conference Room

Minutes

Attending:

Donald Avery	Michelle Goff	Mike Rountree
Bob Boehmer	Tim Goodman	Mary Smith
Lee Cheek	Susan Gray	Jimmy Wedincamp
Cliff Gay	Nick Kelch	Chuck Wimberly
Wiley Gammon	Caroline Joyner	
Elizabeth Gilmer	Carmine Palumbo	

- **Welcome --** President Boehmer

- **Minutes**
 - February 2017
Minutes were approved unanimously.

- **Action Items**
 - Resources for Sexual Misconduct Victims and Complainants (revised) – Smith
Revisions were reviewed by Smith. Changes were made to phone number and links. A motion was made by Gammon to accept with changes with a second by Avery. The policy was unanimously approved.
 - Ethics Hotline User Roles – Smith
Update on spreadsheet was reviewed by Smith. A motion was made by Goodman was a second by Avery. The policy was approved unanimously.
 - Employee Housing Agreement – Smith
Agreement should be posted with policy, HR page and housing page. Corvias has approved. Policy was adopted by Cabinet at February 2017 meeting. This form implements that policy. Price is addressed in policy and same as student fee but paid on a monthly basis. A motion was made by Goodman to accept as submitted with a second by Goff. The agreement was approved unanimously with understanding that rental rate is same as paid by student with payment dates are monthly with any less than monthly rate prorated. *Boehmer asked that SA and HR discussed when and how notice will be sent to all faculty and staff making them aware of new policy and form.*
 - Bobcat Bridge Policy – Avery
Avery discussed how students receive benefits from program. Suggestion was made to not list “submit on-line request form” under criteria. A motion was made to accept the amendment to the policy by Goodman and seconded by Gammon. The policy was adopted unanimously.
 - EGSC Pet Policy – Avery
This is an employee pet policy for housing. Custodial Services and pest control should be Corvias not EGSC. Questions on payment of vendors was discussed. A motion was made to approve subject to approval of the amount of the pet deposit by Corvias and saying apartment will be deep cleaned and not specify by whom. Staff must pay an unspecified pet deposit that could be modified from time to time by Corvias. Cost of unit to be set with negotiations of College and Corvias. Employee will be required to pay base line amount to be determined from time to time by Corvias and the College (para C on 3rd page). Smith suggested modifications at beginning of policy to be consistent with other EGSC policies. Approve policy for professional f/s members with deletion of memo heading and deletion of para immediately following title of policy, with change in word from packet to policy, modifications to paragraph C on page 3 to make clear that amounts are set by negotiation from time to time by Covias and

College and employee must pay baseline amount. A motion was made by Goff with a second by Gilmer. The policy was adopted unanimously. (Remove footer with particular name of staff member)

o EGSC Presidential Exception Procedure – Avery

Changes and amendments were reviewed by Avery. Score requirements: passing scores would be reading 61, write placer 4 or above, elementary algebra 67 or above. Minimum scores: reading 46, write placer 3, elementary algebra is 32. Passing scores for MPI – 1028; EPI 3905

Minimum Scores MPI 900; EPI 3,000. Testing requirements and timeline was discussed.

Suggestion was made to rename the policy “Eligibility for Admissions Policy” and format the policy with several bullet headings:

Bullet 1 – Regular admission -- student has to meet Compass requirements below or Accuplacer requirements below and cannot place in two areas of Learning Support.

Bullet 2 -- GED – student must meet requirements of Accuplacer or Compass above.

Bullet 3 – HS graduates who do not meet regular admission requirements may be eligible for Presidential Exception. The rest of policy applies if student applying for presidential exception.

“All applicants must meet the requirement in at least 2 of the areas and meet minimum score requirements.” (positive approach).

Questions concerning college grading on writing portion of Accuplacer and admitting student were discussed. Students must meet minimum scores in all and have to satisfy the passing scores. If student has obtained minimum but have not obtained the passing scores in individual passing scores they are admitted but must register in passing scores. Need to define what minimum and maximum mean. If student scores below a particular threshold on writing portion, can authorized faculty member evaluate the writing portion from the student and make the judgement that faculty member’s evaluation substitutes for the test score? Goodman will discuss with Barbara Brown as to whether we can use a faculty member’s evaluation of a writing materials to replace Accuplacer score.

Goodman suggested 2 policies – one for Compass and one for Accuplacer. A motion was made to table until next meeting and change to “eligibility for admissions,” one document for students who have taken Compass (up to certain date) and second document requirements if took Accuplacer. Both broken down into 3 sections: Regular admission, GED admission, HS graduates who do not meet regular requirements by Palumbo (2 separate admissions documents) with a second by Goodman. Unanimous vote to table to next meeting.

o **Informational Items**

o SACSCOC Letter on Nursing – Boehmer

Board of Trustees reviewed our material seeking BSN in Nursing. Decision was made to approve. Substantive Change Committee will visit within 6 months. (late August to March). Wedincamp – GA Board of Nursing will recognize licenses from other states. Possibly up to 25 states.

o VPAA Search Update – Cheek

Update by Cheek. Schedule for interviews discussed. Final recommendation on 4/12/2017 to the President.

o Augusta Director Appointment – Boehmer

Nick Kelch – Appointment as permanent director of EGSC Augusta.

o USG Peer Selection Update – Boehmer

Peer Institutions list received. Using on IPEDS reports. Dr. Boehmer encouraged everyone when using a comparison to use this list.

o SACSCOC Evaluator Registry – Boehmer

List will be updated in the next 2 weeks. If someone would like to be on the registry, please let President Boehmer know so that he can submit.

o Proposed Addition to Student Center – Boehmer

Approved by House and Senate. Waiting for Governor’s approval. If approved, construction could be underway by the end of December.

o USG Assessment of EGSC Police Department – Gammon

2 ½ days of assessment by USG. Review of assessment will be 3/30/2017. 3 items of concern that needed funding. Report turned out well.

- USG Budget for FY 18 – Gay
Passed by Senate and House. Money is in budget for 2% raise. Hopefully we will be treated favorably. Will know at April BOR meeting.
- 508 Compliance Workshop Update – Rountree
Dr. Linda Gilbert will be at workshop today at the CLC beginning at 1 p.m. First portion of workshop will be on policy then working with faculty.
- Bookstore RFP – Goff
2 responses received. Continue to evaluate. Hopeful of decision by end of week. Once vendor is selected for bookstore – affordable textbooks important, food solution at Statesboro, creative and selective on wide variety of EGSC apparel and “stuff” at both locations.
- Statesboro Food Vendor RFP – Goff
Supplement to Coffee Shop. Will reevaluate. More conversations needed. Will also advertise for food trucks in Swainsboro starting tomorrow for the April 22 concert and to have a list of eligible vendors for select campus events..
- Emanuel County Comprehensive Plan Update Committee – Goff
All communities in County and government offices were represented. All are required to update their Community Plan every 5 years in order to apply for grants. Next meeting is on the EGSC campus.
- Grant Information -- Gilmer
Update provided by Gilmer

Meeting was adjourned at 10:40 a.m.