

**East Georgia State College**  
**President's Cabinet – Meeting Minutes**  
**July 28, 2015**  
**9:00 a.m. – President's Conference Room**

**Minutes**

**Attending:**

Donald Avery	Michelle Goff	Carmine Palumbo
Bob Boehmer	Tim Goodman	Mike Rountree
Lee Cheek	Susan Gray	Mary Smith
Missie Crawford	David Gribbin	Chuck Wimberly
Wiley Gammon	Caroline Joyner	Tracy Woods
Cliff Gay	Norma Kennedy	
Elizabeth Gilmer	Jordyn Nail	

**Absent:**

Bob Brown

The meeting was called to order at 9:00 a.m. by President Boehmer. Dr. Boehmer introduced Chuck Wimberly as the new Athletic Director of member of the Cabinet.

The following announcements were made:

- Missie Crawford received the first quarterly “Spirit of the Partnership Award” from the P3 Housing Team.
- IT was recognized for recent work on the IT system
- A press review on organizational changes was presented
- Calendar items were reviewed and dates added for the UGA Brass Quintet (9/27/2015) and the next meeting of the Cabinet (8/25/2015).

The minutes from the June 2015 Cabinet meeting were presented for approved. Following a motion to accept the minutes as circulated, the Cabinet unanimously approved the minutes.

**Informational Items**

- **Fall Faculty Workshop**  
Dr. Goodman reviewed the agenda for the Workshop. All Cabinet members were encouraged to attend Dr. Boehmer’s address at the upcoming Fall Workshop (8/4/2015) and the SACSCOC presentation (8/5/2015).
- **Luck Flanders Gambrell Memorial**  
President Boehmer gave details on the Luck Flanders Gambrell Memorial to be held at EGSC on August 8, 2015 at 4 p.m. He asked that everyone help make people aware of the importance of the event.
- **WDM Marketing**

Norma Kennedy discussed WDM Marketing and asked for input. Dr. Boehmer encouraged everyone to have input in the upcoming session. He also discussed the importance of all speaking with a single message.

- **Embark**

An update on the Embark program was presented by Donald Avery. Feedback was requested from the group by August 15, 2015. This will be brought to the August President's Cabinet Meeting for a vote.

- **Update on key SACSCOC due dates and SACSCOC Principles**

David Gribbin gave an update on all report due dates and discussed SACSCOC Principles 3.3.1.2, 3.3.1.3, and 3.3.1.1.

- Tabled to August President's Cabinet Meeting

- Institutional goals

- Policy 3.3.1.1 – Administrative and Academic Support Services

- **eCore**

Mike Rountree discussed eCore and eMajor. President Boehmer commented on System level discussions to be held later in the week. EGSC eCore visit will be October 7, 2015.

- **USG Partner Benefits After Obergefell v. Hodges**

Health, Life, Vision and Dental insurance is now provided for same sex marriages. Tracy discussed dates and verification that would be needed.

### Action Items

- **FERPA**

Donald Avery deferred to Mary Smith on this policy. Smith explained the changes made by the Registrar. A unanimous vote was received to adopt the changes. Following the vote, one other change from "university" to "college" was noted.

- **Transient Student Permission Policy and Procedures (Revision)**

Changes were discussed and tabled to next meeting. Avery will correct language in policy.

- **Minors on Campus Policy**

Smith discussed USG policy [changes](#) and modifications to EGSC [policies in the EGSC Employee Handbook's Children on Campus policy](#) and [modifications to the EGSC Student Handbook's Minors on Campus policy](#). A unanimous vote was received to adopt changes.

- **EGSC Statutes**

Smith discussed steps to modify Statutes. She then noted editorial changes (i.e. divisions to schools, chairs to dean etc.). Existing committees have been modified and new committees have been added. A motion was made and a unanimous vote was received to adopt the changes. Smith will now send the EGSC Statutes to the Faculty Senate for vote.

President Boehmer reminded everyone that feedback is needed in advance of Cabinet meetings.

- **Animal Use and Care Policy**  
Smith presented this new policy and reason policy needed. Policy was adopted by a unanimous vote from the Cabinet.
- **MOWR Update**  
The housing policy for MOWR students was discussed. A one sentence statement was approved unanimously to be added to the housing policy. Locations to post the policy were discussed. Donald Avery will follow up on policy posting location.
- **Code of Conduct Added Definitions**  
Changes were discussed to the definitions. This policy was tabled to the August meeting of the Cabinet. Feedback was requested to be sent to Donald Avery by August 14, 2015.

### **Informational Items (2)**

**A brief update was given on the items below:**

- Update on use of drug dogs in residence halls
- Update on Fall 2016 Enrollment Projections
- USG Committee on Learning Support Placement Indices
- Mandatory Reporting of Child Abuse and Neglect – keep on agenda for August meeting
- MOWR Update
- Update on EGSC 2015-2016 Catalog – item will need approval by Cabinet
- Update on EGSC 2015-2016 Student Handbook -- item will need approval by Cabinet
- Annual Report to GRU re Augusta Programs – Nail was asked to forward copy of report to Cabinet
- Housing Options for Students
- USG Information Security Engagement Announcement
- Adherence to USG IT Handbook re: Critical Systems
- Information Security Controls
- Drug Testing for Student Athletes
- Update on EGSC Participation in GA Promise Partnership
- Update on Status of EGSC Involvement in USG Reverse Transfer Initiative

The meeting was adjourned at 11:35 a.m.