

**President's Cabinet
Minutes
December 16, 2014
10 a.m. – President's Conference Room**

Attending:

Donald Avery
Bob Boehmer
Bob Brown
Lee Cheek
Jeff Edgens
Cliff Gay
Elizabeth Gilmer

Michelle Goff
Tim Goodman
Susan Gray
David Gribbin
Sherrie Helms
Karen Jones
Caroline McMillan

Mike Rountree
Mary Smith
Tracy Woods

Absent:

Carmine Palumbo

The meeting was called to order at 10 a.m. by President Boehmer.

Minutes from the November 2014 President's Cabinet were presented. A motion was made by Tim Goodman to approve the minutes as distributed with a second from Lee Cheek. The minutes were approved by unanimous vote.

Action Items:

Satisfactory Academic Progress Policy

Karen Jones gave an update on changes made to the policy and noted that some rewording was used to simplify. Questions concerning time frame were discussed. A motion was made by Michelle Goff with a second from Lee Cheek to accept the policy with the changes discussed. Discussion followed with typos pointed out by Caroline McMillan and suggested as friendly amendments to the policy by Lee Cheek. The policy was unanimously approved by the Cabinet.

Social Media Policy

Mary Smith opened the policy for discussion. Mike Rountree questioned repercussions from negative comments on personal social media sites. Smith said that this would fall under another EGSC policy.

Bob Boehmer stated that the policy (as written) applies only to social media that is maintained by the College. If negative comments are made using a personal social media account, that would violate a separate EGSC policy. If the policy is adopted, it was noted that there are other College policies covering a wide range of incidents if using personal social media sites such as discrimination, harassment, threats, etc.

Mary Smith noted typos that she will change. No content changes.

A motion was made to adopt the policy as written by Tim Goodman with a second by Michelle Goff to adopt the policy. The policy was adopted by unanimous vote.

Student Code of Conduct Revisions

- **Stay of Sanctions Pending Appeal**

The suggested changes in procedure were presented by Sherrie Helms. Details of policy were discussed:

- 48 hours for Student Conduct to respond to student
- Student has 5 days to appeal
- President has 15 days to respond to appeal
- Student can request that sanctions stay until all appeals are through but the request must be made in the appeal letter
 - A decision would be made to grant the stay of sanctions by Avery and Helms

Elizabeth Gilmer made a motion to adopt the policy with a second from Michelle Goff. The policy was adopted by the Cabinet with a unanimous vote.

- **Sanction Matrix**

- Recommendation to publish only drug & alcohol sanctions in handbook
- Matrix is a guideline and will continue to be used and maintained
- Matrix needs to be noted on face clearly that it is “Guidelines” – needs to be amended to clearly state that the Matrix is for guidelines.

A motion was made by Michelle Goff with a second from Elizabeth Gilmer to approve the matrix. The motion was unanimously approved.

- **Composition of Appeals Committee**

Helms recommended that additional employees be identified as committee members. VP for Information Technology (Rountree), Director of EGSC – Augusta (Edgens) and Director of EGSC – Statesboro were recommended. Helms will provide training. Further expansion of the panel will be discussed at a later date.

A motion was made by Lee Cheek to include the two new panel members with a second by Mike Rountree. The motion was approved unanimously by the Cabinet.

- **Off Campus Conduct**

This policy was submitted and approved at the September 2014 President’s Cabinet Meeting.

Items to Table Until January 2015 Cabinet Meeting

- Free Speech Policy Discussion
- Title IX – Policy Establishing a Procedure for Discrimination and Harassment Complaints - Mary Smith / Tracy Woods

A motion was made by Tim Goodman with a second from Donald Avery to table the above items to the January 2015 President's Cabinet Meeting.

Informational Items:

The following informational items were discussed:

- Scholarship Software
- Spring Enrollment
 - New Applications
 - Returning Students
 - Total Number of Students

- Concerns expressed by current Darton Nursing Students
- Planning for Correll Scholars Program (Special Correll Scholars Task Force)
- Dual Enrollment Program with Glascock / Warren Counties (January 12, 2015 announcement)
- IPEDS Data Feedback Report for 2014
- Search for Replacement of Director of Augusta Campus
- Status of Preparation for SACSCOC Substantive Change Visit – March 10-12, 2015
- Status of Approval of Technology Park Transfer (Approx. 10 Acres) from JDA to USG
 - Approval of JDA
 - Approval by BOR
- Spring 2015 Orientation Plans
- Upgrade of Computing Infrastructure (Planned Outage on Dec. 19-20, 2015)
- Professional Development Day (December 19, 2015)
- Status of Financial Aid Audits
 - Department of Education
 - GSFC
 - OIAC
- P3 Update
 - Creation of P3 Campus
 - Housing Operating
 - Committee
- Hiring Freeze
- Creation of Regents Advisory Committee on Economic Development
- Fire and Emergency Services Administration
 - Search for Director
 - Development of Promotional Material
- Student Newspaper Status (“Hoopee Bird”)
- Plan for Expanded Access to Fitness Center
- Governor’s Teaching Fellow Application Process
- Academic Bldg Expansion Timeline
- Service Seal of Distinction (Standards to Award) – Update

The meeting was adjourned at 11:45 a.m.