

**President's Cabinet Meeting**  
**April 24, 2018**  
**9 a.m.**  
**President's Conference Room**

**Minutes**

\*Items in OneDrive will be marked with an asterisk

**Attending**

Bob Boehmer  
Wiley Gammon  
Cliff Gay  
Elizabeth Gilmer  
Michelle Goff

Susan Gray  
Nick Kelch  
Norma Kennedy  
Mike Rountree  
Mary Smith

Deborah Vess  
Jimmy Wedincamp  
Chuck Wimberly  
Brandy Murphy

**Not Attending**

Joyner  
Jones  
Cheek

**1. Welcome – Smith**

**2. Minutes – Boehmer**

- March 27, 2018

A motion was made by Gilmer with a second from Rountree to approve the March 2018 minutes. The minutes were approved unanimously.

**3. Top of the Agenda Items**

**Academic Affairs/Student Affairs**

- Fall 2018 Enrollment Projections (permanent agenda item through fall enrollment period) – Jones
- Dual Enrollment Update – Murphy/Vess  
Reminder from Smith on MOUS's with all schools. Murphy updated the Cabinet on enrollment for fall and admission standards changes.

**4. Action Items**

**Academic Affairs/Student Affairs**

- VPASA – Vess
  - None
- Math/Science – Wedincamp
  - None
- Humanities/Social Sciences – Cheek
  - None

- AVPEM-- Jones
  - None

#### **Business Affairs**

- VPBA – Gay
  - None
- Business Operations – Goff
  - None

#### **EGSC – Augusta**

- Director – Kelch
  - None

#### **EGSC – Statesboro**

- AVPEC – Joyner
  - None

#### **Informational Technology**

- VPIT – Rountree
  - None

#### **Institutional Advancement**

- VPIA – Gilmer
  - None
- AVPIA -- Kennedy
  - None

#### **President’s Office**

- President Boehmer
  - None
- Chief of Staff/Legal Counsel – Smith
  - **Cooperation in Internal Investigation Policy (revised) \***  
Smith presented policy revision. A motion was made by Goff to approve as presented with a second from Gammon. Discussion followed concerning wording of policy concerning who an accused person should talk with to exclude supervisor. (Smith has new wording in policy.) Goff amended the policy to say with changes to working. A second was made by Gammon. The policy was unanimously approved.
- Athletics – Wimberly
  - None
- Police Department -- Gammon
  - None

### **5. Informational Items**

#### **Academic Affairs**

- VPASA – Vess

- New Student Orientation  
Team working on changes to orientation. More interacting and engaging orientation for students. Process was discussed. Jennifer Fields will send updates for calendars.
- Change in EGSC Admission Standards  
Changes to admissions standards. Open access institution. Concerns were discussed. Implement late start -- 12 week sessions -- to accommodate students that enroll late to give them a better chance to succeed. Need to get word out to high schools. System changes for math were discussed. Updates to ads were discussed.
- SACSCOC – EGSC Internal Policy about SACSCOC Substantive Change  
No update received.
- Math/Science – Wedincamp
  - None
- Humanities/Social Sciences – Cheek
  - None
- AVPEM-- Jones
  - Update on Default Management  
NO update received.

#### **Business Affairs**

- VPBA – Gay
  - FY 2018 Budget  
Remember cut off dates. Business Affairs will adhere to guidelines
  - FY 2019 Budget/State Appropriations  
9% increase. Option for 2% salary increase. No final decision.
- Business Operations – Goff
  - Student Center Addition – Update Concerning Design and Construction Schedule  
Proposed design presented and discussed.
  - Update About Student Center Groundbreaking Ceremony  
August 16, 2018 – incorporating with “welcome week.” -- Fall ’19 open for business.

Discussion on expanding at EGSC Statesboro. Grant options were discussed.  
Enrollment will be a major factor in funding for the project.

#### **EGSC – Augusta**

- Director – Kelch
  - L.E.A.D. The Way Society Program (formerly Bobcat Scholar) \*  
Update on program by Kelch. 193 nominated by 17 schools. 5/3/18 reception for students in Augusta.

#### **EGSC – Statesboro**

- AVPEC – Joyner
  - None

#### **Informational Technology**

- VPIT – Rountree
  - None

## **Institutional Advancement**

- VPIA – Gilmer
  - None
- AVPIA -- Kennedy
  - None

## **President's Office**

- President Boehmer
  - FY 19 Budget Allocation

Thanks to Cliff for all of his work. Positive result. Validity of earlier reorganization (Jan. 2018) and FY 19 budget. Enrollment for fall, admissions standards, retention of students enrolled for fall 2018.
  - Consolidation rumors

None that we have heard of.
  - Evaluations due April 30. Target is 100% of all staff evaluations and 100% position descriptions in HR on Monday.
  - Key Indicators Compilation Report

Report was sent to Cabinet for update and feedback. 40% response rate was received. President Boehmer requested that everyone respond ASAP.
  - Internal Budget Hearings

Info is due by Friday, April 27. Space, marketing, IT requests will be addressed by leaders in each area (Goff, Kennedy, Gilmer, Rountree).
  - Raise Pool

Final decision has not been made.
  - 2018-2027 USG Enrollment Projections

USG memo and projections were sent earlier to Cabinet. Projection of enrollment for EGSC is not our goal. Much more aggressive approach than those in projections.
  - Leadership Development Program for Students – Fall 2018

RAs and Ambassadors will be targeted. Year-long curriculum starting with retreat in the fall.
- Chief of Staff/Legal Counsel – Smith
  - **Interim Policy on Revisions to Position Titles and Unit Names due to Reorganization – April 16, 2018 -- passed**
  - **Summer 2018 Housing Agreement – April 4, 2018 – passed**
  - **Minors on Campus Policy – March 29, 2018 – passed**
  - **Lawful Presence Policy – March 29, 2018 – passed**
  - CAR Final Report – April 30<sup>th</sup> 3-5 p.m. in the Presidents' Conference Room
  - Compliance Modules – set 3 or 3 released and due May 18 (staff) and August 12 (faculty)
  - Revised Statutes – Standing Committee Updates
  - De-stress Day --- April 30. Mary Smith will bring her therapy dog.
- Athletics – Wimberly
  - None
- Police Department -- Gammon
  - None

**6. Key Indicators**

- Academic Affairs – Vess
- Athletics – Wimberly
- Business Affairs – Gay
- Business Operations -- Goff
- Chief of Staff/Legal Counsel – Smith
- EGSC Augusta – Kelch
- EGSC Statesboro/External Campuses – Joyner
- Enrollment Management -- Jones
- Information Technology – Rountree
- Institutional Advancement – Gilmer
- Institutional Advancement – Marketing and Public Relations -- Kennedy
- Police Department – Gammon
- School of Humanities and Social Sciences -- Cheek
- School of Mathematics and Science – Wedincamp

Meeting was adjourned at 10:45 a.m.