

East Georgia State College
President's Cabinet - Agenda
April 25, 2017
9 – 11 a.m. – President's Conference Room

Attending:

Donald Avery
Bob Boehmer
Lee Cheek
Cliff Gay
Wiley Gammon

Elizabeth Gilmer
Tim Goodman
Susan Gray
Caroline Joyner
Carmine Palumbo

Mike Rountree
Mary Smith
Jimmy Wedincamp
Chuck Wimberly

Excused:

Donald Avery
Caroline Joyner
Nick Kelch
Michelle Goff

- **Welcome** -- President Boehmer

- **Minutes**
 - March 2017
Minutes were unanimously approved.

- **Announcements**
 - Update on VPAA Search – Cheek
 - Dr. Deborah Vess has been offered the position of VPAA at East Georgia State College. Dr. Vess has **accepted** the offer and will begin work on July 1, 2017. A welcome social will be planned for Dr. Vess' arrival at EGSC. President Boehmer will attempt to schedule a couple of days prior to July 1 for Dr. Vess to come to campus and visit with individuals. Dr. Boehmer would like topics and who should be included in these meetings. Requested that everyone reach out to Dr. Vess to welcome her to EGSC.
 - Softball/Baseball Updates – Wimberly
 - EGSC baseball will be first in conference, if we win this week. Tournament is May 10, 11 and 12 in Rome, GA.
 - Softball conference tournament beginning this weekend. Winningest record in school history.
 - Banquet on Thursday for teams making it to conference.
 - Update on team in conference that is having to forfeit 17 games due to eligibility.
 - Music Fest – Boehmer
 - Outstanding event on April 22, 2017. Cool, very well **produced**.
 - Everyone needs to take a look at themselves as a college community. Attendance by Swainsboro community, faculty and staff of EGSC and students was dismal. Funds

expended to have events at EGSC and repeatedly people do not show up. Significant problem for academic community. We will take a look at this collectively.

- UGA Visit on Thursday, April 27 – all Correll Scholars, select AAMI and SGA and key faculty and staff. Appreciation to the EGSC Foundation for making this possible. A couple of spots left if anyone knows of a student who would represent the college well and might be interested in attending UGA, please contact Susan right away.

- **Action Items**

- 2017-2018 EGSC Catalog – Ross
Update by Tabithia Ross. Draft that was circulated to all (edited version) (April 19). Smith discussed a few editorial changes. A motion was made by Goodman to approve as circulated with additional changes mentioned by Smith. A second was made by Palumbo with a suggestion for review following additional changes. The catalog was adopted unanimously with additional editorial changes. Ross will send final copy to confirm.
- Relocation Expense Policy – Smith
President Boehmer gave background information on lack of EGSC policy. Smith circulated policy and process how/for reimbursement. Reimbursement expenses for new VPAA is coming from President's budget on travel. A motion was made by Goodman to accept as indicated with a second from Rountree. The policy was adopted unanimously.
- Interim and Acting Appointment Policy – Smith
Definition for acting and interim was discussed by Smith. Smith discussed aspects of policy. A suggestion was made by Goodman to add "or the president." A motion was made to accept the policy with the addition of president as the originator by Goodman with a second by Wedincamp. The policy was adopted unanimously.

- **Informational Items**

- USG Enrollment Projections – Boehmer
- IT Software Deadlines for Fall Semester 2017 – Rountree
 - July 1, 2017 deadline for 3rd party integration
 - Software changes deadline July 1, 2017
- Grant Update – Gilmer
 - Update/details on grants -- Gilmer
- Correll Scholars Update – Gilmer
 - Gilmer presented Correll Scholars cords (first graduates from Correll Scholars spring 2017)
 - Correll Scholars for fall 2017 have been selected as of yesterday afternoon. Students will be notified today. June 5 mandatory orientation date for all Correll Scholars. Thanks to everyone for help. Gilmer will now be coordinating all facets of the Correll Scholars. Early selection process will be started in the fall. First scholars will be selected prior to holiday break. March 1 will be deadline for final selections. We will have our first "junior" level Correll Scholars this fall.
 - Boehmer mentioned that one of our Correll Scholars (Alex Rios) has received the [Goizueta](#) scholarship to UGA
- Pine Tree Festival – Gilmer
- Free homemade ice cream
- Spring 2017 Graduation – Goodman
 - Graduates numbers were reviewed by Goodman
 - Dr. Goodman asked that everyone encourage students to walk at graduation
- 2017 CCG Campus Plan Update – Goodman
 - Front page of guidelines was distributed

- Earlier deadline
 - Gribbin will complete this year
- Academic Advisement – Goodman
 - USG has changed advisement guidelines from just faculty advisors. We will put together an advisement plan. Will also be working on an athletic advisement plan. We must have a consistent plan among 3 campuses in place by fall.
- Study Abroad Update – Palumbo
 - Students are interested – minds were changed on traveling out of country. New policy was discussed concerning people eligible to participate in Study Abroad Program. May term trip is a go. Working on study abroad course to go in Area F. Also working to develop policies that are in place but not written anywhere. 4 a.m. departure on May 11.
- OneUSG Benefits Administration – Gay
 - Info on new system
- Benefits Fair – Gay
 - October 23, 2017 – 1-4 p.m.
- Open Enrollment – Gay
 - October 30 – November 10, 2017
- FY 18 State Allocation – Gay
 - 3rd highest as % increase in USG – 15.75% for EGSC
- Year End Cut Off Date Reminder – Gay
 - Memo from Goff sent with cut-off dates. June – remember to leave enough funds to cover year end expenses.
- Projects Updates -- Gay
 - Academic Building Expansion
 - Still ahead of schedule
 - Summer work May 18 schedule to begin in existing academic building
 - Chiller Upgrades
 - Complete
 - Other projects still in progress
 - Student Center Expansion
 - Starts tomorrow

Meeting was adjourned at 10:35 a.m.