

President's Cabinet Meeting Agenda
May 22, 2018
9 a.m.
President's Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – President Boehmer

2. **Minutes** – President Boehmer
 - April 26, 2018

3. **Top of the Agenda Items**

Academic Affairs/Student Affairs

- Fall 2018 Enrollment Projections (permanent agenda item through fall enrollment period) – Jones

4. **Action Items**

Business Affairs

- VPBA – Gay
 - None

- Business Operations – Goff
 - None

EGSC – Augusta

- Director – Kelch
 - None

EGSC – Statesboro

- AVPEC – Joyner
 - None

Informational Technology

- VPIT – Rountree
 - None

Institutional Advancement

- VPIA – Gilmer
 - None

- AVPIA -- Kennedy
 - None

President's Office

- President Boehmer
 - None
- Chief of Staff/Legal Counsel – Smith
 - Immediate Notification of the President About Serious Events (new);
 - Orientation (revised);
 - Facility License Agreement (revised);
 - Facilities Usage Scheduling Policies and Fees (revised);
 - Freedom of Expression Policy (revised);
 - Freedom of Expression Grounds Reservation Form (revised);
 - Political Activities Policy (revised since Wednesday's 5/9/18 email);
 - Civil Disturbance or Demonstration – EGSC Emergency Response Procedures flipchart (revised);
 - Permission for Outside Activity (revised).
 - Paychecks- Withholding of Pay Policy;
 - Garnishment of Pay Policy;
 - Employment Selection Process and Criteria for Employment;
 - Employee Alcohol and Other Drug Policy;
 - Conflict Resolution Policy – revised;
 - Disruptive Behavior- new / delete current policy in its entirety;
 - Conflicts of Interest and Conflicts of Commitment – new title (includes Outside Activities, separates Political Activities);
 - Gifts and Gratuities Policy (revised);
 - Amorous Relationships Policy (revised);
 - EGSC Statutes rev 4-27-2018.

Note:

The following policies are duplicate policies and should now be relocated to the Policy Archives Page:

- 11.12 Telephone, Equipment and Software Utilization Policy (this policy is duplicated in the Employee Handbook)
 - Outside Occupational Activities Policy – Employee Handbook page 6 – the text of this policy now appears in 2 revised policies to be presented 5/22/18 at Cabinet: Conflict of Interest and Conflict of Commitment; Political Activities Policy
 - Disruptive Policy – Employee Handbook page ___ - delete and replace with BOR policy
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- Athletics – Wimberly
 - None
 - Police Department -- Gammon
 - None

Academic Affairs/Student Affairs

- VPASA – Vess

- None
- Math/Science – Wedincamp
 - None
- Humanities/Social Sciences – Cheek
 - None
- AVPEM-- Jones
 - None

5. **Informational Items**

Business Affairs

- VPBA – Gay
 - HR Training
 - OneUSG
- Business Operations – Goff
 - Memberships List

EGSC – Augusta

- Director – Kelch
 - L.E.A.D. The Way Society Program (formerly Bobcat Scholar) *

EGSC – Statesboro

- AVPEC – Joyner
 - None

Informational Technology

- VPIT – Rountree
 - PCI Engagement (Audit of Electronic Payment Process)

Institutional Advancement

- VPIA – Gilmer
 - New Correll Scholars *
 - Announcement – Procedures for requesting foundation funds
- AVPIA -- Kennedy
 - Proposed Employee on Boarding Program

President’s Office

- President Boehmer
 - Attendance at Meetings
 - Confirmation of Attendance at Meetings
 - Notice of Changes of Schedule Effecting Attendance at Meetings
 - Procedures in Event of Student Death
 - Staff Leadership Development Program
 - Reception for Caroline Joyner
- Chief of Staff/Legal Counsel – Smith
 - None
- Athletics – Wimberly

- None
- Police Department -- Gammon
 - None

Academic Affairs

- VPASA – Vess
 - Suicide Prevention and Response Protocol (group being formed to determine if update needed)
 - Course Scheduling Software – Ad Astra
- Math/Science – Wedincamp
 - Preparation for ACEN Visit (remind everyone about key dates such as the practice visit)
- Humanities/Social Sciences – Cheek
 - None
- AVPEM-- Jones
 - None

6. Key Indicators

- Academic Affairs – Vess
- Athletics – Wimberly
- Business Affairs – Gay
- Business Operations -- Goff
- Chief of Staff/Legal Counsel – Smith
- EGSC Augusta – Kelch
- EGSC Statesboro/External Campuses – Joyner
- Enrollment Management -- Jones
- Information Technology – Rountree
- Institutional Advancement – Gilmer
- Institutional Advancement – Marketing and Public Relations -- Kennedy
- Police Department – Gammon
- School of Humanities and Social Sciences -- Cheek
- School of Mathematics and Science -- Wedincamp