

East Georgia State College
President's Cabinet - Agenda
May 24, 2016
9:00 a.m. – President's Conference Room

- **Welcome – Bob Boehmer**

- **Minutes -- Boehmer**
 - April 26, 2016

- **Action Items**
 - President's Office
 - Information and Support Services for Title IX – Smith
 - CHOICE Program Policy on Student Eligibility for Housing – Smith
 - Social Media Policy/Social Media Best Practices – Smith, Gilmer
 - Academic Affairs
 - Learning Support Policy for Transfer/Returning Students – Goodman
 - Business Affairs
 - Fleet Management and Motor Vehicle Use Policy – Goff
 - Parking and Transportation Policy – Goff
 - Student Affairs
 - EGSC Catalog 2016-2017 – Avery
 - Student Handbook 2015-2016 – Avery
 - Presidential Waiver Policy – Avery
 - Academic Calendar -- Avery

- **Discussion of Immediate/High Priority Initiatives**
 - Housing occupancy for fall semester – Avery/Gay
 - Enrollment for fall semester – Avery/Jones
 - Applications/New Registrations
 - Registration of Returning Students

- **Informational Items**
 - President's Office
 - Coverage of all EGSC Offices During Absence of Cabinet member – Boehmer
 - Transgender Students/Employees/Visitors – Boehmer
 - Returning Voice Mail Messages by all EGSC Offices – Boehmer
 - CHOICE Program Scope of Services Agreement – Smith
 - Outside Employment – Boehmer
 - IT
 - Banner Access Audit -- Rountree
 - Academic Affairs
 - AA/AS Programs Update – Goodman
 - Student Success Class Merger with Critical Thinking – Goodman
 - Associate Degree with Disciplinary Distinctions – Goodman
 - Importance of Associate Degree – Goodman (Susan will email flyer)
 - Business Affairs
 - Year End Funds -- Gay
 - Joint Staffing – Gay
 - FLSA Changes – Gay
 - Grant Proposal Process – Gay (remind everyone that all grants go through Sheila Wentz)
 - Payment for Consulting Performance or Lectures – Gay (reminder to use form)
 - FY 16 MRR Project Update – Goff

- Academic Building Update – Goff
- Housing Construction Update – Goff
- Summer maintenance Work Scheduled – Goff
- Year End Cut Off Dates – Goff
- Institutional Advancement
 - Second Class of Correll Scholars Selection – Gilmer, Cheek
 - Initial Class of Correll Scholars (Status) – Gilmer, Cheek
 - Annual Correll Scholars Report to Donors -- Gilmer
 - Patriotic Concert – Gilmer
- Student Affairs
 - Electronic Transcripts Update – Avery

Key Indicators

- Cliff Gay – Business Affairs
- Donald Avery --- Student Affairs
- Mike Rountree – IT
- Mary Smith – Legal Affairs
- Caroline Joyner -- EGSC – Statesboro
- Jordyn Nail – EGSC – Augusta
- Elizabeth Gilmer – Institutional Advancement
- Michelle Goff – Facilities
- Wiley Gammon – Public Safety
- Chuck Wimberly – Athletics
- Tim Goodman – Academic Affairs
- Jimmy Wedincamp – Math/Science
- Carmine Palumbo – Humanities
- Lee Cheek – Social Sciences

2016 Key Calendar Dates

May 30 – Memorial Day Holiday All Campuses Closed
June 1 – Summer Classes Begin
June 3 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
June 3 – First Friday at The Morgan House 5:30 pm – 7:00 pm
June 4 – National SAT Exam 7:00 am – 1:00 pm
June 6-9 – Camp Adventure V 8:30 am – 12:00 am Fulford
June 9 – Fulford Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
June 9-10– BRAG (Bike Ride Across Georgia) on Campus
June 10 – GSU Partnership for Rural Health - 12:00 pm- 1:30 pm Fulford
June 10 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
June 11-12 – Womens High School Basketball Camp – 8:00 am – 8:00 pm Gym
June 13-14 – Art for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 13-14 – Make Art Happen Emanuel Arts Council Art Camp 9:00 am – 12:00 pm Strange Clubhouse
June 14 – Transfer Tuesdays 11:00 am – 2:00 pm
June 20-23 – Leap into Science Camp 8:30 am – 12:00 pm Fulford
June 22-23 – Boys High School Basketball Camp 10:00 am – 7:00 pm Gym
June 22 – Grand Opening & Ribbon Cutting Bobcat Villas West 10:00 am
June 27 – Patriotic Cook Out & Concert 5:30 pm – 9:00 pm LFG Rotunda & Auditorium
June 27-28 – Science for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 28 – President's Cabinet Meeting 9:00 am – 11:00 am PCR
July 1 – First Friday at The Morgan House 5:30 pm – 7:30 pm
July 4 – July 4th Holiday – All Campuses Closed
July 8 – Senior Staff Meeting 2:00 pm – 4:00 PM PCR
July 11-14 – Intermediate/Advanced Chess Camp 8:30 am 12:00 pm Fulford
July 12 – Transfer Tuesdays 11:00 am – 2:00 pm
July 14 – MMGYSTC Board of Directors Meeting 10:00 am – 11:15 am Fulford
July 15 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
July 18-22 – Camp Invention 9:00 am – 3:30 pm Fulford
July 26 – President's Cabinet Meeting 9:00 am -11:00 am PCR
July 27-28 – GA DOE School Nutrition Meeting 9:00 am – 3:00 pm Fulford
August 1, 2, & 3 – Fall Workshop EGSC Swainsboro
August 2 – Employee Appreciation Luncheon
August 5 – First Friday at The Morgan House 5:30 pm – 7:30 pm
August 10 - Board of Regents Meeting 9:00 am – 5:00 pm PCR
August 12 - Staff Council Meeting 2:00 pm – 3:00 pm PCR
August 19 - GSU Partnership for Rural Health Meeting 12:00 pm – 1:30 pm Fulford
August 23 – President's Cabinet Meeting 9:00 am – 11:00 am PCR
September 2 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
September 2 - First Friday at The Morgan House 5:30 pm – 7:30 pm
September 5 – Labor Day Holiday - All Campuses Closed
September 8 – Total Wellness Series Lunch & Learn 12:00 pm – 1:30 pm Fulford
September 9 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
September 13 – Transfer Tuesdays 11:00 am – 2:00 pm
September 14 – Board of Regents 9:00 am – 5:00 pm PCR
September 15 - Fulford Center Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
September 20 – EGSC Presidential State of the College Address 11:00 am – 12:00 pm LFG Auditorium
September 22 – 2016 EGSC Convocatin 11:00 am – 12:00 pm LFG Auditorium
September 24 – Bobcat Dash 5K & Fun Run 7:00 am – 10:00 am Swainsboro Campus
September 24 – P/F/F/A Day 10:30 am – 3:30 pm Swainsboro Campus
September 24- Swainsboro Open House 9:00 am – 12:00 pm

September 25 – Emanuel Arts Council presents Bill Oberst as Lewis Grizzard: In His Own Words 3:00 pm
LFG Auditorium

September 27 – President's Cabinet Meeting 9:00 am – 11:00 am PCR