East Georgia State College  
President’s Cabinet - Agenda  
January 26, 2016  
9:00 a.m. – President’s Conference Room

- Welcome – Bob Boehmer

- Minutes -- Boehmer
  - December 15, 2015

- Action Items
  - Shared Sick Leave Policy – Smith, Woods, Gay
  - Gifts and Gratuities Policy – Goff
  - Assessment of Academic Programs (2.5 & 3.3.1.1) -- Gribbin

- Informational Items
  - SACSCOC 5th Year Interim Report – Gribbin, Goodman
    - Timeline
    - Consultant (Dr. Ed Rugg)
    - Mock Review
  - Compliance with East Georgia State College’s Policies and Procedures (Manager Responsibilities) – Boehmer/Gay
    - State Vehicle Usage
    - Hiring of Employees
      - Approval before extending offer of employment/salary offer
      - Approval before employee commences work
    - Payment for personal services from EGSC Foundation (importance of written contract for personal services)
    - Maintenance of time records by hourly employees
      - Entry of time by employee (not manager)
      - Employee approval of timecard
      - Manager approval of timecard
  - Governor’s Recommendations for FY 2017 and Amended FY 2016 Budgets – Boehmer
  - Chancellor’s Budget Presentation and Updated Tuition Carry-Forward -- Boehmer
  - Banner Access Audit Update -- Vincent
  - Unique Building Addresses
    - Assignment of Unique Address to Each Building – Gammon
    - Signage on Each Building/Mail Delivery – Goff
    - Redsky E911 -- Rountree
  - BSN Program Update – Goodman, Wedincamp, Smith
  - Fleet Management and Motor Vehicle Use Policy – Smith, Gay
  - Non-Student Minors on Campus Conference Update – Smith
  - Changes to Standing Committees of the President (Calendar, IT, Student Fee) – Smith
  - Record Retention Policy Review – Smith, Vincent
  - Status of CCG General Goals – Goodman
  - G2C (Gateway to Completion) Update – Goodman
  - Associate VP for AA -- Goodman
  - Transition from COMPASS to ACCUPLACER – Goodman, Avery, Palumbo
  - Update on MOUs -- Wedincamp
    - ORVA
    - Altamaha Riverkeeper
  - USG Economic Development Committee Update – Gilmer
  - USG Government Relations Committee Update – Gilmer
  - Network Maintenance (tentatively 1/27/16) – Rountree
Key Indicators
- Lee Cheek – Social Sciences
- Cliff Gay – Business Affairs
- Donald Avery -- Student Affairs
- Mike Rountree – IT
- Mary Smith – Legal Affairs
- Caroline McMillan -- EGSC – Statesboro
- Jordyn Nail – EGSC – Augusta
- Elizabeth Gilmer – External Affairs
- Michelle Goff – Facilities
- Wiley Gammon – Public Safety
- Chuck Wimberly – Athletics
- Tim Goodman – Academic Affairs
- Jimmy Wedincamp – Math/Science
- Carmine Palumbo – Humanities

Key Calendar Dates
- February 5 – Senior Staff Meeting 2:00 pm – 4:00 pm  PCR
- February 5 – First Friday at The Morgan House 5:30 pm – 7:30 pm
- February 6 - Miss EGSC Scholarship Pageant 6:00 pm – 9:00 pm  LFG Auditorium
- February 9 – Transfer Tuesdays 11:00 am – 2:00 pm  JAM Cyber Café
- February 9 – AAMI Black History Month Program 7:30 pm – 9:30 pm  LFG Auditorium
- February 9 – Board of Regents Meeting 8:00 am – 5:00 pm  PCR
- February 11 – McIntosh County Shouters 11:00 am – 12:00 pm  LFG Auditorium
- February 12 - Staff Council Meeting 2:00 pm – 3:00 pm  PCR, Statesboro Conference Rm, Augusta
- February 13 – Science Olympiad 7:00 am – 7:00 pm  Campus Wide
- February 20 - 2016 National History Day 8:00 am – 3:00 pm  Gambrell Center
- February 23 – President’s Cabinet Meeting 9:00 am – 11:00 am  PCR
- February 24 – CSRA RESA Board of Control Meeting 9:00 am – 11:00 am  Fulford
- February 26 – GSU Symphony Wind Ensemble 7:00 pm  LFG Auditorium
- February 27 – Sherman’s March Tour 9:30 am – 6:00 pm
- March 3 – SHS & SMS Tennis Match 11:00 am – 5:00 pm  EGSC Tennis Courts
- March 4 - Senior Staff Meeting 2:00 pm – 4:00 pm  PCR
- March 4 – First Friday at The Morgan House 5:30 – 7:30 pm
- March 8 – Transfer Tuesdays 11:00 am – 2:00 pm  JAM Cyber Café
- March 9 – Board of Regents Meeting 8:00 am – 5:00 pm  PCR
- March 9 – EGSC Homecoming Dance/Casino Night 7:00 pm – 11:00 pm  Fulford
- March 10 – Fulford Advisory Board Meeting 12:00 pm – 2:00 pm  Fulford
- March 11 – Staff Council Meeting 2:00 pm – 3:00 pm  PCR, Statesboro Conference Rm, Augusta
- March 14 – 18 Spring Break Swainsboro & Statesboro
- March 17-18 Smithsonian Exhibit Installation Workshop LFG Rotunda
- March 19 – Smithsonian Exhibit Hometown Teams Opening Ceremonies 10:00 am  Gambrell Center
- March 19-April 30 – Smithsonian Exhibit Hometown Teams Exhibit Open to Public
- March 21 – Citizens Bank Student Advisory Board Meeting 5:30 – 8:00 pm  Gambrell Center
- March 22 – President’s Cabinet Meeting 9:00 am – 11:00 am  PCR
- March 25 – 2016 Connections: Critical Thinking Conference 8:00 am – 4:00 pm  EGSC Swainsboro
March 31 – Chamber Business After Hours at The Morgan House  5:00 pm – 7:30 pm
April 1 – Senior Staff Meeting  2:00 pm – 4:00 pm   PCR
April 1 – First Friday at The Morgan House   5:30 pm – 7:30 pm
April 2 – AAMI Black Male Retreat  8:00 am – 4:00 pm   Fulford & Campus
April 4 – 8 – Spring Break Augusta
April 8 – Staff Council Meeting  2:00 pm – 3:00 pm   PCR
April 12 – Transfer Tuesdays  11:00 am – 2:00 pm   JAM Cyber Café
April 13 – Board of Regents Meeting  8:00 am – 5:00 pm   PCR
April 14 – Magnolia Midlands GYSTC Board of Directors Meeting 10:00 am   Fulford
April 14 – DAR Student Recognition Program  4:00 pm – 6:00 pm   Fulford
April 15 – USG Gen Ed Council Meeting  10:00 am – 3:00 pm   Fulford
April 16 – 4th Annual EGSC Chess Invitational Tournament  8:30 am – 3:30 pm   Fulford
April 21 - Honor’s Night  7:00 pm – 9:00 pm   LFG Auditorium
April 26 – President’s Cabinet Meeting  9:00 am – 11:00 am   PCR
April 26 – Altamaha EMC Board of Directors Meeting  4:00 pm – 6:00 pm   Fulford
April 28 – 3rd Annual Fulford Youth Leadership Academy  9:00 am – 2:00 pm   Fulford
April 29-May 1 Pinetree Festival Tennis Tournament
April 30 – Smithsonian Exhibit Hometown Teams Closing Ceremonies
May 4 – 6 TAP Registration
May 4 – 9 – GYM CLOSED
May 6 - Spring 2016 Graduation Ceremony  7:00 pm   Gym
May 9 – 2016 Maymester Classes Begin
May 10-11 -  Board of Regents Meeting  8:00 am – 5:00 pm   PCR
May 13 - Staff Council Meeting  2:00 pm – 3:00 pm   PCR, Statesboro Conference Rm, Augusta
May 19 – 2016 Maymester Classes End
May 24 - President’s Cabinet Meeting  2:00 pm – 4:00 pm   PCR
May 30 – Memorial Day Holiday   All Campuses Closed