

East Georgia State College
President's Cabinet - Agenda
January 26, 2016
9:00 a.m. – President's Conference Room

- **Welcome – Bob Boehmer**

- **Minutes -- Boehmer**
 - December 15, 2015

- **Action Items**
 - Shared Sick Leave Policy – Smith, Woods, Gay
 - Gifts and Gratuities Policy – Goff
 - Assessment of Academic Programs (2.5 & 3.3.1.1) -- Gribbin

- **Informational Items**
 - SACSCOC 5th Year Interim Report – Gribbin, Goodman
 - Timeline
 - Consultant (Dr. Ed Rugg)
 - Mock Review
 - Compliance with East Georgia State College's Policies and Procedures (Manager Responsibilities) – Boehmer/Gay
 - State Vehicle Usage
 - Hiring of Employees
 - Approval before extending offer of employment/salary offer
 - Approval before employee commences work
 - Payment for personal services from EGSC Foundation (importance of written contract for personal services)
 - Maintenance of time records by hourly employees
 - Entry of time by employee (not manager)
 - Employee approval of timecard
 - Manager approval of timecard
 - Governor's Recommendations for FY 2017 and Amended FY 2016 Budgets – Boehmer
 - Chancellor's Budget Presentation and Updated Tuition Carry-Forward -- Boehmer
 - Banner Access Audit Update -- Vincent
 - Unique Building Addresses
 - Assignment of Unique Address to Each Building – Gammon
 - Signage on Each Building/Mail Delivery – Goff
 - Redsky E911 -- Rountree
 - BSN Program Update – Goodman, Wedincamp, Smith
 - Fleet Management and Motor Vehicle Use Policy – Smith, Gay
 - Non-Student Minors on Campus Conference Update – Smith
 - Changes to Standing Committees of the President (Calendar, IT, Student Fee) – Smith
 - Record Retention Policy Review – Smith, Vincent
 - Status of CCG General Goals – Goodman
 - G2C (Gateway to Completion) Update – Goodman
 - Associate VP for AA -- Goodman
 - Transition from COMPASS to ACCUPLACER – Goodman, Avery, Palumbo
 - Update on MOUs -- Wedincamp
 - ORVA
 - Altamaha Riverkeeper
 - USG Economic Development Committee Update – Gilmer
 - USG Government Relations Committee Update – Gilmer
 - Network Maintenance (tentatively 1/27/16) – Rountree

- Food Services RFP – Gay
- Evaluations – Gay
- Key Policy – Gay
- Travel Reimbursement to USG Faculty and Staff Councils -- Gay
- Update About Use of Hoverboards on Campus -- Avery
- Bobcat Bridge Program – Avery
- Military Resources CHOICE Act Update -- Avery

Key Indicators

- Lee Cheek – Social Sciences
- Cliff Gay – Business Affairs
- Donald Avery --- Student Affairs
- Mike Rountree – IT
- Mary Smith – Legal Affairs
- Caroline McMillan -- EGSC – Statesboro
- Jordyn Nail – EGSC – Augusta
- Elizabeth Gilmer – External Affairs
- Michelle Goff – Facilities
- Wiley Gammon – Public Safety
- Chuck Wimberly – Athletics
- Tim Goodman – Academic Affairs
- Jimmy Wedincamp – Math/Science
- Carmine Palumbo – Humanities

Key Calendar Dates

February 5 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
 February 5 – First Friday at The Morgan House 5:30 pm – 7:30 pm
 February 6 - Miss EGSC Scholarship Pageant 6:00 pm – 9:00 pm LFG Auditorium
 February 9 – Transfer Tuesdays 11:00 am – 2:00 pm JAM Cyber Café
 February 9 – AAMI Black History Month Program 7:30 pm – 9:30 pm LFG Auditorium
 February 10 – Board of Regents Meeting 8:00 am – 5:00 pm PCR
 February 11 – McIntosh County Shouters 11:00 am – 12:00 pm LFG Auditorium
 February 12 - Staff Council Meeting 2:00 pm – 3:00 pm PCR, Statesboro Conference Rm, Augusta
 February 13 – Science Olympiad 7:00 am – 7:00 pm Campus Wide
 February 20 - 2016 National History Day 8:00 am – 3:00 pm Gambrell Center
 February 23 – President’s Cabinet Meeting 9:00 am – 11:00 am PCR
 February 24 – CSRA RESA Board of Control Meeting 9:00 am – 11:00 am Fulford
 February 26 – GSU Symphony Wind Ensemble 7:00 pm LFG Auditorium
 February 27 – Sherman’s March Tour 9:30 am – 6:00 pm
 March 3 – SHS & SMS Tennis Match 11:00 am – 5:00 pm EGSC Tennis Courts
 March 4 - Senior Staff Meeting 2:00 pm – 4:00 pm PCR
 March 4 – First Friday at The Morgan House 5:30 – 7:30 pm
 March 8 – Transfer Tuesdays 11:00 am – 2:00 pm JAM Cyber Café
 March 9 - Board of Regents Meeting 8:00 am – 5:00 pm PCR
 March 9 – EGSC Homecoming Dance/Casino Night 7:00 pm – 11:00 pm Fulford
 March 10 – Fulford Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
 March 11 – Staff Council Meeting – 2:00 pm – 3:00 pm PCR, Statesboro Conference Rm, Augusta
 March 14 – 18 Spring Break Swainsboro & Statesboro
 March 17-18 Smithsonian Exhibit Installation Workshop LFG Rotunda
 March 19 – Smithsonian Exhibit Hometown Teams Opening Ceremonies 10:00 am Gambrell Center
 March 19-April 30 – Smithsonian Exhibit Hometown Teams Exhibit Open to Public
 March 21 – Citizens Bank Student Advisory Board Meeting 5:30 – 8:00 pm Gambrell Center
 March 22 – President’s Cabinet Meeting 9:00 am – 11:00 am PCR
 March 25 – 2016 Connections: Critical Thinking Conference 8:00 am – 4:00 pm EGSC Swainsboro

March 31 – Chamber Business After Hours at The Morgan House 5:00 pm – 7:30 pm
April 1 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
April 1 – First Friday at The Morgan House 5:30 pm – 7:30 pm
April 2 – AAMI Black Male Retreat 8:00 am – 4:00 pm Fulford & Campus
April 4 – 8 – Spring Break Augusta
April 8 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
April 12 – Transfer Tuesdays 11:00 am – 2:00 pm JAM Cyber Café
April 13 – Board of Regents Meeting 8:00 am – 5:00 pm PCR
April 14 - Magnolia Midlands GYSTC Board of Directors Meeting 10:00 am Fulford
April 14 – DAR Student Recognition Program 4:00 pm – 6:00 pm Fulford
April 15 – USG Gen Ed Council Meeting 10:00 am – 3:00 pm Fulford
April 16 – 4th Annual EGSC Chess Invitational Tournament 8:30 am – 3:30 pm Fulford
April 21 - Honor's Night 7:00 pm – 9:00 pm LFG Auditorium
April 26 – President's Cabinet Meeting 9:00 am – 11:00 am PCR
April 26 - Altamaha EMC Board of Directors Meeting 4:00 pm – 6:00 pm Fulford
April 28 – 3rd Annual Fulford Youth Leadership Academy 9:00 am – 2:00 pm Fulford
April 29-May 1 Pinetree Festival Tennis Tournament
April 30 – Smithsonian Exhibit Hometown Teams Closing Ceremonies
May 4 – 6 TAP Registration
May 4 – 9 – GYM CLOSED
May 6 - Spring 2016 Graduation Ceremony 7:00 pm Gym
May 9 – 2016 Maymester Classes Begin
May 10-11 - Board of Regents Meeting 8:00 am – 5:00 pm PCR
May 13 - Staff Council Meeting 2:00 pm – 3:00 pm PCR, Statesboro Conference Rm, Augusta
May 19 – 2016 Maymester Classes End
May 24 - President's Cabinet Meeting 2:00 pm – 4:00 pm PCR
May 30 – Memorial Day Holiday All Campuses Closed