

**East Georgia State College
President's Cabinet - Agenda**

April 26, 2016

9:00 a.m. – President's Conference Room

- **Welcome – Bob Boehmer**

- **Minutes -- Boehmer**
 - March 22, 2016

- **Informational Items**
 - A.D.D. Update – Tabithia Ross
 - Mandatory Title IX Policy for all USG Institutions – Smith, Woods
 - Mandatory Student Conduct Code Provisions for all USG Institutions – Avery, Smith
 - 2014 and 2015 EGSC Affirmative Action Plan Update – Woods
 - Applications Received for Fall and Summer 2016 -- Avery, Jones, Stracher, Mathews
 - Registration for Fall and Summer 2016 -- Avery, Jones, Stracher, Mathews
 - Enrollment Projection Report for Fall 2016 – Avery, Jones, Stracher, Mathews
 - Business Affairs
 - FY 16 Year End Spending – Goff
 - Audit – Gay
 - Joint Staffing – Gay
 - FY 2017 Budget Allocation – Gay
 - Merit Raises – Gay
 - New Rules About Exempt/Non Exempt Employees (FSLA) – Gay
 - Scheduling of Webinar
 - Minors on Campus – USG Policy, EGSC Mandatory Child Abuse Reporting Training Combine with Minors on Campus – New D2I Training – Smith
 - Associate Degrees with Disciplinary Distinction – Goodman, Cheek, Palumbo, Wedincamp
 - Which programs submitted for approved?
 - Status of proposals?
 - BSNursing – Goodman, Smith, Wedincamp
 - Status of Proposal
 - Correll Scholars Applications and Interviews – Gilmer
 - Thank A Donor Day – Gilmer
 - Nursing Appreciation Event – Gilmer
 - Scholarship Awards and Update – Gilmer
 - Open discussion in reference to injuries of student/athletes and non-athletes at EGSC and how we manage working with those injured students – Wimberly
 - Athletic injuries and medical excuses as they pertain to academics/excused absences – Wedincamp
 - EGSC Augusta Renovation Update – Nail
 - G2C Update – Goodman
 - USG FY 17-21 Capital Plan Update – Goff
 - Notification of New Software for FY17/Next Academic Year – Rountree
 - Ransomware Update – Rountree
 - Utilization of Office365 One Drive for Document & File Backup – Rountree
 - Study Abroad Update – Palumbo
 - Prime Time Reading Time – Palumbo
 - Correll Scholars Program Yearend Report – Cheek
 - Fall Convocation – Cheek, Palumbo
 - Culture of Respect Task Force/Forthcoming Developments – Cheek
 - FESA Continuing Education Conference, Fall 2016 – Cheek
 - FESA Articulation Agreements/Albany Tech/Forthcoming -- Cheek

- **Action Items**

- Reporting and Response Procedure for Accidents, Injuries and Emergencies – Revision to Employee Handbook – Smith
- Record Retention Policy – Smith
 - Introduction (new)
 - Registrar – Student Records and Academic Achievement Records (revised)
 - Record Retention and Storage Policy (approved at March 22 Cabinet)
 - Data Management Structure (revised)
- Camp Policy and Procedure – Smith
- Camp Proposal Form – Smith
- Fitness Center Eligibility Form – Smith
- Presidential Waiver Policy – Avery
- Bobcat Bridge -- Avery

Key Indicators

- Lee Cheek – Social Sciences
- Cliff Gay – Business Affairs
- Donald Avery --- Student Affairs
- Mike Rountree – IT
- Mary Smith – Legal Affairs
- Caroline Joyner -- EGSC – Statesboro
- Jordyn Nail – EGSC – Augusta
- Elizabeth Gilmer – External Affairs
- Michelle Goff – Facilities
- Wiley Gammon – Public Safety
- Chuck Wimberly – Athletics
- Tim Goodman – Academic Affairs
- Jimmy Wedincamp – Math/Science
- Carmine Palumbo – Humanities

2016 Key Calendar Dates

April 26 – President’s Cabinet Meeting 9:00 am – 11:00 am PCR
April 26 - Altamaha EMC Board of Directors Meeting 4:00 pm – 6:00 pm Fulford
April 27 – PREP Louisville Middle School 9:00 am – 1:00 pm
April 28 – 3rd Annual Fulford Youth Leadership Academy 9:00 am – 2:00 pm Fulford
April 29 – Twin City Pre-K Planetarium Visit 9:15 am – 10:30 am
April 29 – College Days & Country Nights Concert 5:00 pm – 11:00 pm Campus Grounds
April 29-May 1 Pine Tree Festival Tennis Tournament
April 30 – Knotty Pine 5K & Fun Run 6:00 am – 11:00 am Campus Grounds
April 30 – Pine Tree Breeze Bike Race 10:00 am Fulford Center
April 30 – Smithsonian Exhibit Hometown Teams Closing Ceremonies
May 3-5 & May 10-11 - 2nd Grade Experience 9:00 am – 2:00 pm Fulford
May 4 – 6 TAP Registration
May 4 – 9 – GYM CLOSED
May 5 – Graduation Rehearsal 2:00 pm Gym
May 6 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
May 6 - Spring 2016 Graduation Ceremony 7:00 pm Gym
May 9 – 2016 Maymester Classes Begin
May 9-20 – Tennis Courts Closed for Re-surfacing
May 10-11 - Board of Regents Meeting 8:00 am – 5:00 pm PCR
May 11 - FESA Conference 10:00 am – 12:00 pm Fulford
May 12 – Emanuel County Family Connection Meeting 10:00 am – 11:30 am Fulford
May 12 – PREP Swainsboro Middle School 9:00 am – 1:00 pm
May 13 - Staff Council Meeting 2:00 pm – 3:00 pm PCR, Statesboro Conference Rm, Augusta
May 17 – Total Wellness Series Lunch & Learn 12:00 pm -1:30 pm Fulford
May 19 – 2016 Maymester Classes End
May 20 – GSU Partnership for Rural Health 12:00 pm – 1:30 pm Fulford
May 24 - President’s Cabinet Meeting 2:00 pm – 4:00 pm PCR
May 30 – Memorial Day Holiday All Campuses Closed
June 1 – Summer Classes Begin
June 3 – Senior Staff Meeting 2:00 pm – 4:00 pm PCR
June 3 – First Friday at The Morgan House 5:30 pm – 7:00 pm
June 6-9 – Camp Adventure V 8:30 am – 12:00 am Fulford
June 9 – Fulford Advisory Board Meeting 12:00 pm – 2:00 pm Fulford
June 13-14 – Art for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 14 – Transfer Tuesdays 11:00 am – 2:00 pm
June 20-23 – Leap into Science Camp 8:30 am – 12:00 pm Fulford
June 22 – Grand Opening & Ribbon Cutting Bobcat Villas West 10:00 am
June 27-28 – Science for Kids Mini Camp 8:30 am – 12:00 pm Fulford
June 28 – President’s Cabinet Meeting 9:00 am – 11:00 am PCR
July 1 – First Friday at The Morgan House 5:30 pm – 7:30 pm
July 4 – July 4th Holiday – All Campuses Closed
July 8 – Senior Staff Meeting 2:00 pm – 4:00 PM PCR
July 11-14 – Intermediate/Advanced Chess Camp 8:30 am 12:00 pm Fulford
July 12 – Transfer Tuesdays 11:00 am – 2:00 pm
July 14 – MMGYSTC Board of Directors Meeting 10:00 am – 11:15 am Fulford
July 15 – Staff Council Meeting 2:00 pm – 3:00 pm PCR
July 18-22 – Camp Invention 9:00 am – 3:30 pm Fulford
July 26 – President’s Cabinet Meeting 9:00 am -11:00 am PCR
July 27-28 – GA DOE School Nutrition Meeting 9:00 am – 3:00 pm Fulford

