East Georgia State College
President’s Cabinet - Agenda
April 26, 2016
9:00 a.m. – President’s Conference Room

- Welcome – Bob Boehmer

- Minutes -- Boehmer
  o March 22, 2016

- Informational Items
  o A.D.D. Update – Tabithia Ross
  o Mandatory Title IX Policy for all USG Institutions – Smith, Woods
  o Mandatory Student Conduct Code Provisions for all USG Institutions – Avery, Smith
  o Applications Received for Fall and Summer 2016 -- Avery, Jones, Stracher, Mathews
  o Registration for Fall and Summer 2016 -- Avery, Jones, Stracher, Mathews
  o Enrollment Projection Report for Fall 2016 – Avery, Jones, Stracher, Mathews

- Business Affairs
  - FY 16 Year End Spending – Goff
  - Audit – Gay
  - Joint Staffing – Gay
  - FY 2017 Budget Allocation – Gay
  - Merit Raises – Gay
  - New Rules About Exempt/Non Exempt Employees (FSLA) – Gay

  - Scheduling of Webinar
  o Minors on Campus – USG Policy, EGSC Mandatory Child Abuse Reporting Training Combine with Minors on Campus – New D2l Training – Smith
  o Associate Degrees with Disciplinary Distinction – Goodman, Cheek, Palumbo, Wedincamp
    - Which programs submitted for approved?
    - Status of proposals?
  o BSNursing – Goodman, Smith, Wedincamp
    - Status of Proposal
  o Correll Scholars Applications and Interviews – Gilmer
  o Thank A Donor Day – Gilmer
  o Nursing Appreciation Event – Gilmer
  o Scholarship Awards and Update – Gilmer
  o Open discussion in reference to injuries of student/athletes and non-athletes at EGSC and how we manage working with those injured students – Wimberly
    - Athletic injuries and medical excuses as they pertain to academics/excused absences – Wedincamp
  o EGSC Augusta Renovation Update – Nail
  o G2C Update – Goodman
  o USG FY 17-21 Capital Plan Update – Goff
  o Notification of New Software for FY17/Next Academic Year – Rountree
  o Ransomware Update – Rountree
  o Utilization of Office365 One Drive for Document & File Backup – Rountree
  o Study Abroad Update – Palumbo
  o Prime Time Reading Time – Palumbo
  o Correll Scholars Program Yearend Report – Cheek
  o Fall Convocation – Cheek, Palumbo
  o Culture of Respect Task Force/Forthcoming Developments – Cheek
  o FESA Continuing Education Conference, Fall 2016 – Cheek
  o FESA Articulation Agreements/Albany Tech/Forthcoming -- Cheek
• **Action Items**
  - Reporting and Response Procedure for Accidents, Injuries and Emergencies – Revision to Employee Handbook – Smith
  - Record Retention Policy – Smith
    - Introduction (new)
    - Registrar – Student Records and Academic Achievement Records (revised)
    - Record Retention and Storage Policy (approved at March 22 Cabinet)
    - Data Management Structure (revised)
  - Camp Policy and Procedure – Smith
  - Camp Proposal Form – Smith
  - Fitness Center Eligibility Form – Smith
  - Presidential Waiver Policy – Avery
  - Bobcat Bridge -- Avery

**Key Indicators**
- Lee Cheek – Social Sciences
- Cliff Gay – Business Affairs
- Donald Avery --- Student Affairs
- Mike Routreec – IT
- Mary Smith – Legal Affairs
- Caroline Joyner -- EGSC – Statesboro
- Jordyn Nail – EGSC – Augusta
- Elizabeth Gilmer – External Affairs
- Michelle Goff – Facilities
- Wiley Gammon – Public Safety
- Chuck Wimberly – Athletics
- Tim Goodman – Academic Affairs
- Jimmy Wedincamp – Math/Science
- Carmine Palumbo – Humanities
2016 Key Calendar Dates

April 26 – President’s Cabinet Meeting  9:00 am – 11:00 am   PCR
April 26 - Altamaha EMC Board of Directors Meeting  4:00 pm – 6:00 pm   Fulford
April 27 – PREP Louisville Middle School  9:00 am – 1:00 pm
April 28 – 3rd Annual Fulford Youth Leadership Academy  9:00 am – 2:00 pm   Fulford
April 29 – Twin City Pre-K Planetarium Visit  9:15 am – 10:30 am
April 29 – College Days & Country Nights Concert  5:00 pm – 11:00 pm   Campus Grounds
April 29-May 1 Pine Tree Festival Tennis Tournament
April 30 – Knotty Pine 5K & Fun Run  6:00 am – 11:00 am  Campus Grounds
April 30 – Pine Tree Breeze Bike Race  10:00 am   Fulford Center
April 30 – Smithsonian Exhibit Hometown Teams Closing Ceremonies
May 3-5 & May 10-11 -  2nd Grade Experience  9:00 am – 2:00 pm   Fulford
May 4 – 6 TAP Registration
May 4 – 9 – GYM CLOSED
May 5 – Graduation Rehearsal  2:00 pm  Gym
May 6 – Senior Staff Meeting  2:00 pm – 4:00 pm   PCR
May 6 - Spring 2016 Graduation Ceremony  7:00 pm  Gym
May 9 – 2016 Maymester Classes Begin
May 9-20 – Tennis Courts Closed for Re-surfacing
May 10-11 -  Board of Regents Meeting  8:00 am – 5:00 pm   PCR
May 11 -  FESA Conference 10:00 am – 12:00 pm   Fulford
May 12 – Emanuel County Family Connection Meeting  10:00 am – 11:30 am   Fulford
May 12 – PREP Swainsboro Middle School  9:00 am – 1:00 pm
May 13 - Staff Council Meeting  2:00 pm – 3:00 pm  PCR, Statesboro Conference Rm, Augusta
May 17 – Total Wellness Series Lunch & Learn  12:00 pm -1:30 pm   Fulford
May 19 – 2016 Maymester Classes End
May 20 – GSU Partnership for Rural Health  12:00 pm – 1:30 pm   Fulford
May 24 - President’s Cabinet Meeting  2:00 pm – 4:00 pm  PCR
May 30 – Memorial Day Holiday  All Campuses Closed
June 1 – Summer Classes Begin
June 3 – Senior Staff Meeting  2:00 pm – 4:00 pm  PCR
June 3 – First Friday at The Morgan House  5:30 pm – 7:00 pm
June 6-9 – Camp Adventure V  8:30 am – 12:00 am   Fulford
June 9 – Fulford Advisory Board Meeting  12:00 pm – 2:00 pm   Fulford
June 13-14 – Art for Kids Mini Camp  8:30 am – 12:00 pm   Fulford
June 14 – Transfer Tuesdays  11:00 am – 2:00 pm
June 20-23 – Leap into Science Camp  8:30 am – 12:00 pm   Fulford
June 22 – Grand Opening & Ribbon Cutting Bobcat Villas West  10:00 am
June 27-28 – Science for Kids Mini Camp  8:30 am – 12:00 pm   Fulford
June 28 – President’s Cabinet Meeting  9:00 am – 11:00 am   PCR
July 1 – First Friday at The Morgan House  5:30 pm – 7:30 pm
July 4 – July 4th Holiday – All Campuses Closed
July 8 – Senior Staff Meeting  2:00 pm – 4:00 PM   PCR
July 11-14 – Intermediate/Advanced Chess Camp  8:30 am 12:00 pm   Fulford
July 12 – Transfer Tuesdays  11:00 am – 2:00 pm
July 14 – MMGYSTC Board of Directors Meeting  10:00 am – 11:15 am  Fulford
July 15 – Staff Council Meeting  2:00 pm – 3:00 pm   PCR
July 18-22 – Camp Invention  9:00 am – 3:30 pm   Fulford
July 26 – President’s Cabinet Meeting  9:00 am -11:00 am  PCR
July 27-28 – GA DOE School Nutrition Meeting  9:00 am – 3:00 pm   Fulford