

East Georgia State College
President's Cabinet - Agenda
August 26, 2014
9 a.m. – President's Conference Room

- Welcome – Bob Boehmer

- Minutes – Bob Boehmer
 - July 30, 2014 Meeting Minutes

- **Informational Items**
 - Academic Affairs – Divisions Chairs now serve as Deans – Bob Boehmer
 - Academic Affairs Action Taken at August BOR Meeting – Goodman
 - Academic Renewal Policy
 - Promotion and Tenure Policy
 - Learning Support Redesign
 - Executive Leadership Institute – Bob Boehmer
 - Great Colleges Survey 2014 – Bob Boehmer
 - Emergency Action Plan and Flipcharts – Mary Smith
 - Wallet cards
 - Need to address emergency weather closing procedures at October Cabinet meeting (including updated media link.)
 - Fire Science Proposal – Lee Cheek/Tim Goodman
 - Disc Golf National Qualifying Tournament – Lee Cheek
 - Statesboro and Augusta Expenditures – Cliff Gay
 - Convocation – Boehmer
 - Speaker
 - Importance of Attendance
 - CCSSEE Report – Bob Boehmer
 - BYOD Policy – Rountree
 - “Update on the USG Bring Your Own Device (BYOD) Policy: On Tuesday, September 2, the BYOD will be deployed to faculty and staff via a course in EGSC’s GA View D2L – similar to the USG Ethics course new faculty and staff must complete in D2L.

 - Prior to September 2, I will send an email to all EGSC faculty and staff (including part-time faculty & staff as this policy also applies to them) providing basic information about the policy. I will also include in the email information/instructions as to what the faculty and staff need to do regarding the policy in order to be in compliance with the policy, which takes effect October 1, 2014.”

- **Regular Reports About Progress Towards Selected Measures**
 - Academic Affairs – Tim Goodman**
 - The enrollment in co-requisite LS classes compared to last year
 - The summer term usage of ACE compared to last summer term
 - Graduation data for the last academic year compared to the previous years

 - Business Affairs – Cliff Gay**
 - Provide employee training opportunities
 - Improve efficiency by implementing enhanced systems

EGSC – Augusta – Jeff Edgens

Total Enrollments

Marketing Efforts

GRU Developments

EGSC – Statesboro – Caroline McMillan

- Enrollment trends
 - EGSC-S enrollment as compared to
 - Area high school senior class enrollment numbers
 - Area high school senior class graduation rates
 - EGSC entrance requirements
 - GaSoU entrance requirements
 - traditional incoming freshmen
 - EIP
 - OTC SACSCOC accreditation status
 - Federal Financial Aid eligibility requirements
- Number of EGSC-S applicants who require COMPASS test scores
 - % of total applicants
 - Location (EGSC-S, on-site at high school, other)
 - Attempt number (1st, 2nd, etc.)
 - Remediation
 - % who need remediation to meet minimum requirements
 - % who need remediation who complete remediation
 - remediation success rates
 - scheduled, formal group preparation/remediation events
- Retention
 - Number/Percent of first time Fall students who return for Spring
 - Number/Percent of first time Fall students who return for Summer
 - Number of Financial Aid workshops per semester
 - Number of Student Engagement events per semester
 - Academic
 - Personal
 - Community
- Transfer & Graduation
 - Number of students who attend EGSC-to-GSU transfer meetings
 - % of those attending who are eligible to transfer
 - % of those eligible to transfer who actually transfer
 - Reverse Transfer
 - Number of students who earn EGSC degree through reverse transfer from GSU
 - % of students who transfer to GSU who earn EGSC degree via reverse transfer

External Affairs – Elizabeth Gilmer

Gifts and pledges to date for FY 2015

Final Gifts and Pledges for FY 2014

Comparison of total Gifts for the FYEnd 2010-2014

Date for A DAY for EGSC – October 22

Next Foundation meeting date- September 29

of Alumni Registered with good addresses and email

Contacts made with major donors monthly

Facilities – Michelle Goff

Increasing number of on-campus beds through P3 program.

Determining the best solution for additional/better academic space in Statesboro and Augusta.

Humanities – Carmine Palumbo

Study Abroad
Humanities Division

Legal Affairs – Mary Smith

Compliance Calendar, Compliance Month
Emergency Action Plan, EGSC Emergency Response documents and training
Enterprise Risk Management
Recycling Task Force
Intake Process /Form to request Legal Affairs assistance

Math/Science – Bob Brown

Social Science – Lee Cheek

Current Programming
Strategic Planning
Faculty Update

Student Affairs – Donald Avery

Application and Enrollment Information

- **Discussion of Actions to be Taken to Retain Students** (See Attached) – Brief presentation by each unit about action steps.
- **Action Items**
 - Student Code of Conduct, Falsification of Records– Mary Smith
 - Salary Increases Upon Attainment of Degrees and Tenure Policy – Mary Smith
 - Travel Policy – Michelle Goff
 - Fleet Vehicle and Motor Vehicle Use Policy – Michelle Goff
- **Action Items To Be Addresses At Later Meeting**
 - Ethics Hotline Policy (policy not complete – no revisions at this time) – Mary Smith
 - Social Media Policy -- (policy not complete – no revisions at this time) – Mary Smith
- Calendar Items
 - **Key Dates**
 - September 8 – Military Resources Center Opening
 - September 9 – BOR Meeting (Atl) (Note: changed to one day)
 - September 12 – Vice Chancellor Steve Wrigley Visit
 - September 20 – Bobcat Dash, Parent/Family/Alumni Day
 - September 23 – President’s Cabinet Meeting
 - September 25 – Convocation
 - September 27 -- Vision Series (Mama Mia) -- ATL
 - September 29 – EGSC Foundation Meeting – 6 p.m.
 - September 30 – Vision Series (Manhattan Piano Trio)
 - October 4 – Disc Golf Championship
 - October 14-15 – BOR Meeting (Valdosta State)
 - October 18 – EGSC Open House
 - October 22 – A Day for EGSC
 - October 23 – Vision Series (Judson Mitchum)
 - October 28 – Cabinet Meeting
 - October 30-31 – East Meets West Conference at EGSC Swainsboro (Note new dates for this event)
 - November 4 – Vision Series (Andy Irwin)

- November 11-12 – BOR Meeting (Atl)
- November 20 – Vision Series (Four Pianos)
- November 25 – Cabinet Meeting
- November 27-28 – College Closed
- December 2 – EGSC Foundation Meeting – 6 p.m.
- December 13 – Graduation
- December 24, 2014 – January 2, 2015 – College Closed
- March 10-12, 2015 – SACSCOC Substantive Change Visit (Addition to Augusta Campus)