Welcome – Bob Boehmer

Minutes – Bob Boehmer
  o July 30, 2014 Meeting Minutes

Informational Items
Academic Affairs – Divisions Chairs now serve as Deans – Bob Boehmer
Academic Affairs Action Taken at August BOR Meeting – Goodman
  o Academic Renewal Policy
  o Promotion and Tenure Policy
  o Learning Support Redesign
Executive Leadership Institute – Bob Boehmer
Great Colleges Survey 2014 – Bob Boehmer
Emergency Action Plan and Flipcharts – Mary Smith
  o Wallet cards
  o Need to address emergency weather closing procedures at October Cabinet meeting (including updated media link.)
Fire Science Proposal – Lee Cheek/Tim Goodman
Disc Golf National Qualifying Tournament – Lee Cheek
Statesboro and Augusta Expenditures – Cliff Gay
Convocation – Boehmer
  o Speaker
  o Importance of Attendance
CCSSEE Report – Bob Boehmer
BYOD Policy – Rountree
  “Update on the USG Bring Your Own Device (BYOD) Policy: On Tuesday, September 2, the BYOD will be deployed to faculty and staff via a course in EGSC’s GA View D2L – similar to the USG Ethics course new faculty and staff must complete in D2L.

Prior to September 2, I will send an email to all EGSC faculty and staff (including part-time faculty & staff as this policy also applies to them) providing basic information about the policy. I will also include in the email information/instructions as to what the faculty and staff need to do regarding the policy in order to be in compliance with the policy, which takes effect October 1, 2014.”

Regular Reports About Progress Towards Selected Measures
Academic Affairs – Tim Goodman
The enrollment in co-requisite LS classes compared to last year
The summer term usage of ACE compared to last summer term
Graduation data for the last academic year compared to the previous years

Business Affairs – Cliff Gay
Provide employee training opportunities
Improve efficiency by implementing enhanced systems
EGSC – Augusta – Jeff Edgens
Total Enrollments
Marketing Efforts
GRU Developments

EGSC – Statesboro – Caroline McMillan

- Enrollment trends
  - EGSC-S enrollment as compared to
    - Area high school senior class enrollment numbers
    - Area high school senior class graduation rates
    - EGSC entrance requirements
    - GaSoU entrance requirements
      - traditional incoming freshmen
      - EIP
    - OTC SACSCOC accreditation status
    - Federal Financial Aid eligibility requirements
- Number of EGSC-S applicants who require COMPASS test scores
  - % of total applicants
  - Location (EGSC-S, on-site at high school, other)
  - Attempt number (1st, 2nd, etc.)
  - Remediation
    - % who need remediation to meet minimum requirements
    - % who need remediation who complete remediation
    - remediation success rates
    - scheduled, formal group preparation/remediation events
- Retention
  - Number/Percent of first time Fall students who return for Spring
  - Number/Percent of first time Fall students who return for Summer
  - Number of Financial Aid workshops per semester
  - Number of Student Engagement events per semester
    - Academic
    - Personal
    - Community
- Transfer & Graduation
  - Number of students who attend EGSC-to-GSU transfer meetings
    - % of those attending who are eligible to transfer
    - % of those eligible to transfer who actually transfer
  - Reverse Transfer
    - Number of students who earn EGSC degree through reverse transfer from GSU
    - % of students who transfer to GSU who earn EGSC degree via reverse transfer

External Affairs – Elizabeth Gilmer
Gifts and pledges to date for FY 2015
Final Gifts and Pledges for FY 2014
Comparison of total Gifts for the FYEnd 2010-2014
Date for A DAY for EGSC – October 22
Next Foundation meeting date- September 29
# of Alumni Registered with good addresses and email
Contacts made with major donors monthly

Facilities – Michelle Goff
Increasing number of on-campus beds through P3 program.
Determining the best solution for additional/better academic space in Statesboro and Augusta.

Humanities – Carmine Palumbo
Study Abroad
Humanities Division

**Legal Affairs – Mary Smith**
Compliance Calendar, Compliance Month
Emergency Action Plan, EGSC Emergency Response documents and training
Enterprise Risk Management
Recycling Task Force
Intake Process /Form to request Legal Affairs assistance

**Math/Science – Bob Brown**

**Social Science – Lee Cheek**
Current Programming
Strategic Planning
Faculty Update

**Student Affairs – Donald Avery**
Application and Enrollment Information

- **Discussion of Actions to be Taken to Retain Students** (See Attached) – Brief presentation by each unit about action steps.

- **Action Items**
  Student Code of Conduct, Falsification of Records – Mary Smith
  Salary Increases Upon Attainment of Degrees and Tenure Policy – Mary Smith
  Travel Policy – Michelle Goff
  Fleet Vehicle and Motor Vehicle Use Policy – Michelle Goff

- **Action Items To Be Addressed At Later Meeting**
  Ethics Hotline Policy (policy not complete – no revisions at this time) – Mary Smith
  Social Media Policy -- (policy not complete – no revisions at this time) – Mary Smith

- **Calendar Items**
  - **Key Dates**
    - September 8 – Military Resources Center Opening
    - September 9 – BOR Meeting (Atl) (Note: changed to one day)
    - September 12 – Vice Chancellor Steve Wrigley Visit
    - September 20 – Bobcat Dash, Parent/Family/Alumni Day
    - September 23 – President’s Cabinet Meeting
    - September 25 – Convocation
    - September 27 -- Vision Series (Mama Mia) -- ATL
    - September 29 – EGSC Foundation Meeting – 6 p.m.
    - September 30 – Vision Series (Manhattan Piano Trio)
    - October 4 – Disc Golf Championship
    - October 14-15 – BOR Meeting (Valdosta State)
    - October 18 – EGSC Open House
    - October 22 – A Day for EGSC
    - October 23 – Vision Series (Judson Mitchum)
    - October 28 – Cabinet Meeting
    - October 30-31 – East Meets West Conference at EGSC Swainsboro (Note new dates for this event)
    - November 4 – Vision Series (Andy Irwin)
- November 11-12 – BOR Meeting (Atl)
- November 20 – Vision Series (Four Pianos)
- November 25 – Cabinet Meeting
- November 27-28 – College Closed
- December 2 – EGSC Foundation Meeting – 6 p.m.
- December 13 – Graduation
- December 24, 2014 – January 2, 2015 – College Closed
- March 10-12, 2015 – SACSCOC Substantive Change Visit (Addition to Augusta Campus)