Present: Tim Goodman, Carmine Palumbo, Candace Lynn, Renee Denton, Randy Carter. Lee Cheek, Jimmy Wedincamp

Absent: Austin Davis

Guests: Tabithia Ross

The Minutes of the October 18, 2016 minutes were approved as written.

Dr. Goodman presented “Test Proctoring Best Practices” from the Academic Affairs staff. The Staff was asked to develop this and put it into place. The document was approved by the Committee.

Dr. Palumbo submitted a request for approval of a new AS program in Communications Arts. The new program included a new COMM 2001 course. The Committee considered the AA program and the new course as a package and approved both.

A proposal was presented by Dr. Cheek to change the number of hours in PHED 2011 back to 3 hours of credit. This was in response to the action of the Regents Advisory Committee on Physical Education. Originally they had made the course a 1-hour course because of too many hours in Area F, but changed it back to a 3-hour course based on the new Area F guidelines in Exercise Science. The Committee approved the changes.

The meeting adjourned at 4:45 pm.