East Georgia State College
Staff Council
Meeting Minutes
September 22, 2017

I. Call to order
Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:05 pm September 22, 2017 in The President’s Conference Room.

II. Roll Call
Roster was signed upon arrival of council members. The following (14) persons were present:

A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, Kimberly Page, & Amanda Williams
B. Institutional Advancement – Marsha Moore & M. Katelyn Moore
C. Information Technology – Treva Johnson
D. President’s Office – Amanda Douglass & Angie Williams
E. Statesboro Campus – Michael Moran, Karen Murphree, & Mike Luzzi
F. Student Affairs – Beitha Butler-Griffin & Angela Storck

III. Approval of minutes from last meeting
Lisa Cassidy emailed the minutes from the last meeting to the Staff Council members. A motion was made by Karen Murphree to accept the minutes of the July meeting. Angie Williams seconded the motion; none were opposed, and the minutes were approved.

IV. Employee Updates
A. No new hires, departed, or retired employees were reported this meeting

V. Treasurer’s Report (Nothing changed)
A. Staff Council Agency Account - $35.90
B. Foundation - $105
C. Clarification - Professional Development and Mailing are part of a submitted budget, and are not amount that are currently held in Staff Council’s accounts
VI. Old Business

A. APCC document has been approved.

B. Findings for trip to Sapelo Island submitted by Angie Williams:
   - $1400 for bus rental (56 people)
   - Timing – Leave institution at 6 am, return around 8:30 – 9pm
   - Tour/Ferry - $15/person; everyone responsible for their meals
   - Approval has to be made by various departments before reaching President’s Office.
   - New suggestions have been made regarding trips, and it has been agreed that surveys should be sent out to the faculty/staff members to get feedback regarding wishes for location and prices.

C. Secret Pals
   - Secret pals will be revealed on 11/14/17 at noon. Location TBA.

D. Other Old Business (Still Needs to be Discussed)
   - Get Mal-ad to create a flyer for employees to purchase approved shirts
   - Keep Staff Workshop – maybe get Mr. Buccino to have a question and answer forum in C101 or through skype?
   - Every Friday someone can leave ½ - 1 hour early (need this to have precise wording, so Dr. Boehmer can present at the Senior Staff meeting) not keen on ½ day
   - Get the healthy 10-minute walk started Fridays at noon (wording needs to say with supervisors’ approval)
   - Purchase a Bobcat Bob for the department with the best “story” (same here, we need this worded carefully and completely)
   - Organize a day and time for faculty and staff to have a “break” at all 3 campuses 1st one 9/11, 4 weeks into the semester? We can ask Ruth about using tea and water containers and maybe buy a couple of cases of crackers/granola bars from Costco or Sam’s Club? Or fundraiser?
   - Holiday Luncheons dates have changed, as well as the location in Statesboro. Dates and location will need to be discussed in next meeting.
VII. New Business

A. Kelly Ansley, Library Director, addressed a concern regarding accommodations for new mothers who need areas for nursing. The Staff Council agrees that a task force should be created through the President’s Office to help formulate a solution for the concern.

B. Institutional News/Events

- Quarterly Staff Council meetings: 12/15 – 2:00 pm in PCR
- New bookstore is fully functional in Statesboro. More renovations will be taking place for more space.
- State Charitable Contributions opening 11/17/17 (www.gascep.org)
  a) Employees are asked to participate more
  b) Tracy Woods has asked for a co-chair for fundraising
  c) Members have expressed that contributions should be made to EGSC – participation is not at 100%
- Library: Banned Books Week: Sept. 25 – 29
- Bobcat Dash has been postponed for this year, however Bobcat Regatta and kickball tournament are still planned for 9/23/17
- Critical Think Conference begins 9/25/17
- East Georgia State College is hosting the Georgia Aquaculture Association Annual Meeting 9/27/17
- First Fridays is pending until further notice
- Health Trails begins 10/2/17
- USG Staff Council Conference is October 19 – 20, 2017
- Spooktacular Event & Horror Play: Oct. 31
- *list of key calendar dates for July through December was distributed to members*

C. Committee selections have been verified

D. Bobcat Bridge – Is it extended to all campuses?

E. Communication Issues – Members will be submitting suggestions regarding improvements to communication. (Other campuses need to be included more often)

F. Holiday Luncheons Dates:

- Friday, December 1, 2017 – 11:00AM to 1:00PM – Augusta?
- Friday, December 8, 2017 – 11:00AM to 1:00PM – Swainsboro, Dining Room
- Monday, December 11, 2017 – 11:00PM to 1:00PM – Statesboro, H196 & H198
VIII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 3:10 pm.

Minutes submitted by: Beitha Butler-Griffin – 10/02/2017

Minutes approved by: Lisa Cassidy 10/3/2017