Sr. Staff Meeting  
Tuesday, July 10, 2012  
9:00 – 11am a.m.  
President’s Conference Room  

Welcome – 9am  

President’s Report  
· Open Door Policy  
· Organizational Structure for the College  
  o Changes in unit names -- use of updated names for all units  
· Fridays  
  o Operating hours – beginning 08/06/2012  
· Classes - beginning spring 2012  
· Campus Traffic Safety  
· Organizational memberships  
· GYSTC update  

Enrollment - Edmonds, Jones, Stracher – updated information concerning applications and enrollment  
· Summer 2012  
· Fall 2012  

Student Recruiting Plans/Advertising (from now until beginning of fall semester 2012) – Edmonds, Gilmer  

Housing – Crawford, Gay  
· Occupancy  
  o Summer 2012  
  o Fall 2012  
· Plans for fall semester move-in  

Reports on status of hiring/searches – quick updates on positions recently filled and searches in progress – please include any recent hires/searches including, but not limited to, the following:  
· Faculty  
· ACE  
· Library  
· Student Affairs  
  o Student Conduct  
  o Admissions  
· Athletics  
· Business Affairs  
  o Auxiliary services director  
· External Affairs  
  o Graphic designer  
· IT  
  o Instructional designer
· Statesboro
  o Coordinators
  o Discussion of joint reporting of Statesboro personnel
· Facilities personnel
· Auditor

Status of Agreement with Darton College Concerning Nursing Programs – Smith
  · Term of agreement/# and size of cohorts
  · Evaluation of the possibility of EGSC offering nursing degrees in the future
    o Upcoming visit by consultant

Plans for Fall Title IX Training – Smith

Changes in Food Service for Fall 2013 – Gay/Goff - anticipated changes in locations at which food is offered, menu option, hours of operation
  · Café
  · Common Grounds
  · Common Ground II

Summer 2012 Construction Projects – Goff, Steptoe (10 minutes) – overview of construction now underway (including Art on Campus and Cross Country Trail)
  · Swainsboro
  · Statesboro

Fiber Optic Installation - Rountree

Next Steps in Physical Master Plan Process - Goff

Small Capital Budget Request – Gay/Gilmer

Next Steps to Pursue Possible Funding for Additional Residential Hall Space – Gay/Gilmer

Customer Service Nominations – Kennedy

Website for the College – Rountree/Kennedy
  · Deadline/process for submission of content

D2L Update – Rountree

Degree Works Update – Rountree

New Software Applications for Fall Semester - Rountree

Update about SACSCOC Substantive Change Report – Gribbin

Next steps in Process to Update College’s Strategic Plan - Gribbin
Calendar Items – Gray

· **Key Dates for Fall 2012**
  - Fall Faculty Workshop – August 6, 7, and 8, 2012
  - Orientations – July 10, 11, 12, 17, 18, and August 13, 2012
  - SACSCOC Advisory Committee Visit – September 19 and 20, 2012
  - Day for East Georgia – October 18, 2012
  - Graduation – December 15, 2012

· **Senior Staff Meetings in 2012***
  - August 14
  - September 11
  - October 9
  - November 13
  - December 11

*These meetings are held in the President’s Conference Room from 9:00 a.m. until 11:00 a.m.

Adjourn – **no later than 11am**