East Georgia State College
Staff Council
Meeting Minutes
December 15, 2017

I. Call to order
Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:00 pm December 15, 2017 in The President’s Conference Room.

II. Roll Call
Roster was signed upon arrival of council members. The following (12) persons were present:

   A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, Kimberly Page, & Amanda Williams
   B. Institutional Advancement – Marsha Moore
   C. Information Technology – Treva Johnson
   D. President’s Office – Amanda Douglass
   E. Statesboro Campus – Michael Moran, Karen Murphree, & Mike Luzzi
   F. Student Affairs –
   G. Business Affairs –
   H. Augusta Campus- Charlene Blankenship
   I. Plant Operations – Thomas Parillo

III. Approval of minutes from last meeting
Minutes from September 22, 2017 meeting were sent out via email. A motion was made by Michael Moran through email to accept the minutes of the September 22, 2017 meeting. Mike Luzzi seconded the motion through email to accept the minutes; none were opposed, and the minutes were approved.

IV. Employee Updates
   A. New Hires
      • Student Affairs -
      • Housing- Resident Coordinator
      • Academic Affairs –
      • President’s Office - Police Officer -
      • Auxiliary Services - Anna Ducker
B. Departed/Retired
   • Student Affairs – Vickie Sherrod
   • Information Technology –
   • President’s Office –
   • Academic Affairs –
   • Augusta Campus – Denise Coleman

V. Treasurer’s Report (Nothing changed)
   A. Staff Council Agency Account - $9.38
   B. Foundation - $105 (Lisa used approx. $30.00 for paper products for Augusta Lucheon)

VI. Old Business
   A. Communication Issues – Newsletter
   B. Survey Monkey
   C. Bea’s Meeting with SGA

VII. New Business
   A. Fundraising – Ideas of different fundraising for Staff Council, talked about Little Caesars or Candy Bar Sale
   B. USG Staff Council Conference - attendees advised about things they learned at the conference, Personality test
   C. Holiday Luncheons
      • Monetary donations received for the Bobcat Bridge Program was $135.00
      • Approximately attendees for Holiday Luncheons:
        Swainsboro – 90 Statesboro – 30 Augusta – 18

D. Institutional News/Events
   • Quarterly Staff Council meetings: 3/16 – 2:00 pm in PCR
   • Orientations:
      a) Statesboro – 1/4
      b) Augusta –
      c) Swainsboro – 1/3
   • Spring Fall semester begins January 8th for Swainsboro/Statesboro and January 4th for Augusta
E. Voting of Officers for Staff Council
   • Secretary – Amanda Douglas
     a) 1st motion – Michael Moran; 2nd motion – Amanda Williams

F. Committee Selections
   • Sunshine Fund Committee
   • Special Events Committee
     a. Treva Johnson, 1st Motion Michael Moran – 2nd Motion Amanda
        Douglas
   • Committee on Elections
   • Spirit Committee
     a. Amanda Williams, 1st Motion – Michael Moran; 2nd Motion –
        Amanda Douglas

G. Topics of Discussion
   • Discussed Degree Works
   • Sarah Fraticelli to serve on Service Excellence Committee

VIII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 3:25.

Minutes submitted by: Amanda Douglas – 01/03/2018

Minutes approved by: Lisa Cassidy – 01/03/2018