President’s Cabinet Meeting Agenda
January 27, 2020
9:00 a.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – Boehmer

2. **Minutes** – Boehmer

3. **Top of the Agenda Items**

   **Academic Affairs/Student Affairs**
   - *Spring 2020 Enrollment* (permanent agenda item) – Jones
   - *Dual Enrollment* (permanent agenda item) – Murphy
   - *Housing Occupancy Report* (permanent agenda item) – Storck

   **President’s Office**
   - QEP Lead Evaluator Selection and Role* - Sharman, Gribbin, Smith

4. **Action Items**

   **Business Affairs**
   - VPBA – Gay
     - None
   - Business Operations – Goff
     - None

   **EGSC – Augusta**
   - AVP EC – Kelch
     - None

   **EGSC – Statesboro**
   - Director – Williamson
     - None

   **Informational Technology**
   - VPIT – Rountree
     - None

   **Institutional Advancement**
   - VPIA – Gilmer
     - Social Media Policy*
President’s Office
- President Boehmer
- AVP – Kennedy
- Organizational Charts*
- Chief of Staff/Legal Counsel – Smith
- Minors on Campus Policy*
- Process for advance distribution of items to be voted upon at Cabinet meetings
  - Policy and Governance Approval Procedures*
- Athletics – Wimberly
  - None
- Police Department – Seckinger
  - None
- Strategic Planning and IR – Gribbin
- EGSC Updated Strategic Plan*
- EGSC Institutional Effectiveness Policy FY 2019-20 Revision*

Academic Affairs/Student Affairs
- VPASA – Sharman
  - None
- AVP – Beall
  - Dual Enrollment Handbook*
  - Tenure and Promotion Policy*
- Math/Science – Wedincamp
  - None
- Humanities/Social Sciences – Cunha
  - None
- AVPEM – Jones
  - None

5. Informational Items

Business Affairs
- VPBA – Gay
  - Strategic Hire Approval Process, FAQS, and Request Form*
  - EGSC FY 19 Athletic Activity Report to USG*
  - EGSC Athletic Business Plan*
  - FY19 Athletic Financials*
- Business Operations – Goff
  - Status of completion of JAM Addition
  - Status of planning for renovation of NeeSmith Lane Building on Georgia Southern University Campus

EGSC – Augusta
- AVP EC – Kelch
  - Restructuring of personnel responsibilities at EGSC Augusta
EGSC – Statesboro
• Director – Williamson
  • None

Informational Technology
• VPIT – Rountree
  • Multifactor authentication for EGSC employee Office 365 email accounts
  • Update – USG Business Procedures Manual Data Governance & Compliance project

Institutional Advancement
• VPIA – Gilmer
  • Allocations of authorized Foundation funds*
  • Gift totals comparison by Campaign *
  • Eggs & Issues at EGSC, Saturday, 2/1/2020, 8:00 AM
  • Morgan House Tree Damage – Insurance claim and progress of renovations

President’s Office
• President Boehmer
  • Letter from Georgia Governor regarding Human Trafficking Awareness*
  • College Readiness Tour 2020*
• AVP – Kennedy
  • None
• Chief of Staff/Legal Counsel – Smith
  • Policies and Handbooks Adopted since December 10, 2019 Cabinet meeting:
    o Library Conduct Policy (Adopted by email vote on 12/13/19)
    o Library Community User Policy (Adopted by email vote on 12/13/19)
    o Library Student Room Policy (Adopted by email vote on 12/13/19)
    o Heritage Room Policy (Adopted by email vote on 12/13/19)
    o Library Weeding Policy (Adopted by email vote on 12/13/19)
    o Library Collection Development Policy (Adopted by email vote on 12/13/19)
    o Library Circulation Policy D (Adopted by email vote on 12/13/19)
    o Default Prevention and Management Plan (Adopted by email vote 12/13/2019)
    o Faculty Handbook (Adopted by email vote 1/8/2020)
    o Student Handbook (Adopted by email vote 1/10/2020)
    o 2019-20 Catalog (Adopted by email vote 1/15/2020)
    o Satisfactory Academic Progress (Adopted by email vote by 1/10/2020)
    o EGSC Statutes (Adopted by email vote 1/22/2020)
  • System-Wide Audit of Background Checks*
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • Door Locks in Academic Building
- Status of Disaster Recovery and Business Continuity Audit by USG
- Strategic Planning and IR --Gribbin
  - USG Strategic Plan 2024*

**Academic Affairs/Student Affairs**

- **VPASA – Sharman**
  - Fall Term (Jim Beall) - Number of Courses Offered/Number of Students Registered/Number of Credit Hours Generated/Number of Tuition Dollars Generated
  - Fall 2020 Student Conduct Summary Report – Fall 2020*

- **AVP – Beall**
  - None

- **Math/Science – Wedincamp**
  - None

- **Humanities/Social Sciences – Cunha**
  - None

- **AVPEM – Jones**
  - None

6. **Key Indicators**

- Academic Affairs – Sharman
- Athletics – Wimberly
- Business Affairs – Gay*
- Business Operations – Goff*
- Chief of Staff/Legal Counsel – Smith
- EGSC Augusta/AVP EC – Kelch
- EGSC Statesboro – Williamson
- Enrollment Management – Jones
- Information Technology – Rountree*
- Institutional Advancement – Gilmer *
- Police Department – Seckinger
- School of Humanities and Social Sciences – Cunha
- School of Mathematics and Science – Wedincamp